



MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

Affiliated to the University of Madras | An ISO 9001:2015 certified Institution
Mogappair West, Chennai-600 037

**AQAR
2023-24**

ANTI SEXUAL HARASSMENT CELL

SEXUAL HARASSMENT POLICY

As members of MGC, you have a right to expect a workplace free from sexual harassment. You are prohibited from engaging in unwelcome sexual conduct or making unwelcome sexual overtures, visual, verbal, or physical. This is governed by a special policy laid down by the government in this regard. Sexual harassment includes such unwelcome sexually determined behaviour (whether directly or by implication), as

- a) Physical contact and advances
- b) A demand or request for sexual favours
- c) Sexually colored remarks
- d) Showing pornography
- e) Any other unwelcome physical, verbal or non-verbal conduct of a sexual nature.

Anti-Sexual Harassment Cell Committee

1. Principal
2. Vice-Principal Shift I
3. Vice-Principal Shift II
4. Heads of Departments of Shift I and II
5. Dr.T. Prema - Convener
6. . Ms.S.Prasanna - Co-Convener

Dr.R.SRIKANTH, M.B.A., M.Phil., Ph.D.,
Principal
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MOGAPPAIR WEST, CHENNAI - 600 037.



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APPROVED BY THE GOVT. OF TAMILNADU & AFFILIATED TO THE UNIVERSITY OF MADRAS



Circular No.01/ASHC/2023-2024

Date : 26.06.2023

CIRCULAR

ANTI SEXUAL HARASSMENT CELL

A meeting of Anti Sexual Harassment Cell is scheduled on 30.06.2023 in the Principal's Chamber at 1.00 p.m. All the members of the Anti Sexual Harassment Cell are informed to attend the meeting without fail.

PRINCIPAL

Copy to :

- The Secretary
- IQAC

Dr.R.SRIKANTH, M.B.A., M.Phil., Ph.D.,
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ANTI SEXUAL HARASSMENT CELL

MINUTES OF THE MEETING

Date : 30.06.2023

The internal complaints committee meeting was held on 30.06.2023 at 1.00 p.m. at the Principal's chamber to discuss the following.

The following was discussed and concluded

- Enquiries were made with the members if there were any complaints from the student's various departments.
- There were no complaints reported from the students of the various departments.
- The committee therefore concluded that there were no issues related during the academic year 2023-2024.

The following members were present.

Dr. R.Srikanth	Principal
Dr. G. Gayathri	Vice-Principal (Shift-I)
Dr. S. Shalini Mehar	Vice-Principal (Shift-I)
Dr. T. Prema	Language – Tamil (Shift-I)
Ms. S. Ann Hepzibah Niraja	OSL (Shift-I)
Ms. K. Y. Indumathy Srinivasan	English (Shift-I)
Dr. B. Hemalatha	Computer Application (Shift-I)
Mr. S. James Benedict Felix	Computer Science (Shift-I)
Ms. V. Savithri	Electronics and Communication Science (Shift-I)
Ms. T. N. Rekha	Mathematics (Shift-I)
Bro. John Thomas	Visual Communication (Shift-I)
Mr. R. Leonard Solomon	Business Administration (Shift-I)
Ms. R. Selvi	Commerce (Accounting & Finance) (Shift-I)
Ms. P. Lavanya Devi	Corporate Secretaryship (Shift-I)
Dr. M.Sudha	Social Work (Shift-I)
Mr. T. Balachandar	Commerce (Shift-I)
Ms. K. Subhashini	English (Shift-II)
Mr. M. Arunagiri	Language – Tamil (Shift-II)
Mr. S. Ranganathan	Computer Application (Shift-II)
Ms. S. Prasanna	Commerce (Shift-II)
Mr. V.Senthilmurugan	Business Administration (Shift-II)
Ms. R. Anitha	Computer Science (Shift-II)
Mr. A. Sahaya Nixon	Commerce (Computer Application) (Shift-II)

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2023-24**

ANTI SEXUAL HARASSMENT CELL

MEMBERS PRESENT ON 30.06.2023

Position	Name	Designation	Signature
Internal Member	Dr. R. Srikanth	Principal	
Internal Member	Dr. G. Gayathri	Vice-Principal (Shift-I)	
Internal Member	Dr. S. Shalini Mehar	Vice-Principal (Shift-II)	
Chair Person	Dr. T. Prema	Language – Tamil (Shift-I)	
Internal Member	Ms. S. Ann Hepzibah Niraja	OSL (Shift-I)	
Internal Member	Ms. K. Y. Indumathy Srinivasan	English (Shift-I)	
Internal Member	Dr. B. Hemalatha	Computer Application (Shift-I)	
Internal Member	Mr. S. James Benedict Felix	Computer Science (Shift-I)	
Internal Member	Ms. V. Savithri	Electronics and Communication Science (Shift-I)	
Internal Member	Ms. T. N. Rekha	Mathematics (Shift-I)	
Internal Member	Bro. John Thomas	Vis.Com. (Shift-I)	
Internal Member	Mr. R. Leonard Solomon	Business Administration (Shift-I)	
Internal Member	Ms. R. Selvi	Commerce (Accounting & Finance) (Shift-I)	
Internal Member	Ms. P. Lavanya Devi	Corporate Secretaryship (Shift-I)	
Internal Member	Dr. M. Sudha	Social Work (Shift-I)	
Internal Member	Mr. T. Balachandar	Commerce (Shift-I)	
Internal Member	Ms. K. Subhashini	English (Shift-II)	
Internal Member	Mr. M. Arunagiri	Language – Tamil (Shift-II)	
Internal Member	Mr. S. Ranganathan	Computer Application (Shift-II)	
Internal Member	Ms. S. Prasanna	Commerce (Shift-II)	
Internal Member	Mr. V. Senthilmurugan	Business Administration (Shift-II)	
Internal Member	Ms. R. Anitha	Computer Science (Shift-II)	
Internal Member	Mr. A. Sahaya Nixon	Commerce (Computer Application) (Shift-II)	

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Circular No.02/ASHC/2023-2024

Date : 11.09.2023

CIRCULAR

ANTI SEXUAL HARASSMENT CELL

A meeting of Anti Sexual Harassment Cell is scheduled on 15.09.2023 in the Principal's Chamber at 1.00 p.m. All the members of the Anti Sexual Harassment Cell are informed to attend the meeting without fail.

PRINCIPAL

Copy to :

- The Secretary
- IQAC

Dr.R.SRIKANTH, M.B.A., M.Phil., Ph.D.,
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ANTI SEXUAL HARASSMENT CELL

MINUTES OF THE MEETING

Date : 15.09.2023

The internal complaints committee meeting was held on 15.09.2023 at 1.00 p.m. at the Principal's chamber to discuss the following.

The following was discussed and concluded

- Students should be conveyed their problems through proper communication to the respective internal members.
- The privacy of the problem should be maintained by the respective Department.
- The action taken should not harm the career of the students.
- Programs should be conducted for faculties to make them aware about the ASHC and about prevention of sexual harassment at workplace.
- Prevention of sexual harassment programs should be conducted for students to make them aware.
- The meeting came to an end with the above discussions.

The following members were present.

Dr. R.Srikanth	Principal
Dr. G. Gayathri	Vice-Principal (Shift-I)
Dr. S. Shalini Mehar	Vice-Principal (Shift-I)
Dr. T. Prema	Language – Tamil (Shift-I)
Ms. S. Ann Hepzibah Niraja	OSL (Shift-I)
Ms. K. Y. Indumathy Srinivasan	English (Shift-I)
Dr. B. Hemalatha	Computer Application (Shift-I)
Mr. S. James Benedict Felix	Computer Science (Shift-I)
Ms. V. Savithri	Electronics and Communication Science (Shift-I)
Ms. T. N. Rekha	Mathematics (Shift-I)
Bro. John Thomas	Visual Communication (Shift-I)
Mr. R. Leonard Solomon	Business Administration (Shift-I)
Ms. R. Selvi	Commerce (Accounting & Finance) (Shift-I)
Ms. P. Lavanya Devi	Corporate Secretaryship (Shift-I)
Dr. M.Sudha	Social Work (Shift-I)
Mr. T. Balachandar	Commerce (Shift-I)
Ms. K. Subhashini	English (Shift-II)
Mr. M. Arunagiri	Language – Tamil (Shift-II)
Mr. S. Ranganathan	Computer Application (Shift-II)
Ms. S. Prasanna	Commerce (Shift-II)
Mr V..Senthilmurugan	Business Administration (Shift-II)
Ms. R. Anitha	Computer Science (Shift-II)
Mr. A. Sahaya Nixon	Commerce (Computer Application) (Shift-II)

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ANTI SEXUAL HARASSMENT CELL

MEMBERS PRESENT ON 15.09.2023

Position	Name	Designation	Signature
Internal Member	Dr.R.Srikanth	Principal	
Internal Member	Dr. G. Gayathri	Vice-Principal (Shift-I)	
Internal Member	Dr. S. Shalini Mehar	Vice-Principal (Shift-II)	
Chair Person	Dr. T. Prema	Language – Tamil (Shift-I)	
Internal Member	Ms. S. Ann Hepzibah Niraja	OSL (Shift-I)	
Internal Member	Ms. K. Y. Indumathy Srinivasan	English (Shift-I)	
Internal Member	Dr. B. Hemalatha	Computer Application (Shift-I)	
Internal Member	Mr. S. James Benedict Felix	Computer Science (Shift-I)	
Internal Member	Ms. V. Savithri	Electronics and Communication Science (Shift-I)	
Internal Member	Ms. T. N. Rekha	Mathematics (Shift-I)	
Internal Member	Bro. John Thomas	Vis.Com. (Shift-I)	
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Internal Member	Ms. R. Selvi	Commerce (Accounting & Finance) (Shift-I)	
Internal Member	Ms. P. Lavanya Devi	Corporate Secretaryship (Shift-I)	
Internal Member	Dr.M.Sudha	Social Work (Shift-I)	
Internal Member	Mr. T. Balachandar	Commerce (Shift-I)	
Internal Member	Ms. K. Subhashini	English (Shift-II)	
Internal Member	Mr. M. Arunagiri	Language – Tamil (Shift-II)	
Internal Member	Mr. S. Ranganathan	Computer Application (Shift-II)	
Internal Member	Ms. S. Prasanna	Commerce (Shift-II)	
Internal Member	Mr.V.Senthilmurugan	Business Administration (Shift-II)	
Internal Member	Ms. R. Anitha	Computer Science (Shift-II)	
Internal Member	Mr. A. Sahaya Nixon	Commerce (Computer Application) (Shift-II)	

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Circular No.03/ASHC/2023-2024

Date : 05.02.2024

CIRCULAR

ANTI SEXUAL HARASSMENT CELL

A meeting of Anti Sexual Harassment Cell is scheduled on 09.02.2024 in the Principal's Chamber at 1.00 p.m. All the members of the Anti Sexual Harassment Cell are informed to attend the meeting without fail.


Agenda

- To find out about the issues of students with respect to sexual harassment.
- To sensitize the women students and make them aware that the committee is available and they could approach the internal members for issues related to harassment.


PRINCIPAL

Copy to :

- The Secretary
- IQAC


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ANTI SEXUAL HARASSMENT CELL

MINUTES OF THE MEETING

Date : 09.02.2024

The internal complaints committee meeting was held on 09.02.2024 at 1.00 p.m. at the Principal's chamber to discuss the following.

The following was discussed and concluded

- The problems faced by the women students to be conveyed through internal members of each department.
- Privacy of the problem to be maintained by the respective department.
- Students career should not harm by the action taken by cell.
- Programs on awareness of prevention of sexual harassment to be conducted for both faculties and students.
- The meeting came to an end with the vote of thanks.

The following members were present.

Dr. R.Srikanth	Principal
Dr. G. Gayathri	Vice-Principal (Shift-I)
Dr. S. Shalini Mehar	Vice-Principal (Shift-II)
Dr. T. Prema	Language – Tamil (Shift-I)
Ms. S. Ann Hepzibah Niraja	OSL (Shift-I)
Ms. G.Pradha	English (Shift-I)
Dr. B. Hemalatha	Computer Application (Shift-I)
Mr. S. James Benedict Felix	Computer Science (Shift-I)
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Internal Member	Dr. R.Srikanth	Principal	
Internal Member	Dr. G. Gayathri	Vice-Principal (Shift-I)	
Internal Member	Dr. S. Shalini Mehar	Vice-Principal (Shift-II)	
Chair Person	Dr. T. Prema	Language – Tamil (Shift-I)	
Internal Member	Ms. S. Ann Hepzibah Niraja	OSL (Shift-I)	
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