



MAR GREGORIOS COLLEGE OF ARTS & SCIENCES

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)

Block No.8, Mogappair West, Chennai-37

08-08-2011

Mrs. B.HEMALATHA
3, Velmurugan Street,
Nandhavana.Mettur
Avadi, Chennai – 600 071.

Sir,

Sub: Establishment – Appointment of **Lecturer in COMPUTER APPLICATION** on Probationary basis for the one year from 08-08-2011– order Issued.

In continuation of your application dated 28-06-2011, and the interview held by the Board constituted for the purpose on 08-08-2011, the Malankara Syrian Catholic Trust, a Christian Minority Institution is pleased to appoint you as **Shift I Lecturer in the Department of Computer Application in Mar Gregorios College, Mogappair West, Chennai – 37** on probationary basis for one year on the following conditions:

1. You shall conform to all the Rules and Regulations, Code of Conduct & Leave Rules of the College and obey all lawful orders that you may receive from the College authorities and the Management from time to time. You shall not resign / leave the service before the expiry of the appointed period. To ensure this, you have agreed to deposit all your Original Qualification Degree Certificates in our safe custody until the expiry of the appointed term.
2. You shall devote your entire time to the work of the College as assigned to you and shall not engage yourself in any other work in an honorary or remunerative kind including examinership or tuitions without the permission of the management. You would have to take extra interest for the weaker students by conducting special coaching classes and programmes and thereby consider yourself responsible for producing cent percent passes in the subject taught by you.
3. You shall maintain total discipline, co-ordination and harmonious relationship with one and all in the college campus.
4. In addition to the above duties you will have to undertake additional jobs if any assigned to you by the Management.

Phone : +91-44-2653 3140, 2653 0978 Fax : +91-44-2653 0978

Website : <http://margregorioscollege.net> E-mail : enquiry@margregorioscollege.net, margregorioscollege@gmail.com

5. You shall be present in the college during working hours of the college whether you have teaching work or not. You are expected to take full and effective part in such extracurricular activities of the college, as may be indicated by the management. Your Working Time will be 8.00am to 1.30 pm.
6. No member of the college staff shall address any communication to the college governing body or the University or any Media Organization except through the management.
7. You shall not work anywhere or even apply for any post without getting specific permission from the appointing authorities.
8. It may also be noted that availing of leave without proper sanction in advance, taking frequent or long leave or even late coming would be viewed seriously by the management. Two copies of appointment orders are enclosed herewith so as to enable you to resubmit the duplicate copy to the management after duly signed by you through the Principal of the college as token of your acceptance of the above said appointment.
9. You will be paid a consolidated salary of Rs. 9,000/- per month.

For MAR GREGORIOS COLLEGE

A handwritten signature in black ink, appearing to be 'Dithoa', written over a horizontal line. The signature is somewhat stylized and includes a large loop at the beginning.

Secretary.



Mar Gregorios College of Arts & Science

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)
Block No. 8, Mogappair West, Chennai - 600 037.

Fr. Sabu M. George Maruthoor
Secretary

Ref.No.MGC/STAFFAPPOINT./2016/04

Ms. Rajalakshmi K.
No.34, 6th Street,
Padipudu Nagar,
Anna Nagar East,
Chennai - 600101.

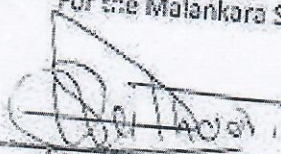
30.04.2016

Dear Ms. Rajalakshmi K.,

With reference to your application dated 30.03.2016, and the interview held on 29.04.2016, the Malankara Syrian Catholic Trust is pleased to appoint you as Assistant Professor in the Department of Computer Science, based on the recommendation of the Interview Board, with effect from 13th June 2016 on the following conditions;

- 1 You will be on probation for twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- 2 You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- 3 During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- 4 You shall produce your original UG/PG/SET/NET/M. Phil/Ph. D certificates.
- 5 Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- 6 You shall submit a letter of appointment and submit also a joining report at the time of joining the service of the College.
- 7 You are required to carry out any additional responsibilities assigned by the management from time to time.
- 8 Discipline and academic excellence are the two eyes of the College.

For the Malankara Syrian Catholic Trust


Secretary



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution

01.03.2021

Fr. Philip Pulipra
Secretary
Ref.No.MGC/STAFFAPPOINT./2020-21/21


Dr. Indumathi. T
A-312, Marvel Shrijee Apartment, 35, Amman Kovil Street, Vadapalani, Chennai - 600 026.

Dear Dr. Indumathi. T,

With reference to your application dated 3rd February 2021, and the interview held on 25th February 2021 Management is pleased to appoint you as an Assistant Professor in the Department of Computer Application and will join the duty on 1st March 2021 for the Academic Year 2020-2021 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- You are required to carry out any additional responsibilities assigned by the management from time to time.
- Discipline and academic excellence are the two eyes of the College.
- You are expected to uphold all the traditions of the College.
- Your teaching position is subject to transfer between Shift I and Shift II depending upon need at any given point of time.
- Frequent late coming and or absenteeism with or without permission will be viewed seriously.
- You shall submit a letter of acceptance on receiving the appointment order and submit also a joining report at the time of joining the service of the College.
- You should serve in this College for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give one month notice, to avoid academic disturbance.

For the Malankara Syrian Catholic Trust


Secretary

Secretary
MAR GREGORIOS COLLEGE

CHENNAI - 600 026, College Road, Mogappair West, Chennai - 600 067. Phone : +91-44-2653 0978, 2653 3140, 9176734020

Website : www.mgcchennai.ac.in e-mail : mail@mgcchennai.ac.in

MGC

Let Your Light Shine



Received appointment
1/1/3/2



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

Fr.Philip Pulipra
Secretary

10.08.2022

Ref.No.MGC/STAFFAPPOINT./2022-23/13

Ms. SATHIAJEYA .C,
Flat No. Dg-1, No. 12 Noombal Road,
Vinoth Vidula Apartment, Velappanchavadi,
Chennai - 77.

Dear Ms. SATHIAJEYA .C,

With reference to your application dated 05th August 2022, and the interview held on 8th August 2022, Management is pleased to appoint you as an Assistant Professor in the Department of Computer Application, Shift I and will join the duty on 10th August 2022 for the Academic Year 2022-2023 based on the recommendation of the Interview Board. Your Consolidated Gross Salary will be Rs. 20,000/-

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- You are required to carry out any additional responsibilities assigned by the management from time to time.
- Discipline and academic excellence are the two eyes of the College.
- You are expected to uphold all the traditions of the College.

Conti.....



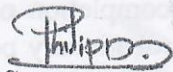
Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

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- Your teaching position is subject to transfer between Shift I and Shift II depending upon need at any given point of time.
- Frequent late coming and or absenteeism with or without permission will be viewed seriously.
- You shall submit a letter of acceptance on receiving the appointment order and submit also a joining report at the time of joining the service of the College.
- You should serve in this College for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give one month notice, to avoid academic disturbance.
- You should serve in this College for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give one month notice. Also if you resign without completing notice period, you need to pay two months salary to College to get back your original certificates/ service certificate/ relieving order to avoid academic disturbance.

For the Malankara Syrian Catholic Trust


Secretary

Secretary
Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.

Received appointment letter

Osathra Jeyaraj
10.8.20



MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)

Block No.8, Mogappair West, Chennai-37

03-06-2010

Mr. S. Ranganathan
35, 47/1, Rajaji Street,
Perambur, Chennai - 39

Sir,

Sub: Establishment – Appointment of **Lecturer in Computer Application on Probationary basis** for the academic year **2010-2011** from 03-06-2010 to 30-04-2011– order Issued.

In continuation of your application dated NIL, and the interview held by the Board constituted for the purpose on 31-05-2010, the Malankara Syrian Catholic Trust, a Christian Minority Institution is pleased to appoint you as **Shift II Lecturer in the Department of Computer Application in Mar Gregorios College, Mogappair West, Chennai – 37** on probationary basis for the academic year 2010-2011 on the following conditions:

1. You shall conform to all the Rules and Regulations, Code of Conduct & Leave Rules of the College and obey all lawful orders that you may receive from the College authorities and the Management from time to time. You shall not resign / leave the service before the expiry of the appointed period. To ensure this, you have agreed to deposit all your Original Qualification Degree Certificates in our safe custody until the expiry of the appointed term.
2. You shall devote your entire time to the work of the College as assigned to you and shall not engage yourself in any other work in an honorary or remunerative kind including examinership or tuitions without the permission of the management. You would have to take extra interest for the weaker students by conducting special coaching classes and programmes and thereby consider yourself responsible for producing cent percent passes in the subject taught by you.
3. You shall maintain total discipline, co-ordination and harmonious relationship with one and all in the college campus.
4. In addition to the above duties you will have to undertake additional jobs if any assigned to you by the Management

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Website : <http://margregorioscollege.net> E-mail : enquiry@margregorioscollege.net, margregorioscollege@gmail.com



MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)

Block No.8, Mogappair West, Chennai-37

5. You shall be present in the college during working hours of the college whether you have teaching work or not. You are expected to take full and effective part in such extracurricular activities of the college, as may be indicated by the management. Your Working Time will be 1.00 to 6.00 pm.
6. No member of the college staff shall address any communication to the college governing body or the University or any Media Organization except through the management.
7. You shall not work anywhere or even apply for any post without getting specific permission from the appointing authorities.
8. It may also be noted that availing of leave without proper sanction in advance, taking frequent or long leave or even late coming would be viewed seriously by the management. Two copies of appointment orders are enclosed herewith so as to enable you to resubmit the duplicate copy to the management after duly signed by you through the Principal of the college as token of your acceptance of the above said appointment.
9. You will be paid a consolidated salary of Rs. 8,800/- per month.

For MAR GREGORIOS COLLEGE

Secretary.

Prin
S.P. 3/6/2016



Mar Gregorios College of Arts & Science

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)
Block No. 8, Mogappair West, Chennai - 600 037.

Fr. Sabu M. George Maruthoor,

Secretary

02.01.2015

Ms. DHANALAKSHMI C


10/2B, Padmavathi Street,
EVP Santhosh Nagar (Exnt),
Madhanandhapuram, Porur, Ch-125

Dear Ms. DHANALAKSHMI C

In continuation of your application dated 04.12.2014, and the interview held by the Board constituted for the purpose on 10.12.2014, the Malankara Syrian Catholic Trust is pleased to appoint you as Assistant Professor in the Department of Mathematics, with effect from 2nd January 2015 on the following conditions;

- 1 You will be on probation for Twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- 2 You shall be considered for regular appointment on satisfactory completion of the probation period.
- 3 During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- 4 Kindly produce your original PG certificates and two attested copies of the same.
- 5 Provident Fund (PF) & ESIC Account will be open from the date of joining in duty. The subscription will be deducted as per the government norms.
- 6 Kindly give the acceptance letter and the joining report.
- 7 You should serve in this college for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give three months notice or three months pay to avoid academic disturbance during that semester.

For the Malankara Syrian Catholic Trust


Secretary,

Secretary
MAR GREGORIOS COLLEGE
CHENNAI - 600 037

Phone : +91-44-2653 3140, 2653 0978 Fax : +91-44-2653 0978 Website : <http://margregorioscollege.net>
E-mail : enquiry@margregorioscollege.net, margregorioscollege@gmail.com

M.G. College



Mar Gregorios College of Arts & Science

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)

Block No. 8, Mogappair West, Chennai - 600 037.

Fr. Sabu M. George Maruthoor
Secretary

Ref.No.MGC/STAFFAPPOINT./2016/10

Ms. Lingeswari Sivagnanam
Plot No. 5906, MIG, TNHB,
Ayapakkam,
Ambattur
Chennai - 600077.

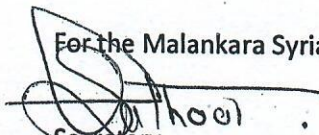
12.05.2016

Dear Ms. Lingeswari Sivagnanam,

With reference to your application dated 20.04.2016, and the interview held on 21.04.2016, the Malankara Syrian Catholic Trust is pleased to appoint you as Assistant Professor in the Department of Computer Application, based on the recommendation of the Interview Board, with effect from 13th June 2016 on the following conditions;


- 1 You will be on probation for twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- 2 You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- 3 During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- 4 You shall produce your original UG/PG/SET/NET/M. Phil/Ph. D certificates.
- 5 Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- 6 You shall submit a letter of appointment and submit also a joining report at the time of joining the service of the College.
- 7 You are required to carry out any additional responsibilities assigned by the management from time to time.
- 8 Discipline and academic excellence are the two eyes of the College.

For the Malankara Syrian Catholic Trust


Secretary

MAR GREGORIOS COLLEGE
CHENNAI - 600 037

RECEIVED THE
APPOINTMENT
ORDER


18/05/2016
(S. Lingeswari)

Phone : +91-44-2653 3140, 2653 0978 Fax : +91-44-2653 0978 Website : <http://margregorioscollege.net>

E-mail : enquiry@margregorioscollege.net, margregorioscollege@gmail.com

MGC College



Mar Gregorios College of Arts & Science

Approved by the Govt. of Tamil Nadu and Affiliated to the University of Madras
ISO 9001 : 2015 Certified Institution

P.P. Philip Pulipra

Secretary

Ref.No.MGC/STAFFAPPOINT./2018-19/23

27.03.2018

Ms. Anita. S

No:S4, Shilpa Enclave, No:29&30,
Suriyaprakasam Street, Krishnapuram,
Ambattur OT, Chennai - 600 053.

Dear Ms. Anita. S,

With reference to your application dated 26th March 2018, and the interview held on 27th March 2018 Malankara Syrian Catholic Trust is pleased to appoint you as an Assistant Professor in the Department of Computer Application, for the Academic Year 2018-2019 based on the recommendation of the Interview Board.

- You will be on probation for twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- You are required to carry out any additional responsibilities assigned by the management from time to time.
- Discipline and academic excellence are the two eyes of the College.
- You are expected to uphold all the traditions of the College.
- Your teaching position is subject to transfer between Shift I and Shift II depending upon need at any given point of time.
- Frequent late coming and or absenteeism with or without permission will be viewed seriously.
- You shall submit a letter of acceptance on receiving the appointment order and submit also a joining report at the time of joining the service of the College.

For the Malankara Syrian Catholic Trust

Secretary

MAR GREGORIOS COLLEGE
CHENNAI - 600 037



Block No.8, College Road, Mogappair West, Chennai - 600 037. Phone : +91-44-2653 3140, 2653 0978

Website : www.margregorioscollege.net E-mail : margregorioscollege@gmail.com

M G College



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

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Fr.Mathew Pallikunnel
Secretary

10.07.2023

Ref.No.MGC/STAFFAPPOINT./2023-24/04

Mr. M. NITHYANANDAN
LIG 716, 16th cross street, Mogappair Eri Scheme,
Chennai - 600 037.

Dear Mr. M. Nithyanandan,

With reference to your application dated 26th June 2023, and the interview held on 30th June 2023, Management is pleased to appoint you as an Assistant Professor in the Department of Computer Application, Shift – II and will join the duty on 10th July 2023 for the Academic Year 2023-2024 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- You are required to carry out any additional responsibilities assigned by the management from time to time.
- Discipline and academic excellence are the two eyes of the College.
- You are expected to uphold all the traditions of the College.

Conti.....



Mar Gregorios College of Arts & Science

(Approved by the GOVT. OF TAMIL NADU and affiliated to the UNIVERSITY OF MADRAS)

Block No.8, Mogappair West, Chennai - 600 037. India.

Phone : 044 - 2653 3140, 2653 0978

Home Page : www.margregorioscollege.net

18-06-2009

Mr. S. James Benedict Felix
11/9, R.C Church Street,
Ilanganthapuram (Post)
Megnanapuram (via)
Thoothukudi (Dist)
Tamil Nadu

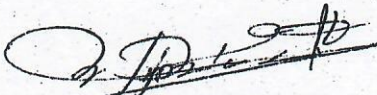
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Dear Mr. S. James Benedict Felix,

In continuation of your application dated 17-06-2009, and the interview held by the Board constituted for the purpose on 17-06-2009, the Malankara Syrian Catholic Trust is pleased to appoint you as a Lecturer in the Department of Computer Science in the College on the following conditions.

1. You will be on probation up to the end of one full academic year from the date of appointment.
2. You shall be considered for regular appointment on satisfactory completion of the probation period.
3. During the period of employment you shall diligently and faithfully carryout all instructions given to you by the superiors from time to time.
4. In case you wish to resign from the service of the College, You are required to give two months notice.
5. Kindly produce your original PG Degree, all your Higher Degree Certificates and two attested copies of the same.
6. Kindly give the acceptance letter and the joining report.

For the Malankara Syrian Catholic Trust


Secretary.


Principal
MAR GREGORIOS COLLEGE
Chennai - 600 037.

I received the appointment order.

by
S. James Felix
18/06/09



MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)

Block No.8, Mogappair West, Chennai-37

03-06-2010

Ms. Gayathry. G
No. 6, Thirumal Nagar
Second Street, Poonamallee
Chennai

Sir,

Sub: Establishment – Appointment of Lecturer in Computer Science on Probationary basis for the academic year 2010-2011 from 03-06-2010 to 30-04-2011– order Issued.

In continuation of your application dated NIL, and the interview held by the Board constituted for the purpose on 31-05-2010, the Malankara Syrian Catholic Trust, a Christian Minority Institution is pleased to appoint you as **Shift I Lecturer in the Department of Computer Science in Mar Gregorios College, Mogappair West, Chennai – 37** on probationary basis for the academic year 2010-2011 on the following conditions:

1. You shall conform to all the Rules and Regulations, Code of Conduct & Leave Rules of the College and obey all lawful orders that you may receive from the College authorities and the Management from time to time. You shall not resign / leave the service before the expiry of the appointed period. To ensure this, you have agreed to deposit all your Original Qualification Degree Certificates in our safe custody until the expiry of the appointed term.
2. You shall devote your entire time to the work of the College as assigned to you and shall not engage yourself in any other work in an honorary or remunerative kind including examinership or tuitions without the permission of the management. You would have to take extra interest for the weaker students by conducting special coaching classes and programmes and thereby consider yourself responsible for producing cent percent passes in the subject taught by you.
3. You shall maintain total discipline, co-ordination and harmonious relationship with one and all in the college campus.
4. In addition to the above duties you will have to undertake additional jobs if any assigned to you by the Management.

Page 1 of 2



MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)

Block No.8, Mogappair West, Chennai-37

5-12-2011

SHARMILA.W
7/407, Mogappair West,
Chennai - 37

Madam,

Sub: Establishment – Appointment of Lecturer in department of **COMPUTER APPLICATION** on Probationary basis for one year from 5-12-2011 – order Issued.

In continuation of your application dated 20-11-2011, and the interview held by the Board constituted for the purpose on 01-12-2011, the Malankara Syrian Catholic Trust, a Christian Minority Institution is pleased to appoint you as **Shift-II Lecturer in the Department of COMPUTER APPLICATION in Mar Gregorios College, Mogappair West, Chennai -- 37** on probationary basis for One Year from 5-12-2011 on the following conditions:

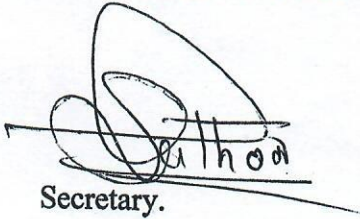
1. You shall conform to all the Rules and Regulations, Code of Conduct & Leave Rules of the College and obey all lawful orders that you may receive from the College authorities and the Management from time to time.
2. You shall not resign / leave the service before the expiry of the appointed period, as otherwise you shall be liable up to two months' salary in cash to the Management and you will not be entitled to receive further any privileges. To ensure this, you have agreed to deposit all your Original Qualification Degree Certificates in our safe custody until the expiry of the appointed term.
3. You shall devote your entire time to the work of the College as assigned to you and shall not engage yourself in any other work in an honorary or remunerative kind including examinership or tuitions without the permission of the management. You would have to take extra interest for the weaker students by conducting special coaching classes and programmes and thereby consider yourself responsible for producing cent percent result in the subject taught by you.
4. You shall maintain total discipline, co-ordination and harmonious relationship with one and all in the college campus.

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Website : <http://margregorioscollege.net> E-mail : enquiry@margregorioscollege.net, margregorioscollege@gmail.com

5. You shall be present in the college during working hours of the college whether you have teaching work or not. You are expected to take full and effective part in extracurricular activities of the college, as may be indicated by the management. Your Working Time will be 1.00 to 5.30 pm.
6. No member of the college staff shall address any communication to the college governing body or the University or any Media Organization except through the management.
7. You shall not work anywhere or even apply for any post without getting specific permission from the appointing authorities.
8. It may also be noted that availing of leave without proper sanction in advance, taking frequent or long leave or even late coming would be viewed seriously by the management. Two copies of appointment orders are enclosed herewith so as to enable you to resubmit the duplicate copy to the management after duly signed by you through the Principal of the college as token of your acceptance of the above said appointment.
9. You are requested to read & comply with the policies given in the manual & handbook.
10. You will be paid a consolidated salary of Rs. 10,000 /- Per month.

For MAR GREGORIOS COLLEGE


Secretary.

Received the orders

W. Shannila

5.12.2011



Mar Gregorios College of Arts & Science

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)
Block No. 8, Mogappair West, Chennai - 600 037.

Mr .A.Jerome Robinson

10.11.2012

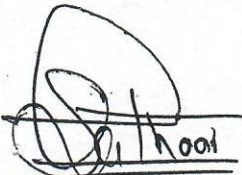
New No.4, Old No.3, 2nd Street,
Kambvar Nagar, Madhuravoyal,
Chennai - 95.

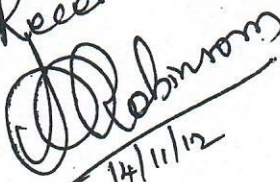
Dear Mr. A.Jerome Robinson

In continuation of your application dated 05.11.2012, and the interview held by the Board constituted for the purpose on 08.11.2012, the Malankara Syrian Catholic Trust is pleased to appoint you as a Lecturer in the Department of Computer Science in the College on the following conditions;

- 1 You will be on probation for Twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- 2 You shall be considered for regular appointment on satisfactory completion of the probation period.
- 3 During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- 4 Kindly produce your original PG certificates and two attested copies of the same.
- 5 Kindly give the acceptance letter and the joining report.
- 6 In case you wish to resign from service of the College, you are required to give two months notice.
- 7 Your pay will be fixed as Rs.10,000/- Rs.9,500/- as consolidated pay + Rs.500/- for Honorarium for HOD. After considering your seniority in the profession, you have been sanctioned Rs.3000/- as a Special pay and it will be adjusted in the future enhancement of salary.

For the Malankara Syrian Catholic Trust


Secretary,

Received

14/11/12



Mar Gregorios College of Arts & Science

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)
Block No. 8, Mogappair West, Chennai - 600 037.

Ms .N.VAISHALI

02.12.2013

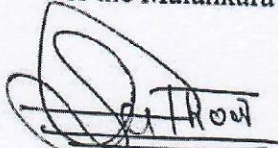
425, Co-operative Nagar,
Madhiravedu, Thiruverkadu,
Chennai-77.

Dear Ms .N.VAISHALI

In continuation of your application dated 27.11.2013, and the interview held by the Board constituted for the purpose on/27.11.2013, the Malankara Syrian Catholic Trust is pleased to appoint you as a Lecturer in the Department of Computer Application, (Shift – II) in the College on the following conditions;

- 1 You will be on probation for Twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- 2 You shall be considered for regular appointment on satisfactory completion of the probation period.
- 3 During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- 4 Kindly produce your original PG certificates and two attested copies of the same.
- 5 Kindly give the acceptance letter and the joining report.
- 6 You should serve in this college for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give three months notice or three months pay. To avoid academic disturbance during that semester.

For the Malankara Syrian Catholic Trust


Secretary,

Phone : +91-44-2653 3140, 2653 0978 Fax : +91-44-2653 0978 Website : <http://margregorioscollege.net>
E-mail : enquiry@margregorioscollege.net, margregorioscollege@gmail.com

M.G. College



Mar Gregorios College of Arts & Science

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)
Block No. 8, Mogappair West, Chennai - 600 037.

Fr.Sabu M. George Maruthoor,
Secretary

02.06.2014

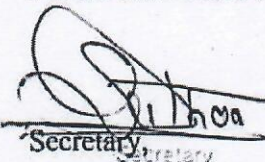
Mr.D.SELVARAJ.
No.33, Ragavendra Nagar,
Opposite to Hosanna Tower
Kodungaiyur, Chennai – 600 118.

Dear Mr.D.SELVARAJ

In continuation of your application dated 28.05.2014, and the interview held by the Board constituted for the purpose on 28.05.2014, the Malankara Syrian Catholic Trust is pleased to appoint you as Assistant Professor in the Department of Computer Science, with effect from 02nd June 2014 on the following conditions;

- 1 You will be on probation for Twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- 2 You shall be considered for regular appointment on satisfactory completion of the probation period.
- 3 During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- 4 Kindly produce your original PG certificates and two attested copies of the same.
- 5 Provident Fund (PF) & ESIC Account will be open from the date of joining in duty. The subscription will be deducted as per the government norms.
- 6 Kindly give the acceptance letter and the joining report.
- 7 You should serve in this college for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give three months notice or three months pay to avoid academic disturbance during that semester.

For the Malankara Syrian Catholic Trust


Secretary

MAR GREGORIOS COLLEGE
CHENNAI - 600 037

Phone : +91-44-2653 3140, 2653 0978 Fax : +91-44-2653 0978 Website : <http://margregorioscollege.net>
E-mail : enquiry@margregorioscollege.net, margregorioscollege@gmail.com

M.G. College



Mar Gregorios College of Arts & Science

Approved by the Govt. of Tamil Nadu and Affiliated to the University of Madras
ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary
Ref.No.MGC/STAFFAPPOINT./2019-20/37

02.05.2019

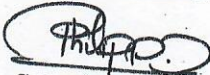
Mrs. C. Sujdha
42/64, Basha Street, Choolaimedu, Chennai – 600 094.

Dear Mrs. C. Sujdha,

With reference to your application dated 22nd April 2019, and the interview held on 29th April 2019 Management is pleased to appoint you as an Assistant Professor in the Department of Computer Science, for the Academic Year 2019-2020 based on the recommendation of the Interview Board.

- You will be on probation for twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- You are required to carry out any additional responsibilities assigned by the management from time to time.
- Discipline and academic excellence are the two eyes of the College.
- You are expected to uphold all the traditions of the College.
- Your teaching position is subject to transfer between Shift I and Shift II depending upon need at any given point of time.
- Frequent late coming and or absenteeism with or without permission will be viewed seriously.
- You shall submit a letter of acceptance on receiving the appointment order and submit also a joining report at the time of joining the service of the College.
- You should serve in this College for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give one month notice, to avoid academic disturbance.

For the Malankara Syrian Catholic Trust

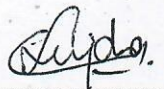


Secretary
Secretary

MAR GREGORIOS COLLEGE
CHENNAI - 600 037



Received Appointment
Letter on 2.05.2019.



Block No.8, College Road, Mogappair West, Chennai - 600 037. Phone : +91-44-2653 3140, 2653 0978

Website : www.margregorioscollege.net E-mail : margregorioscollege@gmail.com

M G College



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution

Fr.Philip Pulipra
Secretary
Ref.No.MGC/STAFFAPPOINT./2021-22/09

16.09.2021

Ms. R. Anitha

B-116, VGN Raksha Apartment, Mogappair East, Chennai.

Dear Ms. R. Anitha,

With reference to your application dated 8th September 2021, and the interview held on 14th September 2021 Management is pleased to appoint you as an Assistant Professor in the Department of Computer Science and will join the duty on 16th September 2021 for the Academic Year 2021-2022 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
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Conti.....



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution

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For the Malankara Syrian Catholic Trust

Philip
Secretary

SECRETARY
MALANKARA SYRIAN
CATHOLIC TRUST



Received
Appointment letter
Septh 16/2021
Anil



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution

Fr.Philip Pulipra
Secretary

04.04.2022

Ref.No.MGC/STAFFAPPOINT./2021-22/24

Ms. T. SARAH JEBA JENCY,
No. 8A, Church Street, Gayathri Nagar,
Ayapakkam, Chennai - 600 077

Dear Ms. T. Sarah Jeba Jency,

With reference to your application dated 21st March 2022, and the interview held on 28th March 2022, Management is pleased to appoint you as an Assistant Professor in the Department of Computer Science and will join the duty on 4th April 2022 for the Academic Year 2021-2022 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- You are required to carry out any additional responsibilities assigned by the management from time to time.
- Discipline and academic excellence are the two eyes of the College.
- You are expected to uphold all the traditions of the College.

Conti.....



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

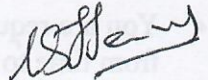
- Your teaching position is subject to transfer between Shift I and Shift II depending upon need at any given point of time.
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For the Malankara Syrian Catholic Trust


Secretary

Secretary
Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Received the
appointment letter
on 4/04/2022




Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

Fr. Mathew Pallikunnel
Secretary

02.01.2023

Ref.No.MGC/STAFFAPPOINT./2022-23/22

Ms. S. Deepa,
New No. 8, Old No. 432/1
Seethakathi Salai, Mogappair East,
Chennai – 600 037

Dear Ms. S. Deepa,

With reference to your application dated 6th December 2022, and the interview held on 15th December 2022, Management is pleased to appoint you as an Assistant Professor in the Department of Computer Science, Shift II and will join the duty on 2nd January 2023 for the Academic Year 2022-2023 based on the recommendation of the Interview Board. Your Consolidated Gross Salary will be Rs. 30,000/-

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- You are required to carry out any additional responsibilities assigned by the management from time to time.
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- You are expected to uphold all the traditions of the College.

Conti.....



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

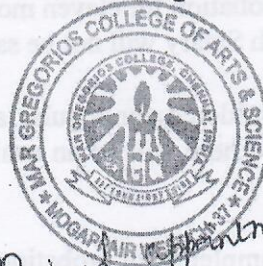
ISO 9001 : 2015 Certified Institution

- Your teaching position is subject to transfer between Shift I and Shift II depending upon need at any given point of time.
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For the Malankara Syrian Catholic Trust

Secretary

Secretary
Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Received Appointment letter
on 2/1/2023



Mar Gregorios College of Arts & Science

Approved by the Govt. of Tamil Nadu and Affiliated to the University of Madras
An ISO 9001 : 2015 Certified Institution Managed by the Malankara Syrian Catholic Trust
Accredited with B++ by NAAC

Fr. Mathew Pallikunnel
Secretary

02.01.2024

Ref.No.MGC/STAFFAPPOINT./2023-24/19

Ms. S. SHUNMUGA SUNDARI
D.NO: C Friends Home, Bharathi Nagar,
8th Street Thirumullaivoyal,
Chennai 600062.

Dear Ms. S. Shunmuga Sundari,

- With reference to your application dated 21st November 2023, and the interview held on 14th December 2023, Management is pleased to appoint you as an Assistant Professor in the Department of Computer Science, Shift II and will join the duty on 2nd January 2024 for the Academic Year 2023-2024 based on the recommendation of the Interview Board.
- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph. D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- You are required to carry out any additional responsibilities assigned by the management from time to time.
- Discipline and academic excellence are the two eyes of the College.
- You are expected to uphold all the traditions of the College.

Conti.....

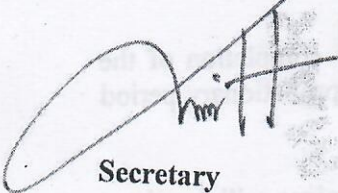


Mar Gregorios College of Arts & Science

Approved by the Govt. of Tamil Nadu and Affiliated to the University of Madras
An ISO 9001 : 2015 Certified Institution Managed by the Malankara Syrian Catholic Trust
Accredited with B++ by NAAC

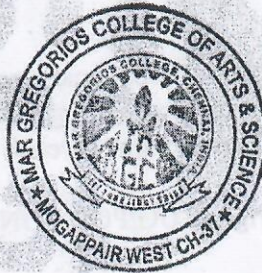
- Your teaching position is subject to transfer between Shift I and Shift II depending upon need at any given point of time.
- Frequent late coming and or absenteeism with or without permission will be viewed seriously.
- You shall submit a letter of acceptance on receiving the appointment order and submit also a joining report at the time of joining the service of the College.
- You should serve in this College for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give one month notice, to avoid academic disturbance.
- You should serve in this College for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give one month notice. Also if you resign without completing notice period, you need to pay two months salary to College to get back your original certificates/ service certificate/ relieving order to avoid academic disturbance.

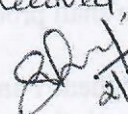
For the Malankara Syrian Catholic Trust



Secretary

Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Received

21/12/2024

Mrs. V. SAVITHRI
324/4, Kathiravan Colony,
Anna Nagar. Chennai - 600 040.

May 5, 2000

In continuation of your application dated 26-04-2000 and the interview held by the Board on 05-05-2000, the Malankara Syrian Catholic Trust is pleased to appoint you as a Lecturer in the Department of Electronics Science on the following terms and conditions.

1. You will be on probation for a period of one year from the date of appointment, which may be dispensed with or extended at the discretion of the Management.
2. You shall be considered for regular appointment on satisfactory completion of the probationary period.
3. During the period of employment you shall diligently and faithfully carryout all instructions given to you by the superiors from time to time.
4. In case you wish to resign from the service of the College, you are required to give one / two months notice, as the case may be.

For the Malankara Syrian Catholic Trust



SECRETARY.

Please sign and return the copy of this letter, in token of your having accepted the above terms and conditions of appointment and you are required to submit two attested copies of your qualifying certificates - UG, PG and others, by 3:00 pm Saturday, 13-05-2000.

V. Savithri
13/5/2000

Accepted the
Appointment order.



Phone : 044-6258178

MAR GREGORIOS COLLEGE

Block No. 8, Mogappair West, Chennai - 600 058. India.

Date :

23-05-2002.

Ms. S. Fabbiyola
No.15, 7th Street
E.V.R Nagammai Nagar
Railway Carshed Complex
Avadi,
Chennai-600 109.

Dear Ms. S. Fabbiyola

In continuation of your application dated 08-05-2002, and the interview held by the Board constituted for the purpose on 21-05-2002, the Malankara Syrian Catholic Trust is pleased to appoint you as a Lecturer in the Department of Electronics Science in the college on the following conditions:

1. You will be on probation up to the end of two full academic years from the date of appointment.
2. You shall be considered for regular appointment on satisfactory completion of the probation period.
3. During the period of employment you shall diligently and faithfully carryout all instructions given to you by the superiors from time to time
4. In case you wish to resign from the service of the College, you are required to give two months notice.
5. Kindly produce your original PG Degree and two attested copies of the same
6. Kindly give the acceptance letter and the joining report.

For the Malankara Syrian Catholic Trust

Secretary.

Received the copy on
7/6/2002



Phone : 044-6258178

MAR GREGORIOS COLLEGE

Block No.8, Mogappair West, Chennai - 600 058. India.

Date
10-06-04


Mrs. S. Shantha
No. 5, Nelson Street
Venkateswara Nagar
Ambattur, Chennai-53

Dear Mrs. S. Shantha

In continuation of your application dated 23-04-04, and the interview held by the Board constituted for the purpose on 27-04-2004, the Malankara Syrian Catholic Trust is pleased to appoint you as a Lecturer in the Department of Electronics Science in the College on the following conditions:

1. You will be on probation up to the end of two full academic years from the date of appointment.
2. You shall be considered for regular appointment on satisfactory completion of the probation period.
3. During the period of employment you shall diligently and faithfully carryout all instructions given to you by the superiors from time to time.
4. In case you wish to resign from the service of the College, you are required to give two months notice.
5. Kindly produce your original PG Degree and two attested copies of the same
6. Kindly give the acceptance letter and the joining report.

For the Malankara Syrian Catholic Trust


Secretary.

Principal
MAR GREGORIOS COLLEGE
CHENNAI - 600 037

Received the copy
S. Shantha
23/6/04
(S. SHANTHA)



Mar Gregorios College of Arts & Science

Approved by the Govt. of Tamil Nadu and Affiliated to the University of Madras
An ISO 9001 : 2015 Certified Institution Managed by the Malankara Syrian Catholic Trust
Accredited with B++ by NAAC

Fr. Mathew Pallikunnel
Secretary

06.10.2023

Ref.No.MGC/STAFFAPPOINT./2023-24/18

Ms. SASIKALA R
No. 15/10, V V Nagar, 6th street (ext.),
Kolathur, Chennai - 600 099.

Dear Ms. Sasikala R,

With reference to your application dated 26th September 2023, and the interview held on 3rd October 2023, Management is pleased to appoint you as an Assistant Professor in the Department of Electronics & Communication Science, Shift I. Your initial appointment, on a remuneration basis is with effect from 6th October 2023, with a transition to a regular position effective from 1st November 2023 for the academic year 2023-24 as per the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph. D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- You are required to carry out any additional responsibilities assigned by the management from time to time.
- Discipline and academic excellence are the two eyes of the College.
- You are expected to uphold all the traditions of the College.

Conti.....



Mar Gregorios College of Arts & Science

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Accredited with B++ by NAAC

- Your teaching position is subject to transfer between Shift I and Shift II depending upon need at any given point of time.
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For the Malankara Syrian Catholic Trust

Secretary

Secretary

Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Received
Appointment Order.

R. Saritha
6/10/2023



Phone : 044-6260178

MAR GREGORIOS COLLEGE

Block No. 8, Mogappair West, Chennai-600 058, India.

Ref :

Date :

Mrs. T.N. Rekha
D-1/5, Goodwill Apartments,
Mogappair West, Chennai - 600 058.

11 July 2000

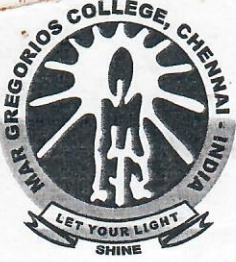
In continuation of your application dated 20-06-2000 and interview held by the Board on 09-07-2000. The Malankara Syrian Catholic Trust is pleased to appoint you as a Lecturer in the Department of Mathematics on the following terms and conditions.

1. You will be on probation for a period of one year from the date of appointment, which may be dispensed with or extended at the discretion of the Management.
2. You shall be considered for regular appointment on satisfactory completion of the probationary period.
3. During the period of employment you shall diligently and faithfully carryout all instructions given to you by the superiors from time to time.
4. In case you wish to resign from the service of the college, you are required to give one / two months notice, as the case may be.

For the Malankara Syrian Catholic Trust

SECRETARY

Please sign and return the copy of this letter, in token of your having accepted the above terms and conditions of appointment and you are required to submit two attested copies of your qualifying certificates - UG, PG and others.



Mar Gregorios College of Arts & Science

(Approved by the GOVT. OF TAMIL NADU and affiliated to the UNIVERSITY OF MADRAS)

Block No.8, Mogappair West, Chennai - 600 037. India.

Phone : 044 - 2653 3140, 2653 0978

Home Page : www.margregorioscollege.net

05-10-2009

Ms. Arockiya Princey
47/103, Venkatathiri Street
Korapet
Chennai – 600 012

Madam,

Sub: Establishment – Appointment of **Lecturer in Mathematics on Probationary basis** for the academic year **2009-2010** from 05-10-2009 to 30-04-2010 – order Issued.

In continuation of your application dated 01-10-2009, and the interview held by the Board constituted for the purpose on 01-10-2009, the Malankara Syrian Catholic Trust, a Christian Minority Institution is pleased to appoint you as **Lecturer in the Department of Mathematics in Mar Gregorios College, Mogappair West, Chennai – 37** on probationary basis for the academic year 2009-2010 on the following conditions:

1. You shall conform to all the Rules and Regulations, Code of Conduct & Leave Rules of the College and obey all lawful orders that you may receive from the College authorities and the Management from time to time.
2. You shall not resign / leave the service before the expiry of the appointed period, as otherwise you shall be liable up to two months' salary in cash to the Management and you will not be entitled to receive further any privileges. To ensure this, you have agreed to deposit all your Original Qualification Degree Certificates in our safe custody until the expiry of the appointed term.
3. You shall devote your entire time to the work of the College as assigned to you and shall not engage yourself in any other work in an honorary or remunerative kind including examinership or tuitions without the permission of the management. You would have to take extra interest for the weaker students by conducting special coaching classes and programmes and thereby consider yourself responsible for producing cent percent passes in the subject taught by you.



Mar Gregorios College of Arts & Science

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Block No.8, Mogappair West, Chennai - 600 037, India.

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Home Page : www.margregorioscollege.net

4. You shall maintain total discipline, co-ordination and harmonious relationship with one and all in the college campus.
5. You shall be present in the college during working hours of the college whether you have teaching work or not. You are expected to take full and effective part in such extracurricular activities of the college, as may be indicated by the management. Your Working Time will be **8.00 am to 1.30 pm**.
6. No member of the college staff shall address any communication to the college governing body or the University or any Media Organization except through the management.
7. You shall not work anywhere or even apply for any post without getting specific permission from the appointing authorities.
8. It may also be noted that availing of leave without proper sanction in advance, taking frequent or long leave or even late coming would be viewed seriously by the management. Two copies of appointment orders are enclosed herewith so as to enable you to resubmit the duplicate copy to the management after duly signed by you through the Principal of the college as token of your acceptance of the above said appointment.
9. You will be paid a consolidated salary of Rs. 7300/- per month.

For MAR GREGORIOS COLLEGE

Secretary.

Secretary
MAR GREGORIOS COLLEGE
Chennai - 600 037

Received the copy

5.10.09



MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)

Block No.8, Mogappair West, Chennai-37

03-06-2010

Ms. R. Vasuki
41/3, Everest Colony
TNHB Flats, 10th Block,
Mogappair East, Chennai - 37

Sir,

Sub: Establishment – Appointment of **Lecturer in Mathematics on Probationary basis** for the academic year **2010-2011** from 03-06-2010 to 30-04-2011– order Issued.

In continuation of your application dated NIL, and the interview held by the Board constituted for the purpose on 31-05-2010, the Malankara Syrian Catholic Trust, a Christian Minority Institution is pleased to appoint you as **Shift I Lecturer in the Department of Mathematics in Mar Gregorios College, Mogappair West, Chennai – 37** on probationary basis for the academic year 2010-2011 on the following conditions:

1. You shall conform to all the Rules and Regulations, Code of Conduct & Leave Rules of the College and obey all lawful orders that you may receive from the College authorities and the Management from time to time. You shall not resign / leave the service before the expiry of the appointed period. To ensure this, you have agreed to deposit all your Original Qualification Degree Certificates in our safe custody until the expiry of the appointed term.
2. You shall devote your entire time to the work of the College as assigned to you and shall not engage yourself in any other work in an honorary or remunerative kind including examinership or tuitions without the permission of the management. You would have to take extra interest for the weaker students by conducting special coaching classes and programmes and thereby consider yourself responsible for producing cent percent passes in the subject taught by you.
3. You shall maintain total discipline, co-ordination and harmonious relationship with one and all in the college campus.
4. In addition to the above duties you will have to undertake additional jobs if any assigned to you by the Management.



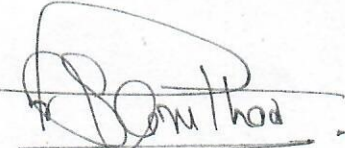
MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)

Block No.8, Mogappair West, Chennai-37

5. You shall be present in the college during working hours of the college whether you have teaching work or not. You are expected to take full and effective part in such extracurricular activities of the college, as may be indicated by the management. Your Working Time will be **8.00 am to 1.30 pm**.
6. No member of the college staff shall address any communication to the college governing body or the University or any Media Organization except through the management.
7. You shall not work anywhere or even apply for any post without getting specific permission from the appointing authorities.
8. It may also be noted that availing of leave without proper sanction in advance, taking frequent or long leave or even late coming would be viewed seriously by the management. Two copies of appointment orders are enclosed herewith so as to enable you to resubmit the duplicate copy to the management after duly signed by you through the Principal of the college as token of your acceptance of the above said appointment.
9. You will be paid a consolidated salary of Rs. 10,000/- per month.

For MAR GREGORIOS COLLEGE


Secretary.

*Received appointment order
copy.*

R. Vasuki.

3/06/2010.



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

Fr. Mathew Pallikunnel
Secretary

06.10.2022

Ref.No.MGC/STAFFAPPOINT./2022-23/21

Ms. S. Gunachitra,
No. 72/2B, Nehru Street,
Srinivasa Nagar, Padi, Chennai – 600 050

Dear Ms. S. Gunachitra,

With reference to your application dated 25th September 2022, and the interview held on 26th September 2022, Management is pleased to appoint you as an Assistant Professor in the Department of Mathematics, Shift I and will join the duty on 6th October 2022 for the Academic Year 2022-2023 based on the recommendation of the Interview Board. Your Consolidated Gross Salary will be Rs. 25,000/-

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- You are required to carry out any additional responsibilities assigned by the management from time to time.
- Discipline and academic excellence are the two eyes of the College.
- You are expected to uphold all the traditions of the College.

Conti.....



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

- Your teaching position is subject to transfer between Shift I and Shift II depending upon need at any given point of time.
- Frequent late coming and or absenteeism with or without permission will be viewed seriously.
- You shall submit a letter of acceptance on receiving the appointment order and submit also a joining report at the time of joining the service of the College.
- You should serve in this College for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give one month notice, to avoid academic disturbance.
- You should serve in this College for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give one month notice. Also if you resign without completing notice period, you need to pay two months salary to College to get back your original certificates/ service certificate/ relieving order to avoid academic disturbance.

For the Malankara Syrian Catholic Trust

Secretary

Secretary

Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.

Received
Appointment on 06.10.22
yfrithna.s



Mar Gregorios College of Arts & Science

Approved by the Govt. of Tamil Nadu and Affiliated to the University of Madras
ISO 9001 : 2015 Certified Institution

10.05.2019

Fr. Philip Pulipra
Secretary
Ref.No.MGC/STAFFAPPOINT./2019-20/38

Mr. G. John Thomas
10, Saraswathi st., Seetha Pattabhi Nagar, Ayappakkam, Ambattur, Chennai-600 077.

Dear Mr. G. John Thomas,

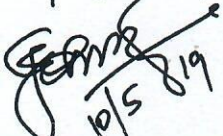
With reference to your application dated 16th April 2019, and the interview held on 22nd April 2019 Management is pleased to appoint you as an Assistant Professor in the Department of Visual Communication, for the Academic Year 2019-2020 based on the recommendation of the Interview Board.

- You will be on probation for twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- You are required to carry out any additional responsibilities assigned by the management from time to time.
- Discipline and academic excellence are the two eyes of the College.
- You are expected to uphold all the traditions of the College.
- Your teaching position is subject to transfer between Shift I and Shift II depending upon need at any given point of time.
- Frequent late coming and or absenteeism with or without permission will be viewed seriously.
- You shall submit a letter of acceptance on receiving the appointment order and submit also a joining report at the time of joining the service of the College.
- You should serve in this College for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give one month notice, to avoid academic disturbance.

For the Malankara Syrian Catholic Trust


Secretary
MAR GREGORIOS COLLEGE
CHENNAI - 600 037



Receiving Appointment Letter

10/5/19

Block No.8, College Road, Mogappair West, Chennai - 600 037. Phone : +91-44-2653 3140, 2653 0978
Website : www.margregorioscollege.net E-mail : margregorioscollege@gmail.com



Mar Gregorios College of Arts & Science

Approved by Govt. of Tamil Nadu and Affiliated to University of Madras
ISO 9001 : 2008 Certified Institution

Fr.Sabu M. George Maruthoor
Secretary
Ref.No.MGC/STAFFAPPOINT./2017/33

05.06.2017

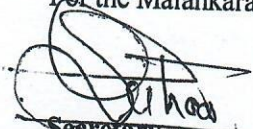
Ms.D.Kalaiyarasi
C7 VJ Flat, Paari Nagar,
1st Street, Ambattur, Chennai-600053.

Dear Ms.D.Kalaiyarasi

With reference to your application dated 31 March 2017, and the interview held on 05th June 2017 Malankara Syrian Catholic Trust is pleased to appoint you as an Assistant Professor in the Department of Visual Communication, Shift I based on the recommendation of the Interview Board, with effect from 17th June 2017 on the following conditions;

- You will be on probation for twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- You are required to carry out any additional responsibilities assigned by the management from time to time.
- Discipline and academic excellence are the two eyes of the College.
- You are expected to uphold all the traditions of the College.
- Your teaching position is subject to transfer between shift I and shift II depending upon need at any given point of time.
- Frequent late coming and or absenteeism with or without permission will be viewed seriously.
- You shall submit a letter of acceptance on receiving the appointment order and submit also a joining report at the time of joining the service of the College.

For the Malankara Syrian Catholic Trust


Secretary

MAR GREGORIOS COLLEGE
CHENNAI - 600 037

*I've received my appointment order
- D. Kalaiyarasi*



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

Fr. Mathew Pallikunnel
Secretary

10.07.2023

Ref.No.MGC/STAFFAPPOINT./2023-24/05

Ms. HELEN REBECCA C

D2, Orchard Westend Apartments,
Mogappair East, Chennai - 600 037.

Dear Ms. Helen Rebecca C,

With reference to your application dated 26th June 2023, and the interview held on 30th June 2023, Management is pleased to appoint you as an Assistant Professor in the Department of Visual Communication, Shift – I and will join the duty on 10th July 2023 for the Academic Year 2023-2024 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- You are required to carry out any additional responsibilities assigned by the management from time to time.
- Discipline and academic excellence are the two eyes of the College.
- You are expected to uphold all the traditions of the College.

Conti.....



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

Fr. Mathew Pallikunnel
Secretary

11.07.2023

Ref.No.MGC/STAFFAPPOINT./2023-24/07

Mr. GOKUL BOOMINATH

No.19/1, Ramakrishnan street, Krishnamoorthy Nagar,
Kodungaiyur, Chennai - 600 118.

Dear Mr. Gokul Boominath,

With reference to your application dated 26th June 2023, and the interview held on 30th June 2023, Management is pleased to appoint you as an Assistant Professor in the Department of Visual Communication Shift – I and will join the duty on 11th July 2023 for the Academic Year 2023-2024 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- You are required to carry out any additional responsibilities assigned by the management from time to time.
- Discipline and academic excellence are the two eyes of the College.
- You are expected to uphold all the traditions of the College.

Conti.....



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

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- Your teaching position is subject to transfer between Shift I and Shift II depending upon need at any given point of time.
- Frequent late coming and or absenteeism with or without permission will be viewed seriously.
- You shall submit a letter of acceptance on receiving the appointment order and submit also a joining report at the time of joining the service of the College.
- You should serve in this College for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give one month notice, to avoid academic disturbance.
- You should serve in this College for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give one month notice. Also if you resign without completing notice period, you need to pay two months salary to College to get back your original certificates/ service certificate/ relieving order to avoid academic disturbance.

For the Malankara Syrian Catholic Trust

Secretary

Secretary

Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



I've received Appointment order

on 11/07/2023

CA.B



Mar Gregorios College

(Approved by the Govt. of Tamil Nadu and affiliated to the University of Madras)
Block No. 8, Mogappair West - J.J. Nagar West, Chennai-600 037. India.
Phone : 044-26533140, 2653 0978.
Home Page : www.margregorioscollege.net

22-06-2007

Mrs. Indumathy Srinivasan
A-7, II Floor,
Aishwaryam, Phase - III
4th Main Road, Nolambur
Mogappair West
Chennai - 600 095

Dear Mrs. Indumathy Srinivasan,

In continuation of your application dated 04-06-2007, and the interview held by the Board constituted for the purpose on 21-06-07, the Malankara Syrian Catholic Trust is pleased to appoint you as a Lecturer in the Department of English in the College on the following conditions.

1. You will be on probation up to the end of one full academic year from the date of appointment.
2. You shall be considered for regular appointment on satisfactory completion of the probation period.
3. During the period of employment you shall diligently and faithfully carryout all instructions given to you by the superiors from time to time.
4. You should promise that you will not leave the service within the academic year.
5. Kindly produce your original PG Degree and two attested copies of the same.
6. Kindly give the acceptance letter and the joining report.
7. In case you wish to resign from the service of the College, You are required to give two months notice.

For the Malankara Syrian Catholic Trust

Secretary.

Received the Copy.
J. H. S.
2/9/07



Mar Gregorios College of Arts & Science

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)
Block No. B, Mogappair West, Chennai - 600 037.

Fr. Sabu M. George Maruthoor,
Secretary

16.06.2014

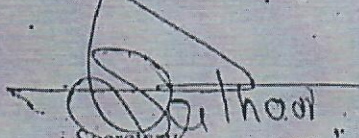
Mrs. G. PRADHA
No. 93A G1, VGN Platina,
Thiruverkadu Main Road,
Ayapakkam, Ambattur, Ch-77.

Dear Mrs. G. PRADHA

In continuation of your application dated 14.06.2014, and the interview held by the Board constituted for the purpose on 14.05.2014, the Malankara Syrian Catholic Trust is pleased to appoint you as Assistant Professor in the Department of English, with effect from 16th June 2014 on the following conditions;

- 1 You will be on probation for Twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- 2 You shall be considered for regular appointment on satisfactory completion of the probation period.
- 3 During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- 4 Kindly produce your original PG certificates and two attested copies of the same.
- 5 Provident Fund (PF) & ESIC Account will be open from the date of joining in duty. The subscription will be deducted as per the government norms.
- 6 Kindly give the acceptance letter and the joining report.
- 7 You should serve in this college for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give three months notice or three months pay to avoid academic disturbance during that semester.

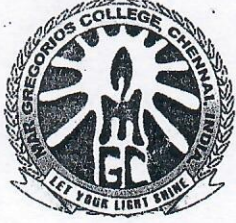
For the Malankara Syrian Catholic Trust


Secretary
MARGREGORIOS COLLEGE
CHENNAI - 600 037

Received original
G. Pradha
23/6/14

Phone : +91-44-2653 3140, 2653 0978 Fax : +91-44-2653 0978 Website : <http://margregorioscollege.net>
E-mail : enquiry@margregorioscollege.net, margregorioscollege@gmail.com





Mar Gregorios College of Arts & Science

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)
Block No. 8, Mogappair West, Chennai - 600 037.

Fr.Sabu M. George Maruthoor,

28.03.2015

Secretary

Ms.R.UMAMAHEWARI

21, 11th Street, Padi Pudur Nagar,
Mogappair East, Chennai -37.

Dear Ms.R.UMAMAHEWARI

In continuation of your application dated 13.03.2015, and the interview held by the Board constituted for the purpose on 27.03.2015, the Malankara Syrian Catholic Trust is pleased to appoint you as Assistant Professor in the Department of English, with effect from 2nd June 2015 on the following conditions;

- 1 You will be on probation for Twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- 2 You shall be considered for regular appointment on satisfactory completion of the probation period.
- 3 During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- 4 Kindly produce your original PG certificates and two attested copies of the same.
- 5 Provident Fund (PF) & ESIC Account will be open from the date of joining in duty. The subscription will be deducted as per the government norms.
- 6 Kindly give the acceptance letter and the joining report.
- 7 You should serve in this college for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give three months notice or three months pay to avoid academic disturbance during that semester.

For the Malankara Syrian Catholic Trust

Secretary,

Secretary
MAR GREGORIOS COLLEGE
CHENNAI - 600 037



Mar Gregorios College of Arts & Science

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)
Block No. 8, Mogappair West, Chennai - 600 037.

Fr. Sabu M. George Maruthoor,
Secretary

18.12.2015

Ms. Janani.J

Vani Veni Women's Hostel

Varadharajapuram

Ambattur

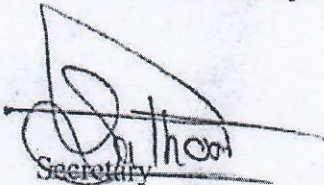
Chennai - 600053.

Dear Ms. Janani,

In continuation of your application dated 16.12.2015, and the interview held by the Board constituted for the purpose on 17.12.2015, the Malankara Syrian Catholic Trust is pleased to appoint you as Assistant Professor in the Department of English, with effect from 04th January 2016 on the following conditions;

- 1 You will be on probation for twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- 2 You shall be considered for regular appointment on satisfactory completion of the probation period.
- 3 During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- 4 Kindly produce your original UG/PG/SET certificates.
- 5 Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- 6 Kindly give the acceptance letter and the joining report.
- 7 You are required to carry out any additional responsibilities assigned by the management from time to time.

For the Malankara Syrian Catholic Trust


Secretary

Secretary
MAR GREGORIOS COLLEGE,
CHENNAI - 600 037

Phone : +91-44-2653 3140, 2653 0978 Fax : +91-44-2653 0978 Website : <http://margregorioscollege.net>
E-mail : enquiry@margregorioscollege.net, margregorioscollege@gmail.com



Scanned with
M.G. College



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary

25.04.2022

Ref.No.MGC/STAFFAPPOINT./2021-22/26

Ms. ASHMI. A,
No.59, Kurinji street, Kumaran nagar ext.2, Padi,
Chennai-600 050

Dear Ms. Ashmi. A,

With reference to your application dated 18th April 2022, and the interview held on 21st April 2022, Management is pleased to appoint you as an Assistant Professor in the Department of English and will join the duty on 25th April 2022 for the Academic Year 2021-2022 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- You are required to carry out any additional responsibilities assigned by the management from time to time.
- Discipline and academic excellence are the two eyes of the College.
- You are expected to uphold all the traditions of the College.

Conti.....



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution

- Your teaching position is subject to transfer between Shift I and Shift II depending upon need at any given point of time.
- Frequent late coming and or absenteeism with or without permission will be viewed seriously.
- You shall submit a letter of acceptance on receiving the appointment order and submit also a joining report at the time of joining the service of the College.
- You should serve in this College for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give one month notice, to avoid academic disturbance.
- You should serve in this College for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give one month notice. Also if you resign without completing notice period, you need to pay one month salary to College to get back your original certificates/ service certificate/ relieving order to avoid academic disturbance.

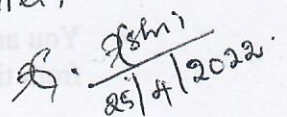
For the Malankara Syrian Catholic Trust


Secretary

Secretary
Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Received the Appoint
Letter,


25/4/2022



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary

10.08.2022

Ref.No.MGC/STAFFAPPOINT./2022-23/12

Ms. CHANDRAVADHANA. S,
No. 9/32 Udaya Nagar, Main Road,
Porur, Chennai – 116

Dear Ms. CHANDRAVADHANA. S,

With reference to your application dated 05th August 2022, and the interview held on 5th August 2022, Management is pleased to appoint you as an Assistant Professor in the Department of English, Shift I and will join the duty on 10th August 2022, for the Academic Year 2022-2023 based on the recommendation of the Interview Board. Your Consolidated Gross Salary will be Rs. 17,000/-

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
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- Discipline and academic excellence are the two eyes of the College.
- You are expected to uphold all the traditions of the College.

Conti.....



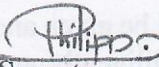
Mar Gregorios College of Arts & Science

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For the Malankara Syrian Catholic Trust


Secretary

Secretary
Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.

Received appointment
order
Bandarathana



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution

Fr.Mathew Pallikunnel
Secretary

22.05.2023

Ref.No.MGC/STAFFAPPOINT./2022-23/28

Ms. E. FELICIT BENETA,
A1, RC Kavithalaya apts,
No:63, 2nd street,
Korattur,
Chennai- 600080.

Dear Ms. E. Felicit Beneta,

With reference to your application dated 12th April 2023, and the interview held on 22nd May 2023, Management is pleased to appoint you as an Assistant Professor in the Department of English, Shift I and will join the duty on 22nd May 2023 for the Academic Year 2022-2023 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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For the Malankara Syrian Catholic Trust

Secretary

Secretary
Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Received appointment
letter



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

Fr. Mathew Pallikunnel
Secretary

29.05.2023

Ref.No.MGC/STAFFAPPOINT./2022-23/39

Ms. NAVUKKARASI GOMATHY. C,
No.93, Shree Krishna Swagatham,
S1 Lakshmi Street, Narasimhan Nagar,
Madhanandhapuram, Porur, Chennai - 600 125.

Dear Ms. Navukkarasi Gomathy. C,

With reference to your application dated 25th May 2023, and the interview held on 29th May 2023, Management is pleased to appoint you as an Assistant Professor in the Department of English, Shift - I and will join the duty on 12th June 2023 for the Academic Year 2022-2023 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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- You are expected to uphold all the traditions of the College.

Conti.....



Mar Gregorios College of Arts & Science

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ISO 9001 : 2015 Certified Institution

Fr.Mathew Pallikunnel
Secretary

10.07.2023

Ref.No.MGC/STAFFAPPOINT./2023-24/03

Ms. V. SUBHA

No.17, Srinivasa Nagar Main Road,
Ayapakkam, Chennai - 600 077.

Dear Ms. V. Subha,

With reference to your application dated 26th June 2023, and the interview held on 30th June 2023, Management is pleased to appoint you as an Assistant Professor in the Department of English, Shift – I and will join the duty on 10th July 2023 for the Academic Year 2023-2024 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
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Conti.....



Mar Gregorios College of Arts & Science

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For the Malankara Syrian Catholic Trust

Secretary

Secretary

Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Received by Appointment
Order. *[Signature]*
10/7/23.



Mar Gregorios College of Arts & Science

Approved by the Govt. of Tamil Nadu and Affiliated to the University of Madras
An ISO 9001 : 2015 Certified Institution Managed by the Malankara Syrian Catholic Trust
Accredited with B++ by NAAC

Fr. Mathew Pallikunnel
Secretary

11.08.2023

Ref.No.MGC/STAFFAPPOINT./2023-24/13

Ms. FAAEZA RIAZ
NO:29 Fathima Archade,
Anna Nagar East,
Chennai 600102.

Dear Ms. FAAEZA RIAZ,

With reference to your application dated 31st July 2023, and the interview held on 7th August 2023, Management is pleased to appoint you as an Assistant Professor in the Department of English Shift - I and will join the duty on 11th August 2023 for the Academic Year 2023-2024 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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Conti.....



Mar Gregorios College of Arts & Science

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An ISO 9001 : 2015 Certified Institution Managed by the Malankara Syrian Catholic Trust
Accredited with B++ by NAAC

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For the Malankara Syrian Catholic Trust

Secretary

Secretary

Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



RECEIVED

(11.08.2023)



Mar Gregorios College of Arts & Science

(Approved by the GOVT. OF TAMIL NADU and affiliated to the UNIVERSITY OF MADRAS)

Block No.8, Mogappair West, Chennai - 600 037. India.

Phone : 044 - 2653 3140, 2653 0978

Home Page : www.margregorioscollege.net

06-04-2009

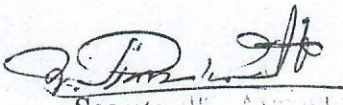
Ms. K. Subashini
A3/4, Tri Star Residency
Eri Scheme, Mogappair West
Chennai - 600 037

Dear Ms. K. Subashini,

In continuation of your application dated NIL, and the interview held by the Board constituted for the purpose on 01-04-2009, the Malankara Syrian Catholic Trust is pleased to appoint you as a Lecturer in the Department of English in the College on the following conditions.

1. You will be on probation up to the end of one full academic year from the date of appointment.
2. You shall be considered for regular appointment on satisfactory completion of the probation period.
3. During the period of employment you shall diligently and faithfully carryout all instructions given to you by the superiors from time to time.
4. In case you wish to resign from the service of the College, You are required to give two months notice.
5. Kindly produce your original PG Degree, all your Higher Degree Certificates and two attested copies of the same.
6. Kindly give the acceptance letter and the joining report.

For the Malankara Syrian Catholic Trust


Secretary.

Received a copy of
appointment order

K. Subashini
6/4/09



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary

04.04.2022

Ref.No.MGC/STAFFAPPOINT./2021-22/22

Ms. PRIYAKUMARI. S,
No.1/155, JJ Nagar,
Mogappair West,
Chennai-37.

Dear Ms. Priyakumari. S,

With reference to your application dated 7th March 2022, and the interview held on 28th March 2022, Management is pleased to appoint you as an Assistant Professor in the Department of English and will join the duty on 4th April 2022 for the Academic Year 2021-2022 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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Conti.....

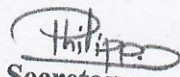


Mar Gregorios College of Arts & Science

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For the Malankara Syrian Catholic Trust



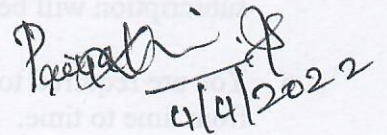
Secretary

Secretary

Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Received the appointment
letter.


4/4/2022



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

Fr. Mathew Pallikunnel
Secretary

07.06.2023

Ref.No.MGC/STAFFAPPOINT./2022-23/41

Dr. P. LOGANATHAN
20/28, K.S. Nagar,
School Road, Kolathur,
Chennai - 600 099.

Dear Dr. P. Loganathan,

With reference to your application dated 17th May 2023, and the interview held on 2nd June 2023. Management is pleased to appoint you as an Assistant Professor in the Department of English, Shift I and will join the duty on 14th June 2023 for the next Academic Year 2023-2024 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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For the Malankara Syrian Catholic Trust

Secretary

Secretary
Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Received
7/16/2022
P. S. A. / KT



Mar Gregorios College

Block No.8, Mogappair West, Madras - 600 058. India.
Phone : 044-6258178

Date :

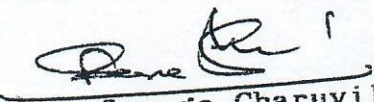
Ref :

June 24, 1998

From
The Secretary
Mar Gregorios College.

Ms. Prema,

The Malankara Syrian Catholic Trust is pleased with, in selecting you as a lecturer in the Department of Tamil, from the interview conducted by an expert panel at 3 pm on Tuesday 23rd June 1998. You are hereby appointed as a lecturer in the Tamil Department of Mar Gregorios College, Mogappair, Chennai - 600 058 on a probation for a period of one year. Please submit your willingness to join the college when the classes begin for the first year, submitting your original certificates.


Fr. George Charuvilla

SECRETARY

To
Ms. Prema
1st Street
Karambakkam, Porur
Chennai - 600 116.

Received the copy
T. Prema



Mar Gregorios College

(Approved by the Govt. of Tamil Nadu and affiliated to the University of Madras)

Block No. 8, Mogappair West - J.J. Nagar West, Chennai-600 037. India.

Phone : 044-26533140, 2653 0978.

Home Page : www.margregorioscollege.net

09-06-2008

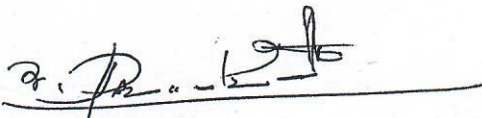
Ms. D. Jemila
7B, Pink Avenue
Officers Colony
Mogappair
Chennai


Dear Ms. D. Jemila,

In continuation of your application dated 16-04-2008, and the interview held by the Board constituted for the purpose on 05-06-2008, the Malankara Syrian Catholic Trust is pleased to appoint you as a Lecturer in the Department of Tamil in the College on the following conditions:

1. You will be on probation up to the end of one full academic year from the date of appointment.
2. You shall be considered for regular appointment on satisfactory completion of the probation period.
3. During the period of employment you shall diligently and faithfully carryout all instructions given to you by the superiors from time to time.
4. Kindly produce your original PG certificates and two attested copies of the same.
5. Kindly give the acceptance letter and the joining report.
6. In case you wish to resign from service of the College, you are required to give two months notice

For the Malankara Syrian Catholic Trust


Secretary.

Received the copy.

10/06/08.

10.06.08



Mar Gregorios College of Arts & Science

(Approved by the GOVT. OF TAMIL NADU and affiliated to the UNIVERSITY OF MADRAS)

Block No.8, Mogappair West, Chennai - 600 037. India.

Phone : 044 - 2653 3140, 2653 0978

Home Page : www.margregorioscollege.net

Mr. C.Devaraj
No.17, Kambar Street,
Old Pallavaram,
Chennai - 600 117.

06-04-2009

Dear Mr. C.Devaraj,

In continuation of your application dated 01-04-2009, and the interview held by the Board constituted for the purpose on 01-04-2009, the Malankara Syrian Catholic Trust is pleased to appoint you as a Lecturer in the Department of Tamil in the College on the following conditions.

1. You will be on probation up to the end of one full academic year from the date of appointment.
2. You shall be considered for regular appointment on satisfactory completion of the probation period.
3. During the period of employment you shall diligently and faithfully carryout all instructions given to you by the superiors from time to time.
4. In case you wish to resign from the service of the College, You are required to give two months notice.
5. Kindly produce your original PG Degree, all your Higher Degree Certificates and two attested copies of the same.
6. Kindly give the acceptance letter and the joining report.

For the Malankara Syrian Catholic Trust


Principal

Dr. R. AMIRTHAM M.A., M.Phil., Ph. D.,
Principal
MAR GREGORIOS COLLEGE,
Mogappair West, Chennai - 600 037

Received The Appoinment order


6-04-09.



Mar Gregorios College of Arts & Science

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)

Block No. 8, Mogappair West, Chennai - 600 037.

Fr. Sabu M. George Maruthoor,
Secretary

16.04.2014

Dr. A. KANNAKI
No. 2, G:2, Swatham Flats,
Jothi Nagar Vaigai Street,
Annanur, Chennai - 62.

Dear Dr. A. KANNAKI

Your application in response to our advertisement in The Hindu on 2nd March 2014, and the interview held by the Board constituted for the purpose on 10.04.2014, the Malankara Syrian Catholic Trust is pleased to appoint you as Assistant Professor in the Department of Tamil, (Shift - I) with effect from 02nd June 2014 on the following conditions;

- 1 You will be on probation for Twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- 2 You shall be considered for regular appointment on satisfactory completion of the probation period.
- 3 During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- 4 Kindly produce your original PG certificates and two attested copies of the same.
- 5 Provident Fund (PF) & ESIC Account will be open from the date of joining in duty. The subscription will be deducted as per the government norms.
- 6 Kindly give the acceptance letter and the joining report.
- 7 You should serve in this college for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give three months notice or three months pay to avoid academic disturbance during that semester.

For the Malankara Syrian Catholic Trust

Secretary,

Through Principal

[Signature]
Principal
MAR GREGORIOS COLLEGE
Chennai - 600 037.
22/4/14

Received original
copy
[Signature]
22/4/14



Mar Gregorios College of Arts & Sciences

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras
Block No. 8, Mogappair West, Chennai - 600 037. Annexure

Fr. Sabu M. George Maruthoor,

Secretary

28.03.2015

Dr. M. C. ELUMALAI

5/340.A. Ganapathy Street,
Prakash Nagar, 1st Cross Street,
Thiruninravur, 602024.

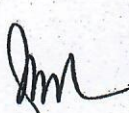
Dear Dr. M. C. ELUMALAI

In continuation of your application dated 13.03.2015, and the interview held by the Board constituted for the purpose on 27.03.2015, the Malankara Syrian Catholic Trust is pleased to appoint you as Assistant Professor in the Department of Tamil, with effect from 1st June 2015 on the following conditions:

- 1 You will be on probation for Twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
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For the Malankara Syrian Catholic Trust


Secretary,


Received
1/6/2015

Principal
MAR GREGORIOS COLLEGE

Phone : +91-44-2653 3140, 2653 0978 Fax : +91-44-2653 0978 Website : <http://margregorioscollege.net>
E-mail : enquiry@margregorioscollege.net, margregorioscollege@gmail.com





Mar Gregorios College of Arts & Science

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)
Block No. 8, Mogappair West, Chennai - 600 037.

Fr.Sabu M. George Maruthoor,

Secretary

28.03.2015

Mr.C.MAGENDIRAN

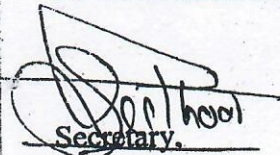
No.20/58, Abirami Nagar,
1st Street, Thiruverkadu,
Chennai - 600 077.

Dear Mr.C.MAGENDIRAN

In continuation of your application dated 19.03.2015, and the interview held by the Board constituted for the purpose on 27.03.2015, the Malankara Syrian Catholic Trust is pleased to appoint you as Assistant Professor in the Department of Tamil, with effect from 1st June 2015 on the following conditions;

- 1 You will be on probation for Twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- 2 You shall be considered for regular appointment on satisfactory completion of the probation period.
- 3 During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- 4 Kindly produce your original PG certificates and two attested copies of the same.
- 5 Provident Fund (PF) & ESIC Account will be open from the date of joining in duty. The subscription will be deducted as per the government norms.
- 6 Kindly give the acceptance letter and the joining report.
- 7 You should serve in this college for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give three months notice or three months pay to avoid academic disturbance during that semester.

For the Malankara Syrian Catholic Trust


Secretary.

Secretary
MARGREGORIOS COLLEGE
CHENNAI - 600 037

Received
C. [Signature] 2/6/15



Mar Gregorios College of Arts & Science

Approved by Govt. of Tamil Nadu and Affiliated to University of Madras
ISO 9001 : 2008 Certified Institution

Fr.Sabu M. George Maruthoor
Secretary
Ref.No.MGC/STAFFAPPOINT./2017/35

12.05.2017

Mr. K. Rajavelu
7/15 Purasaiwalkam,
Parathasarthy street,
Chennai-600007

Dear Mr.K.Rajavelu

With reference to your application dated 31 March 2017, and the interview held on 11th April 2017 Malankara Syrian Catholic Trust is pleased to appoint you as an Assistant Professor in the Department of Tamil, Shift I based on the recommendation of the Interview Board, with effect from 17th June 2017 on the following conditions;

- You will be on probation for twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- You are required to carry out any additional responsibilities assigned by the management from time to time.
- Discipline and academic excellence are the two eyes of the College.
- You are expected to uphold all the traditions of the College.
- Your teaching position is subject to transfer between shift I and shift II depending upon need at any given point of time.
- Frequent late coming and or absenteeism with or without permission will be viewed seriously.
- You shall submit a letter of acceptance on receiving the appointment order and submit also a joining report at the time of joining the service of the College.

For the Malankara Syrian Catholic Trust

Secretary

Secretary
MAR GREGORIOS COLLEGE
CHENNAI - 600 037

I have receiving appointment order

K. Rajavelu [K. RAJAVELU]
15/5/17

Block No. 8, Mogappair West, Chennai - 600 037. Phone : +91-44-2653 3140, 2653 0978

Website : <http://margregorioscollege.net> E-mail : margregorioscollege@gmail.com

M.G. College



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

Fr.Philip Pulipra
Secretary

11.07.2022

Ref.No.MGC/STAFFAPPOINT./2022-23/05

Mr. BHARATHKUMAR. A,
18/6, Kamarajar Street,
Chelliamman Nagar Extn.,
Athipet, Chennai-600 058.

Dear Mr. Bharathkumar. A,

With reference to your application dated 28th June 2022, and the interview held on 6th July 2022, Management is pleased to appoint you as an Assistant Professor in the Department of Tamil, Shift I and will join the duty on 11th July 2022 for the Academic Year 2022-2023 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
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- You are expected to uphold all the traditions of the College.

Conti.....

Block No.8, College Road, Mogappair West, Chennai - 600 037. Phone : +91-44-2653 0978, 2653 3140, 9176734020

Website : www.mgcchennai.ac.in e-mail : mail@mgcchennai.ac.in

MGC

Let Your Light Shine



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution


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For the Malankara Syrian Catholic Trust


Secretary

Secretary
Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.

I have received my appointment order.


11/07/2022



I Q A C

Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution

Fr. Mathew Pallikunnel
Secretary

23.05.2023

Ref.No.MGC/STAFFAPPOINT./2022-23/31

Dr. R. MURUGAN,
C-8, Govindhasamy Street,
Pazhavanthangal,
Chennai- 600 114.

Dear Dr. R. Murugan,

With reference to your application dated 27th March 2023, and the interview held on 23rd May 2023, Management is pleased to appoint you as an Assistant Professor in the Department of Tamil, Shift I and will join the duty on 23rd May 2023 for the Academic Year 2022-2023 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
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Conti.....



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

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For the Malankara Syrian Catholic Trust

Secretary

Secretary

Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Received by Appointment
Letted
28/5/23



Mar Gregorios College of Arts & Science

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)

Block No. 8, Mogappair West, Chennai - 600 037.

Fr. Sabu M. George Maruthoor
Secretary

Ref.No.MGC/STAFFAPPOINT./2016/20

Mr. M. Arunagiri
152, Mowlana Illam, Poniamman Koil Street,
Kuntrathur
Chennai - 600 069.

08.07.2016

Dear Mr. M. Arunagiri,

With reference to the interview held on 05.07.2016, the Malankara Syrian Catholic Trust is pleased to appoint you as Assistant Professor in the Department of Tamil, based on the recommendation of the Interview Board, with effect from 11th July 2016 on the following conditions;

- 1 You will be on probation for twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
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For the Malankara Syrian Catholic Trust

Secretary

Secretary
MAR GREGORIOS COLLEGE
CHENNAI - 600 037

Phone : +91-44-2653 3140, 2653 0978 Fax : +91-44-2653 0978 Website : <http://margregorioscollege.net>
E-mail : enquiry@margregorioscollege.net, margregorioscollege@gmail.com



Mar Gregorios College of Arts & Science

Approved by the Govt. of Tamil Nadu and Affiliated to the University of Madras
ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary

Ref.No.MGC/STAFFAPPOINT./2019-20/36

12.04.2019

Dr. N. Kalaiyarasi
No. 20/34, 13th Street, Padi Puthunagar,
Anna Nagar West Extn., Chennai - 600 101.

Dear Dr. N. Kalaiyarasi,

With reference to your application dated 19th February 2019, and the interview held on 12th April 2019 Management is pleased to appoint you as an Assistant Professor in the Department of Tamil, for the Academic Year 2019-2020 based on the recommendation of the Interview Board.

- You will be on probation for twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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For the Malankara Syrian Catholic Trust

Secretary

Secretary
MAR GREGORIOS COLLEGE
CHENNAI - 600 037



Block No.8, College Road, Mogappair West, Chennai - 600 037. Phone : +91-44-2653 3140, 2653 0978

Website : www.margregorioscollege.net E-mail : margregorioscollege@gmail.com

M G College



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

Fr. Mathew Pallikunnel
Secretary

23.05.2023

Ref.No.MGC/STAFFAPPOINT./2022-23/30

Dr. P. SIVASANKARI,
No. 2/109, Ponniamman Kovil Street,
Periamathur,
Chennai- 600 068.

Dear Dr. P. Sivasankari,

With reference to your application dated 23rd March 2023, and the interview held on 23rd May 2023. Management is pleased to appoint you as an Assistant Professor in the Department of Tamil, Shift I and will join the duty on 23rd May 2023 for the Academic Year 2022-2023 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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Conti.....



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

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For the Malankara Syrian Catholic Trust

Secretary

Secretary

Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Received Appointment
Letter

P. H. S. S.

23-05-2023



MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)

Block No.8, Mogappair West, Chennai-37

06-01-2011

Mr. R. Leonard Solomon
17/9, Palani Andavar Kovil Lane
Ayanavaram, Chennai - 600 023

Sir,

Sub: Establishment - Appointment of Lecturer in Commerce on Probationary basis for the academic year 2010-2011 from 06-01-2011 to 30-04-2011- order issued.

In continuation of your application dated NIL, and the interview held by the Board constituted for the purpose on 05-01-2011, the Malankara Syrian Catholic Trust, a Christian Minority Institution is pleased to appoint you as Shift I Lecturer in the Department of Commerce in Mar Gregorios College, Mogappair West, Chennai - 37 on probationary basis for the academic year 2010-2011 on the following conditions:

1. You shall conform to all the Rules and Regulations, Code of Conduct & Leave Rules of the College and obey all lawful orders that you may receive from the College authorities and the Management from time to time.
2. You shall not resign / leave the service before the expiry of the appointed period, as otherwise you shall be liable up to two months' salary in cash to the Management and you will not be entitled to receive further any privileges. To ensure this, you have agreed to deposit all your Original Qualification Degree Certificates in our safe custody until the expiry of the appointed term.
3. You shall devote your entire time to the work of the College as assigned to you and shall not engage yourself in any other work in an honorary or remunerative kind including examinership or tuitions without the permission of the management. You would have to take extra interest for the weaker students by conducting special coaching classes and programmes and thereby consider yourself responsible for producing cert percent passes in the subject taught by you.
4. You shall maintain total discipline, co-ordination and harmonious relationship with one and all in the college campus.
5. In addition to the above duties you will have to undertake additional jobs if any assigned to you by the Management.

pg. 1

Phone : +91-44-2653 3140, 2653 0778 Fax : +91-44-2653 0978

Website : <http://margregorioscollege.net> E-mail : enquiry@margregorioscollege.net, margregorioscollege@gmail.com



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary

23.09.2021

Ref.No.MGC/STAFFAPPOINT./2021-22/12

Ms. Gabriyala Gladys. P

No.27, 7th street, Kamaraj Nagar, Avadi, Chennai - 600 071.

Dear Ms. Gabriyala Gladys. P,

With reference to your application dated 15th September 2021, and the interview held on 17th September 2021 Management is pleased to appoint you as an Assistant Professor in the Department of Business Administration and will join the duty on 23rd September 2021 for the Academic Year 2021-2022 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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Conti.....



Mar Gregorios College of Arts & Science

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ISO 9001 : 2015 Certified Institution

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For the Malankara Syrian Catholic Trust

Philipp
Secretary

SECRETARY
MALANKARA SYRIAN
CATHOLIC TRUST



I have received my original
Appointment order

P. Gabriyala Gracy
23/9/2021

Block No.8, College Road, Mogappair West, Chennai - 600 037. Phone : +91-44-2653 0978, 2653 3140, 9176734020
Website : www.mgcchennai.ac.in e-mail : mail@mgcchennai.ac.in

MGC

Let Your Light Shine



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution

Fr. Mathew Pallikunnel
Secretary

29.05.2023

Ref.No.MGC/STAFFAPPOINT./2022-23/34

Ms. PREETHI ANILKUMAR,
No. 22/28, Devarajulu Street,
Ayanavaram, Chennai – 600 023.

Dear Ms. Preethi Anilkumar,

With reference to your application dated 25th May 2023, and the interview held on 29th May 2023, Management is pleased to appoint you as an Assistant Professor in the Department of Business Administration, Shift - I and will join the duty on 12th June 2023 for the Academic Year 2022-2023 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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Conti.....



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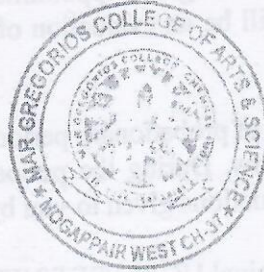
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For the Malankara Syrian Catholic Trust

Secretary

Secretary

Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Received Appointment
Letter

Preetiis

29/05/2023



Mar Gregorios College of Arts & Science

Approved by the Govt. of Tamil Nadu and Affiliated to the University of Madras
An ISO 9001 : 2015 Certified Institution Managed by the Malankara Syrian Catholic Trust
Accredited with B++ by NAAC

Fr. Mathew Pallikunnel
Secretary

19.07.2023

Ref.No.MGC/STAFFAPPOINT./2023-24/11

Dr. A. SHAMIM BANU
No:3/12 Ramanathan Lane, Ayanavaram,
Chennai-600023.

Dear Dr. A. Shamim Banu,

With reference to your application dated 10th July 2023, and the interview held on 13th July 2023, Management is pleased to appoint you as an Assistant Professor in the Department of Business Administration Shift – I and will join the duty on 19th July 2023 for the Academic Year 2023-2024 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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Conti.....



Mar Gregorios College of Arts & Science

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An ISO 9001 : 2015 Certified Institution Managed by the Malankara Syrian Catholic Trust
Accredited with B++ by NAAC

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For the Malankara Syrian Catholic Trust

Secretary

Secretary

Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Received
appointment order

D. A. Srinivasan

On. 19-07-2023



Mar Gregorios College of Arts & Science

Approved by the Govt. of Tamil Nadu and Affiliated to the University of Madras
ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary

12.06.2018

Ref.No.MGC/STAFFAPPOINT./2018-19/27


Ms. Christina Febiula I M
Flat No. 211, II Floor, VNR Milford,
Millenium Town, Adayalampattu, Vanagaram,
Ambattur (post), Chennai – 600 095.

Dear Ms. Christina Febiula I M,

With reference to your application dated 16th February 2018, and the interview held on 12th June 2018 Malankara Syrian Catholic Trust is pleased to appoint you as an Assistant Professor in the Department of Business Administration, for the Academic Year 2018-2019 based on the recommendation of the interview Board.

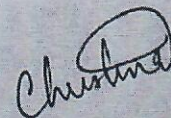
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- You shall submit a letter of acceptance on receiving the appointment order and submit also a joining report at the time of joining the service of the College.

For the Malankara Syrian Catholic Trust


Secretary

Secretary
MAR GREGORIOS COLLEGE
CHENNAI - 600 097







Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 - 2015 Certified Institution

Fr. Philip Pulipra
Secretary
Ref.No.MGC/STAFFAPPOINT./2020-21/04

04.09.2020

Mr. Senthil Murugan. V
171/2, Golden Jubilee flats, Padi kuppam roads, Chennai-600 040.

Dear Mr. Senthil Murugan. V,

With reference to your application dated 10th August 2020, and the interview held on 21st August 2020 Management is pleased to appoint you as an Assistant Professor in the Department of Business Administration and will join the duty on 4th September 2020 for the Academic Year 2020-2021 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
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For the Malankara Syrian Catholic Trust

Secretary
Secretary

MAR GREGORIOS COLLEGE
CHENNAI - 600 037



Received Appointment Order
04/09/2020
V. Senthil Murugan

Block No.8, College Road, Mogappair West, Chennai - 600 037. Phone : +91-44-2653 0978, 2653 3140, 91 76734020

Website : www.mgcochennai.ac.in e-mail : mail@mgcochennai.ac.in

MGC

Let Your Light Shine



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary
Ref.No.MGC/STAFFAPPOINT./2021-22/05

02.08.2021

Ms. Rajalakshmi. A

1A, Brindavan Avenue, Srinagar colony Thirumullaivoyal, Chennai – 600062.

Dear Ms. Rajalakshmi. A,

With reference to your application dated 8th July 2021, and the interview held on 12th July 2021 Management is pleased to appoint you as an Assistant Professor in the Department of Business Administration and will join the duty on 2nd August 2021 for the Academic Year 2021-2022 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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For the Malankara Syrian Catholic Trust


Secretary

Secretary

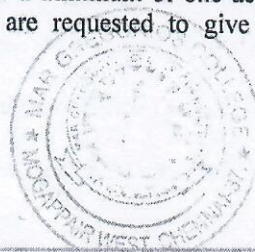
MAR GREGORIOS COLLEGE
CHENNAI

Block No.80 College Road, Mogappair West, Chennai - 600 037. Phone : +91-44-2653 0978, 2653 3140, 9176734020

Website : www.mgcchennai.ac.in e-mail : mail@mgcchennai.ac.in

MGC

Let Your Light Shine



Received Appointment
letter. 
2/8/21.



Mar Gregorios College of Arts & Science

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An ISO 9001 : 2015 Certified Institution Managed by the Malankara Syrian Catholic Trust
Accredited with B++ by NAAC

Fr. Mathew Pallikunnel
Secretary

05.01.2024

Ref.No.MGC/STAFFAPPOINT./2023-24/20

Dr. KAMALAKANNAN. A
No: 1 Thirumalaiyappan Street,
Nethaji Nagar, Thirumullaivoyal,
Chennai 600062.

Dear Dr. Kamalakannan. A,

- With reference to your application dated 11th December 2023, and the interview held on 4th January 2024, Management is pleased to appoint you as an Assistant Professor in the Department of Business Administration Shift II and will join the duty on 5th January 2024 for the Academic Year 2023-2024 based on the recommendation of the Interview Board.
- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
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Conti.....

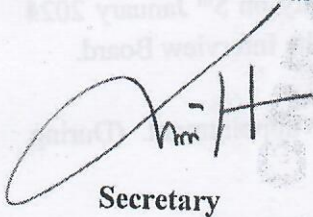


Mar Gregorios College of Arts & Science

Approved by the Govt. of Tamil Nadu and Affiliated to the University of Madras
An ISO 9001 : 2015 Certified Institution Managed by the Malankara Syrian Catholic Trust
Accredited with B++ by NAAC


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For the Malankara Syrian Catholic Trust


Secretary

Secretary
Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Received 05/01/2024
Appointment letter by
(
Kamalakkandan.A)



Mar Gregorios College

(Approved by the Govt. of Tamil Nadu and affiliated to the University of Madras)

Block No. 8, Mogappair West - J.J. Nagar West, Chennai-600 037. India.

Phone : 044-26533140, 2653 0978.

Home Page : www.margregorioscollege.net

09-06-2008

Ms. Selvi Johnson
No. 30, Mogappair West
3rd Block, Mogappair West
Chennai - 600 037.

Dear Ms. Selvi Johnson,

In continuation of your application dated 07-02-2008, and the interview held by the Board constituted for the purpose on 05-06-2008, the Malankara Syrian Catholic Trust is pleased to appoint you as a Lecturer in the Department of Corporate Secretaryship in the College on the following conditions:

1. You will be on probation up to the end of one full academic year from the date of appointment.
2. You shall be considered for regular appointment on satisfactory completion of the probation period.
3. During the period of employment you shall diligently and faithfully carryout all instructions given to you by the superiors from time to time.
4. Kindly produce your original PG certificates and two attested copies of the same.
5. Kindly give the acceptance letter and the joining report.
6. In case you wish to resign from service of the College, your are required to give two months notice

For the Malankara Syrian Catholic Trust

Secretary.

Received the copy

10/6/08

(Ms. Johnson)



Mar Gregorios College of Arts & Science

Approved by Govt. of Tamil Nadu and Affiliated to University of Madras
ISO 9001 : 2008 Certified Institution

17.07.2017

Fr.Sabu M. George Maruthoor
Secretary
Ref.No.MGC/STAFFAPPOINT./2017/51

Mr.Parthiban.M
No.3/65, Perumal kovil Street, Vanagram,
Mettukuppam, Chennai-600095.

Dear Mr. Parthiban.M

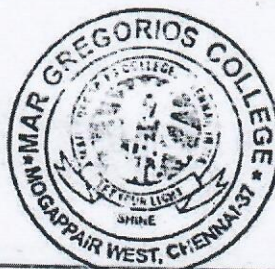
With reference to your application dated 14th July 2017, and the interview held on 17th July 2017 Malankara Syrian Catholic Trust is pleased to appoint you as an Assistant Professor in the Department of Corporate Secretaryship, Shift II based on the recommendation of the Interview Board, with effect from 17th July 2017 on the following conditions;

- You will be on probation for twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
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For the Malankara Syrian Catholic Trust


Secretary

Secretary
MAR GREGORIOS COLLEGE
CHENNAI - 600 037



Block No. 8, Mogappair West, Chennai - 600 037. Phone : +91-44-2653 3140, 2653 0978

Website : <http://margregorioscollege.net> E-mail : margregorioscollege@gmail.com

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Mar Gregorios College of Arts & Science

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ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra

Secretary

Ref.No.MGC/STAFFAPPOINT./2020-21/20

01.03.2021

Ms. Prema. M

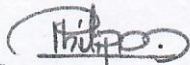
No. 53, Presan Cottage, Air Force Nagar, Morai, Avadi, Chennai- 600 055.

Dear Ms. Prema. M,

With reference to your application dated 25th January 2021, and the interview held on 15th February 2021 Management is pleased to appoint you as an Assistant Professor in the Department of Commerce (Accounting & Finance) and will join the duty on 1st March 2021 for the Academic Year 2020-2021 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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For the Malankara Syrian Catholic Trust



Secretary
Secretary

R GREGORIOS COLLEGE
CHENNAI - 600 037



*Received appointment
letter on 01.03.2021*

*M. Prema M
11/3/2021*

Block No.8, College Road, Mogappair West, Chennai - 600 037. Phone : +91-44-2653 0978, 2653 3140, 9176734020
Website : www.mgcchennai.ac.in e-mail : mail@mgcchennai.ac.in

MGC

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Mar Gregorios College of Arts & Science

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ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary

04.07.2022

Ref.No.MGC/STAFFAPPOINT./2022-23/01

Ms. LEENA THOMAS,
No.9, 2nd Cross Street,
Ganesh Nagar,
Thirumullaivoyal, Chennai-600 062.

Dear Ms. Leena Thomas,

With reference to your application dated 3rd February 2022, and the interview held on 17th February 2022, Management is pleased to appoint you as an Assistant Professor in the Department of Commerce (Accounting & Finance), Shift I and will join the duty on 4th July 2022 for the Academic Year 2022-2023 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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Conti.....



Mar Gregorios College of Arts & Science

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ISO 9001 : 2015 Certified Institution


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For the Malankara Syrian Catholic Trust


Secretary

Secretary
Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.

I received my appointment order
on 4/7/2022





MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

Approved by the Board of Higher Secondary and Higher Education, Government of Madras

Block No. 8, Mogappair West, Chennai-37

04-07-2011

P. Lavanya
No 24, Narasimhan Naidu St,
Ayyavadi Colony
Ammahalli,
Chennai - 600 029

Madam,

Sub: Establishment - Appointment of Lecturer in Corporate Secretaryship on Probationary Basis for the academic year 2011-2012 from 18-07-2011 to 30-04-2012 - order invited.

In continuation of your application dated 28-06-2011, and the interview held by the Board constituted for the purpose on 12-07-2011, the Malankara Syrian Catholic Trust, a Christian Minority Institution is pleased to appoint you as Lecturer in the Department of Corporate Secretaryship in Mar Gregorios College, Mogappair West, Chennai - 37 on probationary basis for the academic year 2011-2012 on the following conditions

1. You shall conform to all the Rules and Regulations, Code of Conduct & Leave Rules of the College and obey all lawful orders that you may receive from the College authorities and the Management from time to time.
2. You shall not resign / leave the service before the expiry of the appointed period, as otherwise you shall be liable up to two months' salary in cost to the Management and you will not be entitled to receive further any privileges. To ensure this, you have agreed to deposit all your Original Qualification Degree Certificates in our safe custody until the expiry of the appointed term.
3. You shall devote your entire time to the work of the College as assigned to you and shall not engage yourself in any other work in an honorary or remunerative kind including examination or tuitions without the permission of the Management. You would have to take extra interest for the weaker students by conducting special teaching classes and programmes and thereby consider yourself responsible for producing cent percent result in the subject taught by you.

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)

Block No. 8, Mogappair West, Chennai-37

4. You shall maintain total discipline, co-ordination and harmonious relationship with one and all in the college campus.
5. You shall be present in the college during working hours of the college, whether you have teaching work or not. You are expected to take full and effective part in extra-curricular activities of the college, as may be indicated by the management. Your Working Time will be 8.00 am to 1.30 pm.
6. No member of the college staff shall address any communication to the college governing body or the University or any Media Organization except through the management.
7. You shall not work anywhere or even apply for any post without getting specific permission from the appointing authorities.
8. It may also be noted that availing of leave without proper sanction in advance, taking frequent or long leave or even late coming would be viewed seriously by the management. Two copies of appointment orders are enclosed herewith so as to enable you to resubmit the duplicate copy to the management after duly signed by you through the Principal of the college as token of your acceptance of the above said appointment.
9. You are requested to read & comply with the policy given in the manual & handbook.
10. You will be paid a consolidated salary of Rs. 9,000/- Per month.

For MAR GREGORIOS COLLEGE



Secretary

MAR GREGORIOS COLLEGE
CHENNAI - 37

MAR GREGORIOS COLLEGE

Phone: 2653 0978



Mar Gregorios College of Arts & Science

Approved by the Govt. of Tamil Nadu and Affiliated to the University of Madras
ISO 9001 - 2015 Certified Institution

15.06.2019

Fr. Philip Pulipra
Secretary
Ref.No.MGC-STAFFAPPOINT./2019-20/71

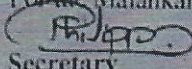
Ms. V. Rajalakshmi
No: 1010, 47th Street,
TNHB, Avadi Chennai_54

Dear Ms. V. Rajalakshmi,

With reference to your application dated 10th June 2019, and the interview held on 15th June 2019 Management is pleased to appoint you as an Assistant Professor in the Department of Commerce (Corporate Secretaryship), for the Academic Year 2019-2020 based on the recommendation of the Interview Board.

- You will be on probation for twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
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For the Malankara Syrian Catholic Trust


Secretary

Secretary
MAR GREGORIOS COLLEGE
CHENNAI - 600 037

Block No.8, College Road, Mogappair West, Chennai - 600 037. Phone : +91-44-2653 3140, 2653 0978

Website : www.margregorioscollege.net E-mail : margregorioscollege@gmail.com

M.G. College





Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary
Ref.No.MGC/STAFFAPPOINT./2020-21/07

21.09.2020

Mr. Selvakumar. A
Manamadurai - 630 606, Sivagangai District, Tamil Nadu.

Dear Mr. Selvakumar. A,

With reference to your application dated 31st August 2020, and the interview held on 16th September 2020 Management is pleased to appoint you as an Assistant Professor in the Department of Commerce (Corporate Secretaryship) and will join the duty on 21st September 2020 for the Academic Year 2020-2021 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
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For the Malankara Syrian Catholic Trust


Secretary
MAR GREGORIOS COLLEGE
CHENNAI - 600 037



Received Appointment letter
at 21.09.2020



Block No.8, College Road, Mogappair West, Chennai - 600 037. Phone: +91-44-2653 0976, 2653 3140, 9176734020

Website: www.mgcochennai.ac.in e-mail: mail@mgcochennai.ac.in

MGC

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ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary

16.12.2021

Ref.No.MGC/STAFFAPPOINT./2021-22/18

Ms. Nalini. S

No.73, Vijaya Nagar, Balaji Main Road, Mel Ayanambakkam, Chennai - 600 095.

Dear Ms. Nalini. S,

With reference to your application dated 9th December 2021, and the interview held on 15th December 2021, Management is pleased to appoint you as an Assistant Professor in the Department of Commerce (Corporate Secretaryship) and will join the duty on 16th December 2021 for the Academic Year 2021-2022 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
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Conti.....



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

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For the Malankara Syrian Catholic Trust

Secretary

Secretary

Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Received appointment
letter

Smt. ...
16/12/22

Block No.8, College Road, Mogappair West, Chennai - 600 037. Phone : +91-44-2653 0978, 2653 3140, 9176734020

Website : www.mgcchennai.ac.in e-mail : mail@mgcchennai.ac.in

MGC

Let Your Light Shine



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary

01.06.2022

Ref.No.MGC/STAFFAPPOINT./2021-22/29

Ms. MALATHI. A,
Plot No.5514, TNHB,
Near Krishnaswamy School,
Ayapakkam, Chennai-600 077.

Dear Ms. Malathi. A,

With reference to your application dated 10th May 2022, and the interview held on 23rd May 2022, Management is pleased to appoint you as an Assistant Professor in the Department of Commerce (Corporate Secretaryship) and will join the duty on 1st June 2022 for the Academic Year 2021-2022 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
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- You are expected to uphold all the traditions of the College.

Conti.....



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

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For the Malankara Syrian Catholic Trust

Secretary

Secretary

Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.

Received Appointment Ord
A. Sathya
01/06/22



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary

04.07.2022

Ref.No.MGC/STAFFAPPOINT./2022-23/02

Mr. SEBASTIAN. A. P,
80/26, New Amaranjipuram,
Tondiarpet, Chennai-600 081.

Dear Mr. Sebastian. A. P,

With reference to your application dated 9th June 2022, and the interview held on 25th June 2022, Management is pleased to appoint you as an Assistant Professor in the Department of Commerce (Corporate Secretaryship), Shift I and will join the duty on 4th July 2022 for the Academic Year 2022-2023 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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For the Malankara Syrian Catholic Trust

Secretary

Secretary

Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.

Received appointment
letter

Letting 14/7.



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

Fr.Philip Pulipra
Secretary

12.08.2022

Ref.No.MGC/STAFFAPPOINT./2022-23/16

Ms. J. DIKSHITA,
23-26, Kuppaih Street, West Mambalam, Chennai – 600 033

Dear Ms. J. DIKSHITA,

With reference to your application dated 10th August 2022, and the interview held on 11th August 2022, Management is pleased to appoint you as an Assistant Professor in the Department of Commerce (Corporate Secretaryship), Shift II and will join the duty on 12th August 2022 for the Academic Year 2022-2023 based on the recommendation of the Interview Board. Your Consolidated Gross Salary will be Rs. 15,000/-

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
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Conti.....



Mar Gregorios College of Arts & Science

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For the Malankara Syrian Catholic Trust

Secretary
Secretary

Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.

Received Appointment
Letter on
12/08/2022



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution

Fr. Mathew Pallikunnel
Secretary

25.05.2023

Ref.No.MGC/STAFFAPPOINT./2022-23/32

Dr. JASPER JEMIMA. G. D,
No.39, RC Garden,
Chinnavedampatti,
Coimbatore - 641049.

Dear Dr. JASPER JEMIMA. G. D,

With reference to your application dated 27th March 2023, and the interview held on 25th May 2023, Management is pleased to appoint you as an Assistant Professor in the Department of Economics, Shift I and will join the duty on 12th June 2023 for the Academic Year 2022-2023 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
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Conti.....



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

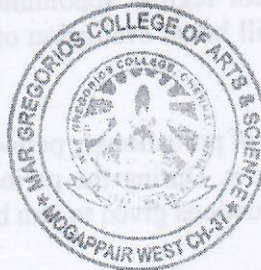
ISO 9001 : 2015 Certified Institution

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For the Malankara Syrian Catholic Trust

Secretary

Secretary
Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



JSR
25/5/2025

Received



MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)

Block No.8, Mogappair West, Chennai-37

03-06-2010

Ms. Shalini Maher,
No.731, 4th Street, W- Block,
Annanagar West Extn,
Chennai - 600101

Madam,

Sub: Establishment – Appointment of **Lecturer in Corporate Secretaryship on Probationary basis** for the academic year **2010-2011** from 03-06-2010 to 30-04-2011– order Issued.

In continuation of your application dated 05-04-2010, and the interview held by the Board constituted for the purpose on 31-05-2010, the Malankara Syrian Catholic Trust, a Christian Minority Institution is pleased to appoint you as **Shift II Lecturer in the Department of Corporate Secretaryship in Mar Gregorios College, Mogappair West, Chennai – 37** on probationary basis for the academic year 2010-2011 on the following conditions:

1. You shall conform to all the Rules and Regulations, Code of Conduct & Leave Rules of the College and obey all lawful orders that you may receive from the College authorities and the Management from time to time. You shall not resign / leave the service before the expiry of the appointed period. To ensure this, you have agreed to deposit all your Original Qualification Degree Certificates in our safe custody until the expiry of the appointed term.
2. You shall devote your entire time to the work of the College as assigned to you and shall not engage yourself in any other work in an honorary or remunerative kind including examinership or tuitions without the permission of the management. You would have to take extra interest for the weaker students by conducting special coaching classes and programmes and thereby consider yourself responsible for producing cent percent passes in the subject taught by you.
3. You shall maintain total discipline, co-ordination and harmonious relationship with one and all in the college campus.
4. In addition to the above duties you will have to undertake additional jobs if any assigned to you by the Management.

Phone : +91-44-2653 3140, 2653 0978 Fax : +91-44-2653 0978

Website : <http://margregorioscollege.net> E-mail : enquiry@margregorioscollege.net, margregorioscollege@gmail.com

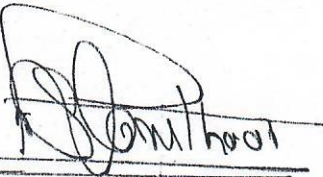
MAR GREGORIOS COLLEGE OF ARTS & SCIENC

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)

Block No.8, Mogappair West, Chennai-37

5. You shall be present in the college during working hours of the college whether you have teaching work or not. You are expected to take full and effective part in such extracurricular activities of the college, as may be indicated by the management. Your Working Time will be 1.00 am to 6.00 pm.
6. No member of the college staff shall address any communication to the college governing body or the University or any Media Organization except through the management.
7. You shall not work anywhere or even apply for any post without getting specific permission from the appointing authorities.
8. It may also be noted that availing of leave without proper sanction in advance, taking frequent or long leave or even late coming would be viewed seriously by the management. Two copies of appointment orders are enclosed herewith so as to enable you to resubmit the duplicate copy to the management after duly signed by you through the Principal of the college as token of your acceptance of the above said appointment.
9. You will be paid a consolidated salary of Rs. 9,000/- per month.

For MAR GREGORIOS COLLEGE



Secretary.

Received Appointment order.
S. Kalini yaker.
4/6/2010.

Phone : +91-44-2653 3140, 2653 0978 Fax : +91-44-2653 0978

Website : <http://margregorioscollege.net> E-mail : enquiry@margregorioscollege.net, margregorioscollege@gmail.com



Mar Gregorios College of Arts & Science

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ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary
Ref.No.MGC/STAFFAPPOINT./2018-19/34

10.12.2018


Ms. Annaline. C. S
1/449, Mugappair West,
Chennai - 600 037.

Dear Ms. Annaline. C. S,

With reference to your application dated 23rd November 2018, and the interview held on 10th December 2018 Malankara Syrian Catholic Trust is pleased to appoint you as an Assistant Professor in the Department of Commerce, for the Academic Year 2018-2019 based on the recommendation of the Interview Board.

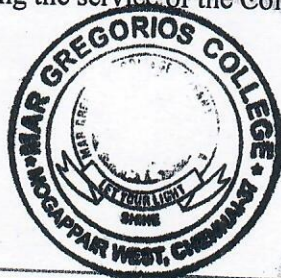
- You will be on probation for twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
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- You shall submit a letter of acceptance on receiving the appointment order and submit also a joining report at the time of joining the service of the College.

For the Malankara Syrian Catholic Trust



Secretary

MAR GREGORIOS COLLEGE
CHENNAI - 600 037



Received my
appointment order.
IS. Anile
10/12/18.

Block No.8, College Road, Mogappair West, Chennai - 600 037. Phone : +91-44-2653 3140, 2653 0978
Website : www.margregorioscollege.net E-mail : margregorioscollege@gmail.com

M G College



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary

11.08.2022

Ref.No.MGC/STAFFAPPOINT./2022-23/14

Ms. RESHMA MARY RANJIT,
Flat No. 2A, 2nd Floor, Sanskriti New No. 13,
Old No. 364 Belly Area, Anna nagar,
Chennai – 600 040

Dear Ms. RESHMA MARY RANJIT,

With reference to your application dated 09th August 2022, and the interview held on 10th August 2022, Management is pleased to appoint you as an Assistant Professor in the Department of Commerce (Corporate Secretaryship), Shift II and will join the duty on 11th August 2022 for the Academic Year 2022-2023 based on the recommendation of the Interview Board. Your Consolidated Gross Salary will be Rs. 15,000/-

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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For the Malankara Syrian Catholic Trust

Philip
Secretary

Secretary
Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.

Received appointment
letter on 11/08/22

Roshan



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution

Fr. Mathew Pallikunnel
Secretary

11.07.2023

Ref.No.MGC/STAFFAPPOINT./2023-24/06

Ms. SONAL C
19/47, A.B.V. Koil, 28th street,
G.K.M. Colony, Chennai - 600 082

Dear Ms. Sonal C,

With reference to your application dated 6th July 2023, and the interview held on 10th July 2023, Management is pleased to appoint you as an Assistant Professor in the Department of Corporate Secretaryship Shift – II and will join the duty on 11th July 2023 for the Academic Year 2023-2024 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
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For the Malankara Syrian Catholic Trust

Secretary

Secretary

Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Received
Jonas.c
11/07/2023

Mr. T. BALACHANDAR
No. 88, Pudupet Street,
Alandur, Chennai - 600 016.

May 5, 2000

In continuation of your application dated 27-04-2000 and the interview held by the Board on 05-05-2000, the Malankara Syrian Catholic Trust is pleased to appoint you as a Lecturer in the Department of Commerce on the following terms and conditions.

1. You will be on probation for a period of one year from the date of appointment, which may be dispensed with or extended at the discretion of the Management.
2. You shall be considered for regular appointment on satisfactory completion of the probationary period.
3. During the period of employment you shall diligently and faithfully carryout all instructions given to you by the superiors from time to time.
4. In case you wish to resign from the service of the College, you are required to give one / two months notice, as the case may be.

For the Malankara Syrian Catholic Trust



SECRETARY.

Please sign and return the copy of this letter, in token of your having accepted the above terms and conditions of appointment and you are required to submit two attested copies of your qualifying certificates - UG, PG and others, by 3:00 pm Saturday, 13-05-2000.

Respected sir,

For giving this opportunity

I am very grateful to you --

- SIGN -

T. Balachandran
4-5-2000

[T. BALACHANDAR]



Mar Gregorios College

(Approved by the Govt. of Tamil Nadu and affiliated to the University of Madras)
Block No. 8, Mogappair West - J.J. Nagar West, Chennai-600 037. India.
Phone : 044-26533140, 2653 0978.
Home Page : www.margregorioscollege.net

07-08-2007

Mr. R. Chandra Sekaran
33, A.P, 1230, 12th Sector
77th Street, K. K. Nagar.,
Chennai - 600 078.

Dear Mr. R. Chandra Sekaran,

In continuation of your application dated 02-08-07, and the interview held by the Board constituted for the purpose on 06-08-07, the Malankara Syrian Catholic Trust is pleased to appoint you as a Lecturer in the Department of Commerce in the College on the following conditions.

1. You will be on probation up to the end of one full academic year from the date of appointment.
2. You shall be considered for regular appointment on satisfactory completion of the probation period.
3. During the period of employment you shall diligently and faithfully carryout all instructions given to you by the superiors from time to time.
4. You should promise that you will not leave the service within the academic year.
5. Kindly produce your original PG Degree and two attested copies of the same.
6. Kindly give the acceptance letter and the joining report.
7. In case you wish to resign from the service of the College, You are required to give two months notice.

For the Malankara Syrian Catholic Trust

Secretary.

Received the copy.

R. / Chandra Sekaran.

8-8-2007. A.N.



MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)

Block No.8, Mogappair West, Chennai-37

03-01-2011

Ms. Leena Rani
No.7b, 31st Street, C-Sector
Power Line Road
Siva Sakthi Nagar
Carshed Complex Post
Chennai - 6000 109

Madam,

Sub: Establishment - Appointment of Lecturer in Commerce on Probationary basis for the academic year 2010-2011 from 03-01-2011 to 30-04-2011 - order Issued.

In continuation of your application dated 30-12-2010, and the interview held by the Board constituted for the purpose on 30-12-2010, the Malankara Syrian Catholic Trust, a Christian Minority Institution is pleased to appoint you as Shift I Lecturer in the Department of Commerce in Mar Gregorios College, Mogappair West, Chennai - 37 on probationary basis for the academic year 2010-2011 on the following conditions:

1. You shall conform to all the Rules and Regulations, Code of Conduct & Leave Rules of the College and obey all lawful orders that you may receive from the College authorities and the Management from time to time. You shall not resign / leave the service before the expiry of the appointed period. To ensure this, you have agreed to deposit all your Original Qualification Degree Certificates in our safe custody until the expiry of the appointed term.
2. You shall devote your entire time to the work of the College as assigned to you and shall not engage yourself in any other work in an honorary or remunerative kind including examinership or tuitions without the permission of the management. You would have to take extra interest for the weaker students by conducting special coaching classes and programmes and thereby consider yourself responsible for producing cent percent passes in the subject taught by you.
3. You shall maintain total discipline, co-ordination and harmonious relationship with one and all in the college campus.

- 2 -



Mar Gregorios College of Arts & Science

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)

Block No. 8, Mogappair West, Chennai - 600 037.

Fr.Sabu M. George Maruthoor,

16.04.2014

Secretary

Mr.B.HARISWARAN

No.2, Vinayagar Koil Street,
Srimushnara Post, Cuddalore Dist.,
Kattumannar Koil TK, Pin:608703

Dear Mr.B.HARISWARAN

Your application in response to our advertisement in The Hindu on 2nd March 2014, and the interview held by the Board constituted for the purpose on 10.04.2014, the Malankara Syrian Catholic Trust is pleased to appoint you as Assistant Professor in the Department of Commerce, (Shift - I) with effect from 02nd June 2014 on the following conditions;

- 1 You will be on probation for Twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- 2 You shall be considered for regular appointment on satisfactory completion of the probation period.
- 3 During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- 4 Kindly produce your original PG certificates and two attested copies of the same.
- 5 Provident Fund (PF) & ESIC Account will be open from the date of joining in duty. The subscription will be deducted as per the government norms.
- 6 Kindly give the acceptance letter and the joining report.
- 7 You should serve in this college for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give three months notice or three months pay to avoid academic disturbance during that semester.

For the Malankara Syrian Catholic Trust

Secretary,
MAR GREGORIOS COLLEGE
CHENNAI - 600 037

Through Principal

Received

16/4/2014

16/4/2014



Mar Gregorios College of Arts & Science

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)
Block No. 8, Mogappair West, Chennai - 600 037.

Fr.Sabu M. George Maruthoor,

Secretary

28.03.2015

Ms.T.PAPITHA

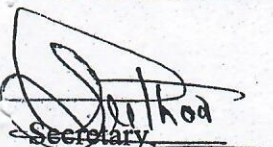
No.1, Zion Nagar,
Chelliamman Nagar Extn, Athipet,
Chennai -58.

Dear Ms.T.PAPITHA

In continuation of your application dated 25.03.2015, and the interview held by the Board constituted for the purpose on 27.03.2015, the Malankara Syrian Catholic Trust is pleased to appoint you as Assistant Professor in the Department of Commerce, with effect from 2nd June 2015 on the following conditions;

- 1 You will be on probation for Twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- 2 You shall be considered for regular appointment on satisfactory completion of the probation period.
- 3 During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- 4 Kindly produce your original PG certificates and two attested copies of the same.
- 5 Provident Fund (PF) & ESIC Account will be open from the date of joining in duty. The subscription will be deducted as per the government norms.
- 6 Kindly give the acceptance letter and the joining report.
- 7 You should serve in this college for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give three months notice or three months pay to avoid academic disturbance during that semester.

For the Malankara Syrian Catholic Trust


Secretary

Received the copy
T. Papitha



Mar Gregorios College of Arts & Science

Approved by the Govt. of Tamil Nadu and Affiliated to the University of Madras
ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary

27.05.2019

Ref.No.MGC/STAFFAPPOINT./2019-20/55

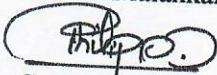
Ms. Aswini. K
#50, II Floor, Kumaraswamy Nagar, C/o. Manju chemicals, Villivakkam, Chennai-600 049.

Dear Ms. Aswini. K

With reference to your application dated 29th April 2019, and the interview held on 27th May 2019 Management is pleased to appoint you as an Assistant Professor in the Department of Corporate Secretaryship, for the Academic Year 2019-2020 based on the recommendation of the Interview Board.

- You will be on probation for twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- You are required to carry out any additional responsibilities assigned by the management from time to time.
- Discipline and academic excellence are the two eyes of the College.
- You are expected to uphold all the traditions of the College.
- Your teaching position is subject to transfer between Shift I and Shift II depending upon need at any given point of time.
- Frequent late coming and or absenteeism with or without permission will be viewed seriously.
- You shall submit a letter of acceptance on receiving the appointment order and submit also a joining report at the time of joining the service of the College.
- You should serve in this College for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give one month notice, to avoid academic disturbance.

For the Malankara Syrian Catholic Trust


Secretary

Received Appointment
Order
Aswini K
27/05/19

Secretary
MAR GREGORIOS COLLEGE
CHENNAI - 600 037
Website : www.margregorioscollege.net E-mail : margregorioscollege@gmail.com

MGC College



Mar Gregorios College of Arts & Science

Approved by the Govt. of Tamil Nadu and Affiliated to the University of Madras
ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary
Ref.No.MGC/STAFFAPPOINT./2019-20/73

26.06.2019

Mr. M. Venkatesan
74/164, Lakeview Road, A7, Arun Flat,
West Mambalam, Chennai-33

Dear Mr. M. Venkatesan,

With reference to your application dated 10th June 2019, and the interview held on 26th June 2019 Management is pleased to appoint you as an Assistant Professor in the Department of Commerce, for the Academic Year 2019-2020 based on the recommendation of the Interview Board.

- You will be on probation for twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
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For the Malankara Syrian Catholic Trust



Secretary

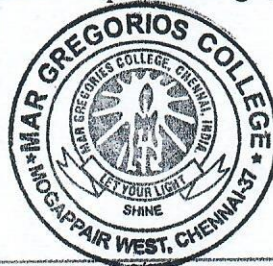
Secretary

MAR GREGORIOS COLLEGE

CHENNAI - 600 037

Block No.8, College Road, Mogappair West, Chennai - 600 037. Phone : +91-44-2653 3140, 2653 0978

Website : www.margregorioscollege.net E-mail : margregorioscollege@gmail.com



Received original
M. M. Venkatesan
26/6/2019



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary
Ref.No.MGC/STAFFAPPOINT./2021-22/07

16.09.2021

Ms. M. Elakkiya

No. 71/1 (A), Anna Street, Near Library, Vakkanampatti (Post), Jolarpettai, Thirupattur (D.T.).

Dear Ms. M. Elakkiya,

With reference to your application dated 8th September 2021, and the interview held on 15th September 2021 Management is pleased to appoint you as an Assistant Professor in the Department of Commerce and will join the duty on 16th September 2021 for the Academic Year 2021-2022 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
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Conti.....




Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution


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For the Malankara Syrian Catholic Trust


Secretary

SECRETARY
MALANKARA SYRIAN
CATHOLIC TRUST



Received
Appointment
Letter
16.09.2021




Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary

Ref.No.MGC/STAFFAPPOINT./2021-22/13

22.09.2021

Ms. D. Mythily

No.21/19, Appar Street, TMP Nagar, Padi, Chennai - 600 050.

Dear Ms. D. Mythily,

With reference to your application dated 8th September 2021, and the interview held on 15th September 2021 Management is pleased to appoint you as an Assistant Professor in the Department of Commerce and will join the duty on 22nd September 2021 for the Academic Year 2021-2022 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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Conti.....




Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution

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For the Malankara Syrian Catholic Trust


Secretary

SECRETARY
MALANKARA SYRIAN
CATHOLIC TRUST



Received
appointment Letter on
22/9/21


22/9/21



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary

01.10.2021

Ref.No.MGC/STAFFAPPOINT./2021-22/15

Ms. S. Bhavani

No.1/1, Pari street, Gandhi nagar, Virugambakkam, Chennai - 600 092.

Dear Ms. S. Bhavani,

With reference to your application dated 8th September 2021, and the interview held on 15th September 2021 Management is pleased to appoint you as an Assistant Professor in the Department of Commerce and will join the duty on 1st October 2021 for the Academic Year 2021-2022 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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Conti.....

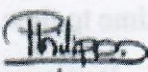


Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 2015 Certified Institution.

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For the Malankara Syrian Catholic Trust


Secretary

SECRETARY
MALANKARA SYRIAN
CATHOLIC TRUST





Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary

11.07.2022

Ref.No.MGC/STAFFAPPOINT./2022-23/06

Ms. SARANYA. T,
JKB Royal Garden, Block-2, F. No. S1,
Throwbathi Amman Nagar, Kolapakkam, Chennai-600 125.

Dear Ms. Saranya. T,

With reference to your application dated 15th June 2022, and the interview held on 24th June 2022, Management is pleased to appoint you as an Assistant Professor in the Department of Commerce, Shift I and will join the duty on 11th July 2022 for the Academic Year 2022-2023 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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Conti.....



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

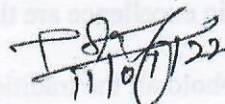
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For the Malankara Syrian Catholic Trust


Secretary

Secretary
Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.

I have received my Appointment order.


11/10/22





MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)

Block No.8, Mogappair West, Chennai-37

03-06-2010

Mrs. S. Prasanna
L56,27th Street
Anna Nagar East,
Chennai - 102

Madam,

Sub: Establishment – Appointment of Lecturer in Commerce on Probationary basis for the academic year 2010-2011 from 03-06-2010 to 30-04-2011– order Issued.

In continuation of your application dated NIL, and the interview held by the Board constituted for the purpose on 31-05-2010, the Malankara Syrian Catholic Trust, a Christian Minority Institution is pleased to appoint you as **Shift II Lecturer in the Department of Commerce in Mar Gregorios College, Mogappair West, Chennai – 37** on probationary basis for the academic year 2010-2011 on the following conditions:

1. You shall conform to all the Rules and Regulations, Code of Conduct & Leave Rules of the College and obey all lawful orders that you may receive from the College authorities and the Management from time to time. You shall not resign / leave the service before the expiry of the appointed period. To ensure this, you have agreed to deposit all your Original Qualification Degree Certificates in our safe custody until the expiry of the appointed term.
2. You shall devote your entire time to the work of the College as assigned to you and shall not engage yourself in any other work in an honorary or remunerative kind including examinership or tuitions without the permission of the management. You would have to take extra interest for the weaker students by conducting special coaching classes and programmes and thereby consider yourself responsible for producing cent percent passes in the subject taught by you.
3. You shall maintain total discipline, co-ordination and harmonious relationship with one and all in the college campus.
4. In addition to the above duties you will have to undertake additional jobs if any assigned to you by the Management.

Phone : +91-44-2653 3140, 2653 0978 Fax : +91-44-2653 0978

Website : <http://margregorioscollege.net> E-mail : enquiry@margregorioscollege.net, margregorioscollege@gmail.com



MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)

Block No.8, Mogappair West, Chennai-37

5. You shall be present in the college during working hours of the college whether you have teaching work or not. You are expected to take full and effective part in such extracurricular activities of the college, as may be indicated by the management. Your Working Time will be 1.00 to 6.00 pm.
6. No member of the college staff shall address any communication to the college governing body or the University or any Media Organization except through the management.
7. You shall not work anywhere or even apply for any post without getting specific permission from the appointing authorities.
8. It may also be noted that availing of leave without proper sanction in advance, taking frequent or long leave or even late coming would be viewed seriously by the management. Two copies of appointment orders are enclosed herewith so as to enable you to resubmit the duplicate copy to the management after duly signed by you through the Principal of the college as token of your acceptance of the above said appointment.
9. You will be paid a consolidated salary of Rs. 10,000/- per month.

For MAR GREGORIOS COLLEGE

Secretary.

Phone : +91-44-2653 3140, 2653 0978 Fax : +91-44-2653 0978

Website : <http://margregorioscollege.net> E-mail : enquiry@margregorioscollege.net, margregorioscollege@gmail.com



Mar Gregorios College of Arts & Science

Approved by Govt. of Tamil Nadu and Affiliated to University of Madras
ISO 9001 : 2008 Certified Institution

Fr.Sabu M. George Maruthoor
Secretary

Ref.No.MGC/STAFFAPPOINT./2017/52

05.07.2017

Ms.Nandhini.S
No.3773 3rd cross street,
TNHB Ayapakkam
Chennai-6000077

Dear Ms.Nandhini.S

With reference to your application dated 3rd July 2017, and the interview held on 5th July 2017 Malankara Syrian Catholic Trust is pleased to appoint you as an Assistant Professor in the Department of Commerce, Shift II based on the recommendation of the Interview Board, with effect from 5th July 2017 on the following conditions;

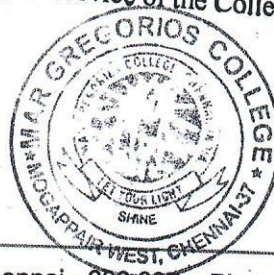
- You will be on probation for twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
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- Frequent late coming and or absenteeism with or without permission will be viewed seriously.
- You shall submit a letter of acceptance on receiving the appointment order and submit also a joining report at the time of joining the service of the College.

For the Malankara Syrian Catholic Trust

Secretary

Secretary

MAR GREGORIOS COLLEGE
CHENNAI - 600 037



I have received
the appointment
letter. S.N.H.I.
5.7.2017

Block No. 8, Mogappair West, Chennai - 600 037. Phone : +91-44-2653 3140, 2653 0978

Website : <http://margregorioscollege.net> E-mail : margregorioscollege@gmail.com

M G College



Mar Gregorios College of Arts & Science

Approved by the Govt. of Tamil Nadu and Affiliated to the University of Madras
An ISO 9001 : 2015 Certified Institution Managed by the Malankara Syrian Catholic Trust
Accredited with B++ by NAAC

Fr. Mathew Pallikunnel
Secretary

17.07.2023

Ref.No.MGC/STAFFAPPOINT./2023-24/10

Ms. ATHIRAMOL P S

Ullakkunnel House,
Vadakkennirappu P.O., Njeezhoor,
Kerala - 686 612.

Dear Ms. Athiramol. P S,

With reference to your application dated 7th June 2023, and the interview held on 13th June 2023, Management is pleased to appoint you as an Assistant Professor in the Department of Commerce Shift - II and will join the duty on 17th July 2023 for the Academic Year 2023-2024 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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Conti.....



Mar Gregorios College of Arts & Science

Approved by the Govt. of Tamil Nadu and Affiliated to the University of Madras
An ISO 9001 : 2015 Certified Institution Managed by the Malankara Syrian Catholic Trust
Accredited with B++ by NAAC

Fr. Mathew Pallikunnel
Secretary

05.01.2024

Ref.No.MGC/STAFFAPPOINT./2023-24/21

Ms. MERCY. J

No: 11/33 G1 Metro Flats, Bajanaikoil Street,
Saidapet Road, Vadapalani,
Chennai 600 026.

Dear Ms. Mercy. J,

- With reference to your application dated 3rd January 2024, and the interview held on 4th January 2024, Management is pleased to appoint you as an Assistant Professor in the Department of Commerce Shift II and will join the duty on 5th January 2024 for the Academic Year 2023-2024 based on the recommendation of the Interview Board.
- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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Conti.....

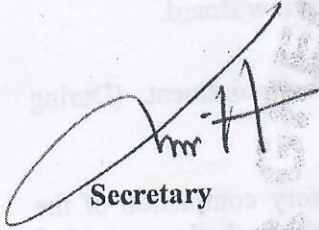


Mar Gregorios College of Arts & Science

Approved by the Govt. of Tamil Nadu and Affiliated to the University of Madras
An ISO 9001 : 2015 Certified Institution Managed by the Malankara Syrian Catholic Trust
Accredited with B++ by NAAC

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For the Malankara Syrian Catholic Trust


Secretary

Secretary
Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Appointment order
received
J. Mery
05/01/2024.



Mar Gregorios College of Arts & Science

(Approved by the Govt. of Tamil Nadu and affiliated to University of Madras)
Block No. 8, Mogappair West, Chennai - 600 037.

Fr.Sabu M. George Maruthoor,

Secretary

07.05.2015

Mr.A.SAHAYA NIXON

29, Middle Street, Burkitmanagaram (post)

Palayamchethikulam,


Tirunelveli-627351.

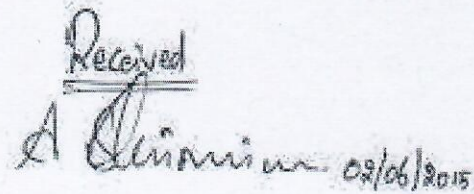
Dear Mr.A.SAHAYA NIXON

In continuation of your application dated 18.03.2015, and the interview held by the Board constituted for the purpose on 27.03.2015, the Malankara Syrian Catholic Trust is pleased to appoint you as Assistant Professor in the Department of Business Administration, with effect from 1st June 2015 on the following conditions;

- 1 You will be on probation for Twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- 2 You shall be considered for regular appointment on satisfactory completion of the probation period.
- 3 During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- 4 Kindly produce your original PG certificates and two attested copies of the same.
- 5 Provident Fund (PF) & ESIC Account will be open from the date of joining in duty. The subscription will be deducted as per the government norms.
- 6 Kindly give the acceptance letter and the joining report.
- 7 You should serve in this college for a minimum of one academic year. In case you want to resign from service of the College, you are requested to give three months notice or three months pay to avoid academic disturbance during that semester.

For the Malankara Syrian Catholic Trust


Secretary


Received
A. S. Nixon 09/06/2015



Mar Gregorios College of Arts & Science

Approved by the Govt. of Tamil Nadu and Affiliated to the University of Madras
ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary

10.12.2018

Ref.No.MGC/STAFFAPPOINT./2018-19/35


Mr. Lakshmanan, D
Kottur (Village), Ankinayanapalli (post),
Bargur (Via), Krishnagiri (TK & DT),
Pin- 635104.

Dear Mr. Lakshmanan, D,

With reference to your application dated 19th November 2018, and the interview held on 10th December 2018 Malankara Syrian Catholic Trust is pleased to appoint you as an Assistant Professor in the Department of Commerce (Computer Application), for the Academic Year 2018-2019 based on the recommendation of the Interview Board.

- You will be on probation for twelve months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
- You shall produce your original UG/PG/SET/NET/M. Phil/Ph.D certificates.
- Provident Fund (PF) & ESIC Accounts will be opened from the date of joining duty. The subscription will be deducted as per the government norms.
- You are required to carry out any additional responsibilities assigned by the management from time to time.
- Discipline and academic excellence are the two eyes of the College.
- You are expected to uphold all the traditions of the College.
- Your teaching position is subject to transfer between Shift I and Shift II depending upon need at any given point of time.
- Frequent late coming and or absenteeism with or without permission will be viewed seriously.
- You shall submit a letter of acceptance on receiving the appointment order and submit also a joining report at the time of joining the service of the College.

For the Malankara Syrian Catholic Trust


Secretary
MAR GREGORIOS COLLEGE
CHENNAI - 600 037





Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary

01.11.2021

Ref.No.MGC/STAFFAPPOINT./2021-22/17

Ms. C. V. Maria Gloria

No.32, CYS road, Shastri Nagar, Perambur, Chennai - 600 012.

Dear Ms. C. V. Maria Gloria,

With reference to your application dated 15th September 2021, and the interview held on 29th September 2021 Management is pleased to appoint you as an Assistant Professor in the Department of Commerce (Computer Application) and will join the duty on 1st November 2021 for the Academic Year 2021-2022 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
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Conti.....




Mar Gregorios College of Arts & Science

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ISO 9001 : 2015 Certified Institution

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For the Malankara Syrian Catholic Trust


Secretary
Secretary
MAR GREGORIOS COLLEGE
CHENNAI - 600 037



Received
Appointment letter
Morieghw 1.11.202

Block No.8, College Road, Mogappair West, Chennai - 600 037. Phone : +91-44-2653 0978, 2653 3140, 9176734020
Website : www.mgcchennai.ac.in e-mail : mail@mgcchennai.ac.in

MGC

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Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

Fr. Mathew Pallikunnel
Secretary

06.03.2023

Ref.No.MGC/STAFFAPPOINT./2022-23/25

Ms. J. SHARMILA,
No. 8/52A, V.O.C Street,
Dr. Ambedkar Nagar,
Padikuppam Road,
Anna Nagar West, Chennai – 600 040

Dear Ms. J. Sharmila,

With reference to your application dated 20th January 2023, and the interview held on 4th March 2023, Management is pleased to appoint you as an Assistant Professor in the Department of Commerce, Shift I and will join the duty on 6th March 2023 for the Academic Year 2022-2023 based on the recommendation of the Interview Board. Your Consolidated Gross Salary will be Rs. 15,000/-

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
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Conti.....



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For the Malankara Syrian Catholic Trust

Secretary

Secretary
Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Received Appointment
letter on 06.03.23



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)

ISO 9001 : 2015 Certified Institution

Fr. Philip Pulipra
Secretary

12.09.2022

Ref.No.MGC/STAFFAPPOINT./2022-23/17

Dr. M. Sudha,
Prince Residenza, Davinci B Block,
B302, National Highway4, 310, Nemili,
Sriperumbudur Taluk, 29, Pennalur - 602105

Dear Dr. M. Sudha,

With reference to your application dated 29th August 2022, and the interview held on 30th August 2022, Management is pleased to appoint you as an Assistant Professor in the PG Department of Social Work, Shift I and will join the duty on 12th September 2022 for the Academic Year 2022-2023 based on the recommendation of the Interview Board. Your Consolidated Gross Salary will be Rs. 28,000/-

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
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Conti.....



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For the Malankara Syrian Catholic Trust

Philip
Secretary

Secretary
Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.

Received appointment letter
on 12/9/2022.

M. Sudha
(M. Sudha)



Mar Gregorios College of Arts & Science

(Approved by the Government of Tamil Nadu and affiliated to the University of Madras)
ISO 9001 : 2015 Certified Institution

Fr.Philip Pulipra
Secretary

22.03.2022

Ref.No.MGC/STAFFAPPOINT./2021-22/21

Mr. SAM SANGEETH. G,
Plot No. 26, Ebenezar Apartment,
Seneerkuppam,
Poonamallee Post,
Chennai - 600 056.

Dear Mr. Sam Sangeeth. G,

With reference to your application dated 4th March 2022, and the interview held on 15th March 2022, Management is pleased to appoint you as an Assistant Professor in the PG Department of Social work and will join the duty on 22nd March 2022 for the Academic Year 2021-2022 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
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For the Malankara Syrian Catholic Trust


Secretary

Secretary
Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Am Aweh-4
22nd March 2021
Received the Appointment Letter

Block No.8, College Road, Mogappair West, Chennai - 600 037. Phone : +91-44-2653 0978, 2653 3140, 9176734020

Website : www.mgcchennai.ac.in e-mail : mail@mgcchennai.ac.in

MGC

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Fr. Mathew Pallikunnel
Secretary

29.05.2023

Ref.No.MGC/STAFFAPPOINT./2022-23/37

Ms. SUGAPRIYANKA L S,
No. 43, Balaji Street,
Vivekananda Nagar,
Kolathur, Chennai – 600 099.

Dear Ms. Sugapriyanka L S,

With reference to your application dated 25th May 2023, and the interview held on 29th May 2023, Management is pleased to appoint you as an Assistant Professor in the PG Department of Social Work, Shift - I and will join the duty on 12th June 2023 for the Academic Year 2022-2023 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
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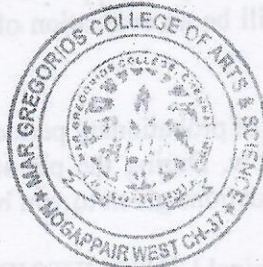
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For the Malankara Syrian Catholic Trust

Secretary

Secretary

Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Received appointment letter
\$JZ
29/05/2023



Mar Gregorios College of Arts & Science

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Accredited with B++ by NAAC

Fr. Mathew Pallikunnel
Secretary

21.08.2023

Ref.No.MGC/STAFFAPPOINT./2023-24/14

Ms. NIVETHA K
No.15/4B, Periyamettupalayam,
1st lane, Kaladipet,
Thiruvottriyur, Chennai – 600 019.

Dear Ms. Nivetha K,

With reference to your application dated 9th August 2023, and the interview held on 16th August 2023, Management is pleased to appoint you as an Assistant Professor in the PG Department of Social Work, Shift I and will join the duty on 21st August 2023 for the Academic Year 2023-2024 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
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Accredited with B++ by NAAC

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For the Malankara Syrian Catholic Trust

Secretary

Secretary

Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



Received Appointment
letter

Mrethak
21/08/2023

Block No.8, College Road, Mogappair West, Chennai - 600 037. Phone : +91-44-2653 0978, 2653 3140, 9176734020

Website : www.mgcchennai.ac.in e-mail : principal@mgcchennai.ac.in

MGC

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Fr. Mathew Pallikunnel
Secretary

04.09.2023

Ref.No.MGC/STAFFAPPOINT./2023-24/17

Ms. TANIYA ISHWARYA TAMILARASI R
99, Sait colony, 2nd street,
Egmore,
Chennai – 600 008.

Dear Ms. Taniya Ishwarya Tamilarasi R,

With reference to your application dated 30th August 2023, and the interview held on 1st September 2023, Management is pleased to appoint you as an Assistant Professor in the PG Department of Social Work, Shift I and will join the duty on 4th September 2023 for the Academic Year 2023-2024 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
- You shall be considered for regular appointment only on satisfactory completion of the probation period. There will be an evaluation of the service during the probationary period for confirmation.
- On satisfactory completion of probationary period, confirmation of services will be given and annual increment will follow. During the period of employment, you shall diligently and faithfully carry out all instructions given to you by the superiors from time to time.
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Conti.....



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Accredited with B++ by NAAC

Fr. Mathew Pallikunnel
Secretary

04.09.2023

Ref.No.MGC/STAFFAPPOINT./2023-24/16

Lt RAJ KUMAR D

No:45, Abirami Flats L, Second floor,
New Street, Mylapore, Chennai – 600 004.

Dear Lt Raj Kumar D,

With reference to your application dated 26th July 2023, and the interview held on 27th July 2023, Management is pleased to appoint you as an Assistant Professor in the Department of Social Work, Shift I and in addition to it as a NCC Caretaker and will join the duty on 4th September 2023 for the Academic Year 2023-2024 based on the recommendation of the Interview Board.

- You will be on probation for eleven months from the date of appointment. (During probation period May month Salary will not be sanctioned).
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For the Malankara Syrian Catholic Trust

Secretary

Secretary

Mar Gregorios College of Arts & Science
Mogappair West, Chennai-37.



June 1, 1999

From

The Secretary,
Malankara Syrian Catholic Trust,
Maria Nagar, Padi,
Chennai - 600 050.

To

Ms. s. Ann Hepzibah Niraja
Plot No. 10, 8th Avenue,
I Main Road, Banu Nagar,
Ambattur, Chennai - 600 053.


Dear Ms. s. Ann Hepzibah Niraja,

Sub: Appointment order - Reg.
Ref: 1. Your application dated 25/04/1999.
2. Interview held on 02/06/1999.

The Malankara Syrian Catholic Trust is very much pleased in appointing you as a Lecturer in the Department of Hindi in Mar Gregorios College, for a probation period of one year from the date of your joining the duty. Kindly give your letter of consent with attested copies of all the original credentials as early as possible for University verification.

You will have to join the college when the first year classes begin, most probably on 28th June 1999.

Yours faithfully,


Fr. George Charuvila
SECRETARY

Received
Anil
04/06/99.