

Affiliated to the University of Madras| An ISO 9001:2015 certified Institution Mogappair West, Chennai-600 037

AQAR 2023-24

ANTI SEXUAL HARASSMENT CELL

SEXUAL HARASSMENT POLICY

As members of MGC, you have a right to expect a workplace free from sexual harassment. You are prohibited from engaging in unwelcome sexual conduct or making unwelcome sexual overtures, visual, verbal, or physical. This is governed by a special policy laid down by the government in this regard. Sexual harassment includes such unwelcome sexually determined behaviour (whether directly or by implication), as

- a) Physical contact and advances
- b) A demand or request for sexual favours
- c) Sexually colored remarks
- d) Showing pornography
- e) Any other unwelcome physical, verbal or non-verbal conduct of a sexual nature.

UR LIGHT

Anti-Sexual Harassment Cell Committee

- 1. Principal
- 2. Vice-Principal Shift I
- 3. Vice-Principal Shift II
- 4. Heads of Departments of Shift I and II
- 5. Dr.T. Prema Convener
- 6. . Ms.S.Prasanna Co-Convener

R. Grand

Dr.R.SRIKANTH, M.B.A., M.Phil., Ph.D., Principal MAR GREGORIOS COLLEGE OF ARTS & SCIENCE MOGAPPAIR WEST, CHENNAL - 600 037.



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AQAR 2023-24



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Circular No.01/ASHC/2023-2024

Date: 26.06.2023

CIRCULAR

ANTI SEXUAL HARASSMENT CELL

A meeting of Anti Sexual Harassment Cell is scheduled on 30.06.20223in the Principal's Chamber at 1.00 p.m. All the members of the Anti Sexual Harassment Cell are informed to attend the meeting without fail.

PRINCIPAL

Copy to:

- The Secretary
- IQAC

Dr.R.SRIKANTH, M.B.A., M.Phil., Ph.D., Principal MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

MOGAPPAIR WEST, CHENNAI - 600 037.



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AQAR 2023-24



MAR GREGORIOS COLLEGE OF ARTS & SCIENCE MOGAPPAIR WEST, CHENNAI ADMINISTRAÇÃO PARIORICATION DA PROPRIEDA ALBERTA DE LA COLUMNATORIO DE LO PROPRIEDA DE LO PR





ANTI SEXUAL HARASSMENT CELL

MINUTES OF THE MEETING

Date: 30.06.2023

The internal complaints committee meeting was held on 30.06.2023 at 1.00 p.m. at the Principal's chamber to discuss the following.

The following was discussed and concluded

- Enquiries were made with the members if there were any complaints from the student's various departments.
- There were no complaints reported from the students of the various departments.
- The committee therefore concluded that there were no issues related during the academic year 2023-2024.

The following members were present.

Dr. R.Srikanth Principal

Dr. G. Gayathri Vice-Principal (Shift-I)
Dr. S. Shalini Mehar Vice-Principal (Shift-I)
Dr. T. Prema Language – Tamil (Shift-I)

Ms. S. Ann Hepzibah Niraja OSL (Shift-I)
Ms. K. Y. Indumathy Srinivasan English (Shift-I)

Dr. B. Hemalatha Computer Application (Shift-I)
Mr. S. James Benedict Felix Computer Science (Shift-I)

Ms. V. Savithri Electronics and Communication Science (Shift-I)

Ms. T. N. Rekha Mathematics (Shift-I)

Bro. John Thomas Visual Communication (Shift-I)
Mr. R. Leonard Solomon Business Administration (Shift-I)

Ms. R. Selvi Commerce (Accounting & Finance) (Shift-I)

Ms. P. Lavanya Devi Corporate Secretaryship (Shift-I)

Dr. M.Sudha Social Work (Shift-I)
Mr. T. Balachandar Commerce (Shift-I)
Ms. K. Subhashini English (Shift-II)

Mr. M. Arunagiri Language – Tamil (Shift-II)
Mr. S. Ranganathan Computer Application (Shift-II)

Ms. S. Prasanna Commerce (Shift-II)

Mr.V.Senthilmurugan
Ms. R. Anitha

Business Administration (Shift-II)

Computer Science (Shift-II)

Mr. A. Sahaya Nixon Commerce (Computer Application) (Shift-II)

R. Grand

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AQAR 2023-24



ANTI SEXUAL HARASSMENT CELL

MEMBERS PRESENT ON 30.06.2023

Position	Name	Designation	Signature
Internal Member	Dr. R.Srikanth	Principal	OF.
Internal Member	Dr. G. Gayathri	Vice-Principal (Shift-I)	Haty
Internal Member	Dr. S. Shalini Mehar	Vice-Principal (Shift-II)	3 Stall
Chair Person	Dr. T. Prema	Language - Tamil (Shift-I)	T. Prems
Internal Member	Ms. S. Ann Hepzibah Niraja	OSL (Shift-I)	alago
Internal Member	Ms. K. Y. Indumathy Srinivasan	English (Shift-I)	A TO
Internal Member	Dr. B. Hemalatha	Computer Application (Shift-I)	B Call
Internal Member	Mr. S. James Benedict Felix	Computer Science (Shift-I)	Sporgh
Internal Member	Ms. V. Savithri	Electronics and Communication Science (Shift-I)	8-
Internal Member	Ms. T. N. Rekha	Mathematics (Shift-I)	7. N. hebh
Internal Member	Bro. John Thomas	Vis.Com. (Shift-I)	Corne
Internal Member	Mr. R. Leonard Solomon	Business Administration (Shift-I)	0
Internal Member	Ms. R. Selvi	Commerce (Accounting & Finance) (Shift-I)	195
Internal Member	Ms. P. Lavanya Devi	Corporate Secretaryship (Shift-I)	P. 10-1
Internal Member	Dr. M.Sudha	Social Work (Shift-I)	1
Internal Member	Mr. T. Balachandar	Commerce (Shift-I)	1500
Internal Member	Ms. K. Subhashini	English (Shift-II)	1 4
Internal Member	Mr. M. Arunagiri	Language - Tamil (Shift-II)	Com
Internal Member	Mr. S. Ranganathan	Computer Application (Shift-II)	do
Internal Member	Ms. S. Prasanna	Commerce (Shift-II)	Sparace
Internal Member	Mr.V.Senthilmurugan	Business Administration (Shift-II)	48 SW
Internal Member	Ms. R. Anitha	Computer Science (Shift-II)	dung
Internal Member	Mr. A. Sahaya Nixon	Commerce (Computer Application) (Shift-II)	din

R. Grade

Dr.R.SRIKANTH, M.B.A., M.Phil., Ph.D., Principal MAR GREGORIOS COLLEGE OF ARTS & SCIENCE MOGAPPAIR WEST, CHENNAI - 600 037.



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AQAR 2023-24









Circular No.02/ASHC/2023-2024

Date: 11.09.2023

CIRCULAR

ANTI SEXUAL HARASSMENT CELL

A meeting of Anti Sexual Harassment Cell is scheduled on 15.09.2023 in the Principal's Chamber at 1.00 p.m. All the members of the Anti Sexual Harassment Cell are informed to attend the meeting without fail.

m. June

Copy to:

- The Secretary
- IQAC

Dr.R.SRIKANTH, M.B.A., M.Phil., Ph.D., Principal MAR GREGORIOS COLLEGE OF ARTS & SCIENCE MOGAPPAIR WEST, CHENNAI - 600 037.

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AQAR 2023-24



MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

APPROVED BY THE GOVT. OF TAMILMADU & APPILLATED TO THE UNIVERSITY OF MADRAS





ANTI SEXUAL HARASSMENT CELL

MINUTES OF THE MEETING

Date: 15.09.2023

The internal complaints committee meeting was held on 15.09.2023 at 1.00 p.m. at the Principal's chamber to discuss the following.

The following was discussed and concluded

- Students should be conveyed their problems through proper communication to the respective internal members.
- The privacy of the problem should be maintained by the respective Department.
- The action taken should not harm the career of the students.
- Programs should be conducted for faculties to make them aware about the ASHC and about prevention of sexual harassment at workplace.
- Prevention of sexual harassment programs should be conducted for students to make them aware.
- The meeting came to an end with the above discussions.

The following members were present.

Principal Dr. R.Srikanth

Vice-Principal (Shift-I) Dr. G. Gayathri Vice-Principal (Shift-I) Dr. S. Shalini Mehar Language - Tamil (Shift-I) Dr. T. Prema

OSL (Shift-I) Ms. S. Ann Hepzibah Niraja English (Shift-I) Ms. K. Y. Indumathy Srinivasan

Computer Application (Shift-I) Dr. B. Hemalatha Computer Science (Shift-I) Mr. S. James Benedict Felix

Electronics and Communication Science (Shift-I) Ms. V. Savithri

Mathematics (Shift-I) Ms. T. N. Rekha

Visual Communication (Shift-I) Bro. John Thomas Business Administration (Shift-I) Mr. R. Leonard Solomon

Commerce (Accounting & Finance) (Shift-I) Ms. R. Selvi

Corporate Secretaryship (Shift-I) Ms. P. Lavanya Devi

Social Work (Shift-I) Dr. M.Sudha Commerce (Shift-I) Mr. T. Balachandar English (Shift-II) Ms. K. Subhashini

Language - Tamil (Shift-II) Mr. M. Arunagiri Computer Application (Shift-II) Mr. S. Ranganathan

Commerce (Shift-II) Ms. S. Prasanna

Business Administration (Shift-II) Mr V..Senthilmurugan Computer Science (Shift-II) Ms. R. Anitha

Commerce (Computer Application) (Shift-II) Mr. A. Sahaya Nixon

Dr.R.SRIKANTH, M.B.A., M.Phil., Ph.D., Principal

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE MOGAPPAIR WEST, CHENNAI - 600 037.



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AQAR 2023-24

ANTI SEXUAL HARASSMENT CELL

MEMBERS PRESENT ON 15.09.2023

Position	Name	Designation	Signature
Internal Member	Dr.R.Srikanth	Principal	199
nternal Member	Dr. G. Gayathri	Vice-Principal (Shift-I)	Haty
Internal Member	Dr. S. Shalini Mehar	Vice-Principal (Shift-II)	S. Shali
Chair Person	Dr. T. Prema	Language - Tamil (Shift-I)	Thems
Internal Member	Ms. S. Ann Hepzibah Niraja	OSL (Shift-I)	dista
Internal Member	Ms. K. Y. Indumathy Srinivasan	English (Shift-I)	ASSO
Internal Member	Dr. B. Hemalatha	Computer Application (Shift-I)	Booleth
Internal Member	Mr. S. James Benedict Felix	Computer Science (Shift-I)	8ffe.
Internal Member	Ms. V. Savithri	Electronics and Communication Science (Shift-I)	8
Internal Member	Ms. T. N. Rekha	Mathematics (Shift-I)	TIN Acht
Internal Member	Bro. John Thomas	Vis.Com. (Shift-I)	Gom
Internal Member	Mr. R. Leonard Solomon	Business Administration (Shift-I)	0
Internal Member	Ms. R. Selvi	Commerce (Accounting & Finance) (Shift-I)	Mot
Internal Member	Ms. P. Lavanya Devi	Corporate Secretaryship (Shift-I)	Play
1 I Manahar	Dr.M.Sudha	Social Work (Shift-I)	, ,
Internal Member	Mr. T. Balachandar	Commerce (Shift-I)	1. Balance
Internal Member	Ms. K. Subhashini	English (Shift-II)	, 0
Internal Member Internal Member	Mr. M. Arunagiri	Language – Tamil (Shift-II)	aghira
Internal Member	Mr. S. Ranganathan	Computer Application (Shift-II)	March
Internal Member	Ms. S. Prasanna	Commerce (Shift-II)	Maiar
Internal Member	Mr.V.Senthilmurugan	Business Administration (Shift-II)	419NK
Internal Member	Ms. R. Anitha	Computer Science (Shift-II)	Lun
Internal Member	Mr. A. Sahaya Nixon	Commerce (Computer Application) (Shift-II)	Thin

R. Grade

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AQAR 2023-24



MAR GREGORIOS COLLEGE OF ARTS & SCIENCE MOGAPPAIR WEST, CHENNAI ADDRESSED ASSESSMENT OF THE CONTROL OF THE CONT





Circular No.03/ASHC/2023-2024

Date: 05.02.2024

CIRCULAR

ANTI SEXUAL HARASSMENT CELL

A meeting of Anti Sexual Harassment Cell is scheduled on 09.02.2024 in the Principal's Chamber at 1.00 p.m. All the members of the Anti Sexual Harassment Cell are informed to attend the meeting without fail.

Agenda

- To find out about the issues of students with respect to sexual harassment.
- To sensitize the women students and make them aware that the committee is available
 and they could approach the internal members for issues related to harassment.

PRINCIPAL

Copy to:

- · The Secretary
- IQAC

R. Grand

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AQAR 2023-24



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ANTI SEXUAL HARASSMENT CELL

MINUTES OF THE MEETING

Date: 09.02.2024

The internal complaints committee meeting was held on 09.02.2024 at 1.00 p.m. at the Principal's chamber to discuss the following.

The following was discussed and concluded

- The problems faced by the women students to be conveyed through internal members of each department.
- Privacy of the problem to be maintained by the respective department.
- · Students career should not harm by the action taken by cell.
- Programs on awareness of prevention of sexual harassment to be conducted for both faculties and students.
- · The meeting came to an end with the vote of thanks.

The following members were present.

Dr. R.Srikanth Principal

Dr. G. Gayathri Vice-Principal (Shift-II)
Dr. S. Shalini Mchar Vice-Principal (Shift-II)
Dr. T. Prema Language – Tamil (Shift-I)

Ms. S. Ann Hepzibah Niraja OSL (Shift-I)
Ms. G.Pradha English (Shift-I)

Dr. B. Hemalatha Computer Application (Shift-I)
Mr. S. James Benedict Felix Computer Science (Shift-I)

Ms. V. Savithri Electronics and Communication Science (Shift-I)

Ms. T. N. Rekha Mathematics (Shift-I)

Bro. John Thomas Visual Communication (Shift-I)
Mr. R. Leonard Solomon Business Administration (Shift-I)

Ms. R. Selvi Commerce (Accounting & Finance) (Shift-I)

Ms. P. Lavanya Devi Corporate Secretaryship (Shift-I)

Dr. M.Sudha Social Work (Shift-I)
Mr. T. Balachandar Commerce (Shift-I)
Ms. K. Subhashini English (Shift-II)
Mr. M. Arunagiri Language – Tamil (Shift-II)

Mr. M. Arunagiri

Mr. S. Ranganathan

Computer Application (Shift-II)

Ms. S. Prasanna Commerce (Shift-II)

Mr.V.Senthilmurugan Business Administration (Shift-II)
Ms. R. Anitha Computer Science (Shift-II)

Mr. A. Sahaya Nixon Commerce (Computer Application) (Shift-II)

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AQAR 2023-24

ANTI SEXUAL HARASSMENT CELL

MEMBERS PRESENT ON 09.02.2024

Position	Name	Designation	Signature
Internal Member	Dr. R.Srikanth	Principal	KO
Internal Member	Dr. G. Gayathri	Vice-Principal (Shift-I)	Hall
Internal Member	Dr. S. Shalini Mehar	Vice-Principal (Shift-II)	8! 8kali
Chair Person	Dr. T. Prema	Language - Tamil (Shift-I)	J. Thems
Internal Member	Ms. S. Ann Hepzibah Niraja	OSL (Shift-I)	Old Jan
Internal Member	Ms.G.Pradha	English (Shift-I)	h. Kicher
Internal Member	Dr. B. Hemalatha	Computer Application (Shift-I)	Ball
Internal Member	Mr. S. James Benedict Felix	Computer Science (Shift-I)	Spele
Internal Member	Ms. V. Savithri	Electronics and Communication Science (Shift-I)	8-
Internal Member	Ms. T. N. Rekha	Mathematics (Shift-I)	T. N. helehe
Internal Member	Bro. John Thomas	Vis.Com. (Shift-I)	(Smg
Internal Member	Mr. R. Leonard Solomon	Business Administration (Shift-I)	0
Internal Member	Ms. R. Selvi	Commerce (Accounting & Finance) (Shift-I)	Most
Internal Member	Ms. P. Lavanya Devi	Corporate Secretaryship (Shift-I)	1. Lary
Internal Member	Dr. M.Sudha	Social Work (Shift-I)	· V
Internal Member	Mr. T. Balachandar	Commerce (Shift-I)	THE
Internal Member	Ms. K. Subhashini	English (Shift-II)	l
Internal Member	Mr. M. Arunagiri	Language – Tamil (Shift-II)	19mg
Internal Member	Mr. S. Ranganathan	Computer Application (Shift-II)	Leng
Internal Member	Ms. S. Prasanna	Commerce (Shift-II)	(alast
Internal Member	Mr. V. Senthilmurugan	Business Administration (Shift-II)	673m
Internal Member	Ms. R. Anitha	Computer Science (Shift-II)	due
Internal Member	Mr. A. Sahaya Nixon	Commerce (Computer Application) (Shift-II)	Shin

R. Grand

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