


MAR GREGORIOS COLLEGE OF ARTS & SCIENCE

DEPARTMENT OF COMMERCE, SHIFT - I

ADD - ON COURSE

S. No.	Department	Nature Of Course	Duration	Conducted By	Certified By
1	Commerce	Add – on Course tally prime	35 hours	Department of Commerce Shift - I	Prof. & Head T.Balachandar


HOD


PRINCIPAL

BROCHURE

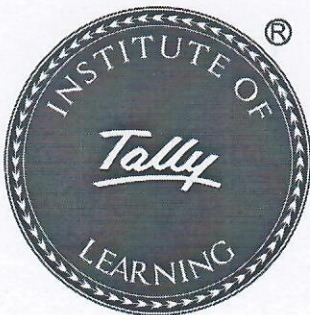
Tally

POWER OF SIMPLICITY



VETTRI EDUCATION
LOADING SKILLS
An Authorised Tally Certification Center , Bengaluru

TallyEssential

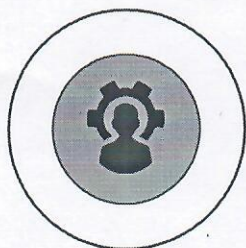


A COMPLETE GUIDE ON BASIC
TO INTERMEDIATE ACCOUNTING

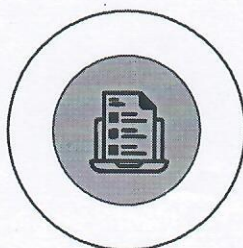
ABOUT THE COURSE

TallyEssential covers topics from basic to intermediate Financial Accounting concepts. The course helps you understand how to perform basic to intermediate Accounting, Inventory and Basic Taxation (GST, TDS), Simplification of Company Books of Accounts to name a few. The practical applications is done on the new TallyPrime software.

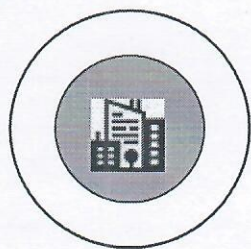
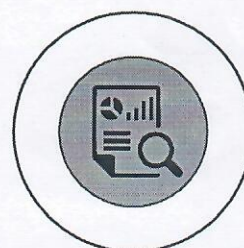
Content created
by Tally Education and
Subject Matter Experts



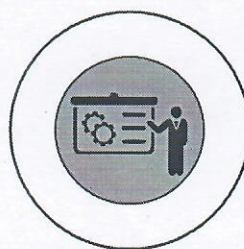
Facility of taking
Assessment Online



Hands-on Project,
Case Studies included
on each levels



Content is aligned with
the Current Market Requirement
and Business Standard

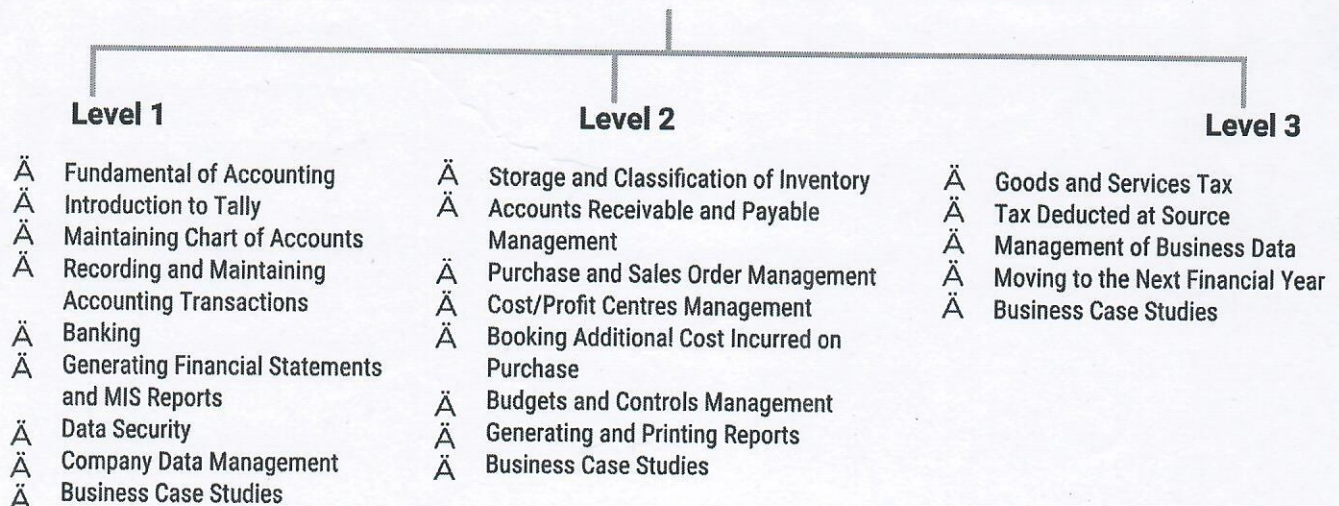


Concepts explained
through Real
Business Scenarios

YOU WILL LEARN

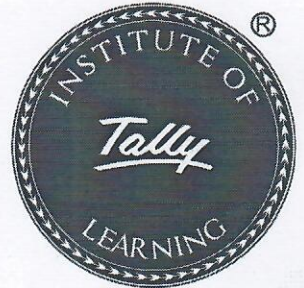
- | | |
|--|--|
| <p>① Day-to-Day Transactions</p> <p>② Accounts Payable and Receivable Management</p> <p>③ Banking (BRS)</p> <p>④ MIS reports</p> <p>⑤ Maintaining Stock Keeping Unit (SKU)</p> | <p>⑥ Purchase and Sales Order Processing</p> <p>⑦ Budgets and Control Management</p> <p>⑧ Goods and Services Tax (GST)</p> <p>⑨ Tax Deducted at Sources (TDS) and,</p> <p>⑩ Closing Financial Year Books of Accounts and beginning the next Financial Year</p> |
|--|--|

THE VARIOUS LEVELS OF THE COURSE



Tally

POWER OF SIMPLICITY



VETTRI EDUCATION
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Vettri Education Center for Training & Career Academy
(An Authorised Tally Certification Center , Bengaluru)

The Hive , L3 VR Chennai

Anna Nagar West , Anna Nagar Chennai -600 040

(Behind VR Chennai Mall)

Contact us :73387 07535

Email: training@vettrieducation.in

Check us on: www.vettrieducation.in

SYLLABUS

TallyEssential Certification

Sl. No.	Contents	Hours	NSDC-QPs
1	TallyEssential Level 2	35	BSC/Q0901- Accounts Executive (Accounts Payable and Receivable)

Table of Content

SKU Name/Chapter Name	Hours
TallyEssential Level 2	35
Recap of Level 1	1
Chapter 1: Storage and Classification of Inventory	4
1.1 Introduction	
1.2 Supply Chain	
1.2.2 Types of Suppliers	
1.3 Inventory Management	
1.3.1 Terms Used in Inventory Management	
1.4 Inventory Masters in TallyPrime	
1.4.1 Company Creation in TallyPrime	
1.4.2 Introduction of Capital into a Business	
1.4.3 Creation of Inventory Masters in TallyPrime	
1.5 Tracking of Movements of Goods in Batches/Lots	
1.5.1 Activation of Batches/Lots for Stock Items	
1.5.2 Batch Reports	
1.6 Price Levels and Price Lists	
1.6.1 Activating Price Lists and Defining of Price Levels	
1.6.2 Creation of Price List	
1.6.3 Price Level & Price List usage in Sales Voucher	
1.6.4 Revise Price List	
Conclusion	
Key Takeaways	
Shortcut Keys	
Practice Exercises	
Chapter 2: Accounts Receivable and Payable Management	6
2.1 Introduction	
2.2 Accounts Payable and Receivable	
2.3 Maintain Bill-wise Entry	
2.4 Activation of Bill-wise Entry	
2.4.1 Usage of Bill-wise entry in Purchase and Payment Voucher	
2.4.2 Usage of Bill-wise entry in Sales and Receipt Voucher	
2.4.3 Usage of Bill-wise entry in Payment and Receipt Voucher	
2.4.4 Usage of Bill-wise entry - On Account	
2.5 Specifying of Credit Limit for Parties	
2.5.1 Specifying Credit Limit for Individual Ledger	
2.5.2 Specifying Credit Limit for Multiple Ledger	
2.5.3 Sales Voucher Restriction Based on Credit Limit	

2.6 Splitting of Credit Sale Into Multiple Bills 2.7 Payment Performance of Debtors 2.8 Bills Payable and Receivable Reports in TallyPrime 2.8.1 Bills Receivable 2.8.2 Ageing Analysis of Outstanding 2.8.3 Generating Reminder Letter in TallyPrime 2.8.4 Generating Confirmation of Accounts in TallyPrime 2.8.5 Bills Settlement 2.8.6 Bills Payables Conclusion Key Takeaways Shortcut Keys Practice Exercises	
Chapter 3: Purchase and Sales Order Management	6
3.1 Introduction 3.2 Purchase Order Processing 3.2.1 Recording of Purchase Order 3.2.2 Recording of Receipt Note Voucher 3.2.3 Recording Rejections Out Voucher 3.2.4 Recording Purchase Voucher 3.2.5 Recording Debit Note Voucher 3.2.6 Recording Payment Voucher 3.3 Sales Order Processing 3.3.1 Recording of Sales Order In TallyPrime 3.3.2 Recording Delivery Note Voucher 3.3.3 Recording Rejections In Voucher 3.3.4 Recording of Sales Voucher 3.3.5 Recording Receipt Voucher 3.4 Order Outstandings 3.4.1 Sales Order Outstanding 3.4.2 Purchase Order Outstanding 3.4.3 Pre-Closure of Orders 3.5 Reorder Level 3.5.1 Display Reorder Status 3.6 Godown Transfer in TallyPrime Conclusion Key Takeaways Shortcut Keys Practice Exercises	
Chapter 4: Tracking Additional Costs of Purchase	2
4.1 Introduction 4.2 Configuration of Additional Cost of Purchases in TallyPrime 4.2.1 Purchase Transaction with Additional Cost Details in Voucher Mode 4.2.2 Purchase Transaction with Additional Cost Details in Item Invoice Mode 4.2.3 Debit Note Voucher with Additional Cost Conclusion Key Takeaways Shortcut Keys Practice Exercises	

Chapter 5: Cost/Profit Centres Management	4
5.1 Introduction 5.2 Cost Centre and Cost Categories 5.2.1 Activation of Cost Centre 5.2.2 Allocation of Expenses and Incomes using Cost Centre 5.2.3 Cost Centre Classes (Automatic Allocation) 5.2.4 Allocation of Expenses to Multiple Cost Centres and Cost Categories 5.3 Cost Centre Reports 5.3.1 Category Summary 5.3.2 Cost Centre Break-up 5.3.3 Ledger Break-up 5.3.4 Group Break-up Conclusion Key Takeaways Shortcut Keys Practice Exercises	
Chapter 6: Budgets and Scenarios	4
6.1 Introduction 6.2 Creation of Budget 6.3 Recording Transactions 6.4 Display Budgets and Variances Reports for Group Budget 6.5 Scenario Management 6.5.1 Creation of Scenario 6.5.2 Temporary Inclusion of Reversing Journal Voucher In the Reports. Conclusion Key Takeaways Shortcut Keys Practice Exercises	
Chapter 7: Generating and Printing Reports	4
7.1 Introduction 7.2 On the Fly Reporting 7.2.1 Bird's eye View/Drill Down Display 7.2.2 Drill Down Display 7.2.3 Date/Period Based Reporting & Comparing 7.3 Inventory Reports 7.3.1 Stock Summary 7.3.2 Godown-wise Stock Availability 7.3.3 Movement Analysis 7.3.4 Stock Query 7.4 Financial Reports 7.4.1 Balance Sheet 7.4.2 Profit & Loss A/c 7.5 Books & Registers 7.5.1 Sales Register 7.5.2 Purchase Register 7.6 Printing of Invoice and Report Conclusion Key Takeaways Shortcut Keys	

Practice Exercises	
Chapter 8: Goods and Services Tax	4
8.1 Introduction to GST	
8.1.1 Invoicing	
8.1.2 Debit Note, Credit Note/Supplementary Invoice	
8.1.3 Receipt Voucher	
8.1.4 E-Way Bill	
8.2 GST in TallyPrime	
8.2.1 Creation of Company and Activating GST at Company Level	
8.2.2 Introducing Capital into the Business	
8.2.3 Creation of Masters in TallyPrime	
8.3 Hierarchy of Calculating Tax in Transactions	
8.3.1 Defining GST Rates at Company Level	
8.3.2 Defining GST Rates at Stock Item Level	
8.3.3 Defining GST Rates at Ledger Level	
8.4 Recording GST compliant transactions	
8.4.1 Accounting Intrastate Supply of Goods	
8.4.2 Accounting Interstate Supply of Goods	
8.4.3 Accounting Purchase and Sales Returns of Goods with GST	
8.5 E-Way Bill Report in Tally	
8.5.1 Export for e-Way Bill Report	
8.5.2 Exporting Bulk or Consolidated e-Way Bill invoices	
8.5.3 Update e-Way Bill Information	
8.6 Input Tax Credit Set Off against Liability	
8.7 GST Tax Payment	
8.7.1 Timeline for payment of GST tax	
8.7.2 Modes of Payment	
8.7.3 Challan Reconciliation	
8.8 Filing GST Returns in TallyPrime	
8.8.1 Filing GSTR-1 Returns	
8.8.2 Filing GSTR-3B Returns	
8.8.3 Filing GSTR-9 Returns - GST Annual Computation	
Conclusion	
Key Takeaways	
Shortcut Keys	
Practice Exercises	
Key Answers for Practice Exercises	

Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

Storage and Classification of Inventory

Accounts Receivable and Payable Management

Purchase and Sales Order Management

Tracking Additional Costs of Purchase

Cost/Profit Centres Management

Budgets and Scenarios

Generating and Printing Reports

Goods and Services Tax

Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

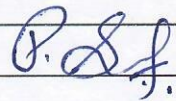
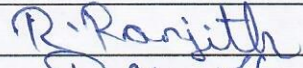
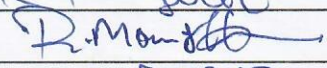
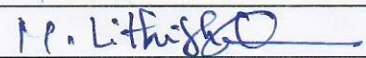
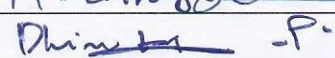

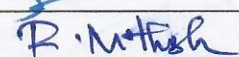
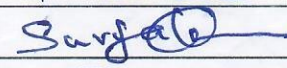
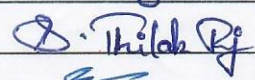

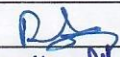
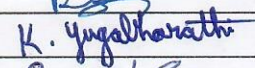
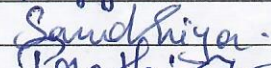
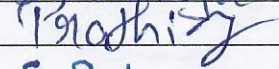
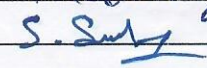
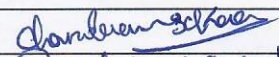

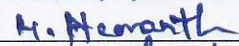


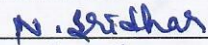


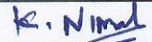
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Overall Grade

Score Range	Grade
$\geq 75\%$	A ⁺
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C

ENROLLMENT LIST

Mar Gregorios College of Arts & Science, Chennai-37
Department of Commerce, Shift-1
Add on course: Tally Prime
Student Enrolled List

S.No	Student name	Signature
	I M.Com	
1	Maria Stella	
	II BCom -A	
2	R. Ranjith	
3	R.Monish Kumar	
4	M.Lithish Kumar	
5	Dinesh Kumar P	
	II B.Com - B	
6	Johann Melvin Fredrick	
7	Nithesh	
8	Surya Kumar	
9	Tilak Raj .S	
10	Syed Ibham	
11	Rihab	
12	Yugabharathi .K	
13	Sandhiya	
14	Prathiksha	
15	Surya Prakash	
	I B.Com - A	
16	Chandrasekar	
17	Mohammad Yaser	
18	Hemnath.M	
19	Dhanush .B	
20	Kishore Kumar.L	
	I B.Com - B	
21	Sridhar .N	
22	Shree Harish .M	
23	Moses Sylvester Kent	
24	Nirmal Kanna.K	


HOD


PRINCIPAL

ATTENDANCE

Tally attendance 2024

[illegible]

16	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar
17	Mohammad Yaser	Yaser	Yaser	Yaser	Yaser	Yaser	Yaser	Yaser	Yaser	Yaser
18	Hemnath.M									
19	Dhanush .B	B. Dhanush	B. Dhanush	B. Dhanush	B. Dhanush	B. Dhanush	B. Dhanush	B. Dhanush	B. Dhanush	B. Dhanush
20	Kishore Kumar.L	Kishore Kumar	Kishore Kumar	Kishore Kumar	Kishore Kumar	Kishore Kumar	Kishore Kumar	Kishore Kumar	Kishore Kumar	Kishore Kumar
	I B.Com - B									
21	Sridhar .N	N. Sridhar	N. Sridhar	N. Sridhar	N. Sridhar					
22	Shree Harish .M	M. Shree	M. Shree	M. Shree	M. Shree	M. Shree	M. Shree	M. Shree	M. Shree	M. Shree
	Moses Sylvester	Sylvester	Sylvester	Sylvester	Sylvester	Sylvester	Sylvester	Sylvester	Sylvester	Sylvester
23	Kent	Kent	Kent	Kent	Kent	Kent	Kent	Kent	Kent	Kent
24	Nirmal Kanna.K	K. Nirmal	K. Nirmal	K. Nirmal	K. Nirmal	K. Nirmal	K. Nirmal	K. Nirmal	K. Nirmal	K. Nirmal

Full

HOD

R. Prasad
PRINCIPAL

Tally attendance 2024

[illegible]

16	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar
17	Mohammad Yaser	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar	Chandrasekar
18	Hemnath.M				M. Hemnath					
19	Dhanush .B	B. Dhanush	B. Dhanush	B. Dhanush	B. Dhanush	B. Dhanush	B. Dhanush	B. Dhanush	B. Dhanush	B. Dhanush
20	Kishore Kumar.L	Kishore Kumar	Kishore Kumar	Kishore Kumar	Kishore Kumar	Kishore Kumar	Kishore Kumar	Kishore Kumar	Kishore Kumar	Kishore Kumar
	I B.Com - B									
21	Sridhar .N		N. Sridhar	N. Sridhar	N. Sridhar		N. Sridhar		N. Sridhar	N. Sridhar
22	Shree Harish .M	M. Harish	M. Harish	M. Harish	M. Harish	M. Harish	M. Harish	M. Harish	M. Harish	M. Harish
	Moses Sylvester	M. Moses	M. Moses	M. Moses	M. Moses	M. Moses	M. Moses	M. Moses	M. Moses	M. Moses
23	Kent	M. Moses	M. Moses	M. Moses	M. Moses	M. Moses	M. Moses	M. Moses	M. Moses	M. Moses
24	Nirmal Kanna.K	K. Nirmal	K. Nirmal	K. Nirmal	K. Nirmal	K. Nirmal	K. Nirmal	K. Nirmal	K. Nirmal	K. Nirmal


HOD


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ASSESSMENT PROCEDURE

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE
BLOCK NO.8, MOGAPPAIR WEST, CHENNAI-37
DEPARTMENT OF COMMERCE – SHIFT I
ADD-ON COURSE
ON
TALLY ESSENTIALS
2023 – 2024


ASSESSMENT PROCEDURE:

- Online Examination was conducted for all the students and their marks were noted.
- Students who scored above 36% of marks given Certificates.
- Grading system followed according to the marks scored

$\geq 75\%$	– A+ Grade
$\geq 60\%$ to $< 75\%$	A Grade
$\geq 36\%$ to $< 60\%$	B Grade
$< 36\%$	C Grade
Below 36%	Fail

- Around 22 students passed in the examination.


CO ORDINATOR


HOD


PRINCIPAL

Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

Storage and Classification of Inventory

Accounts Receivable and Payable Management

Purchase and Sales Order Management

Tracking Additional Costs of Purchase

Cost/Profit Centres Management

Budgets and Scenarios

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Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

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Overall Grade

Score Range	Grade
$\geq 75\%$	A*
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C

Certificate of Merit

This certificate is awarded to

Maria Stella. P

Son/Daughter of

Poovan Raj. M.

for successfully completing

TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru
Date Certified: 21-Nov-2023
Release: Prime 3.0

Bhuvaneshwari B.
Bhuvaneshwari B
Chief Executive Officer
Tally Education Pvt. Ltd.

Certificate No: 902490030

Institute Name:

Mar Gregorios College Of Arts & Science

Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.

This Certificate can be verified at www.tallyeducation.com

Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

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$\geq 60\%$ to $< 75\%$	A
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$< 36\%$	C



POWER OF SIMPLICITY

TEPL
Tally Education

Certificate of Merit

This certificate is awarded to

R.Ranjith

Son/Daughter of

M. Ravi

for successfully completing

TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru
Date Certified: 21-Nov-2023
Release: Prime 3.0

Bhuvaneshwari B

Bhuvaneshwari B
Chief Executive Officer
Tally Education Pvt. Ltd.

Certificate No: 907490016

Institute Name:

Mar Gregorios College Of Arts & Science

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Syllabus

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(Inventory, Payable And Receivable)

Storage and Classification of Inventory

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POWER OF SIMPLICITY

TEPL
Tally Education

Certificate of Merit

This certificate is awarded to

R.Monish Kumar

Son/Daughter of

Ramesh. S

for successfully completing

TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru
Date Certified: 21-Nov-2023
Release: Prime 3.0



Bhuwaneshwari B
Chief Executive Officer
Tally Education Pvt. Ltd.

Certificate No: 908490024

Institute Name:

Mar Gregorios College Of Arts & Science

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Tally Education

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This certificate is awarded to

M.Lithish Kumar

Son/Daughter of

Moorthy. M

for successfully completing

TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru
Date Certified: 21-Nov-2023
Release: Prime 3.0

Bhuwaneshwari B
Chief Executive Officer
Tally Education Pvt. Ltd.

Certificate No: 906490026

Institute Name:

Mar Gregorios College Of Arts & Science

Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.

This Certificate can be verified at www.tallyeducation.com

Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

Storage and Classification of Inventory

Accounts Receivable and Payable Management

Purchase and Sales Order Management

Tracking Additional Costs of Purchase

Cost/Profit Centres Management

Budgets and Scenarios

Generating and Printing Reports

Goods and Services Tax

Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1	TallyProfessional	GST using Tally
TallyEssential Level 2		GCC VAT using Tally
TallyEssential Level 3		TDS using Tally
TallyEssential Comprehensive		
*Financial Accounting using Tally		
*Basics of Tally		

**Available in Schools & Colleges only*

Overall Grade

Score Range	Grade
$\geq 75\%$	A ⁺
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C



POWER OF SIMPLICITY

TEPL

Tally Education

Certificate of Merit

This certificate is awarded to

P.Dinesh Kumar

Son/Daughter of

Panneer Selvam. C

for successfully completing

TallyEssential Level 2

and securing Grade C

Place of Issue: Bengaluru

Date Certified: 21-Nov-2023

Release: Prime 3.0

Bhuvaneshwari B.

Bhuvaneshwari B

Chief Executive Officer

Tally Education Pvt. Ltd.

Certificate No: 901490031

Institute Name:

Mar Gregorios College Of Arts & Science

Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.

This Certificate can be verified at www.tallyeducation.com

Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

Storage and Classification of Inventory

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Purchase and Sales Order Management

Tracking Additional Costs of Purchase

Cost/Profit Centres Management

Budgets and Scenarios

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Goods and Services Tax

Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

**Available in Schools & Colleges only*

Overall Grade

Score Range	Grade
$\geq 75\%$	A*
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C



POWER OF SIMPLICITY

TEPL

Tally Education

Certificate of Merit

This certificate is awarded to

Johann Melvin Fredrick

Son/Daughter of

Fredrick Jebaraj

for successfully completing

TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru

Date Certified: 21-Nov-2023

Release: Prime 3.0

Bhuvaneshwari B

Chief Executive Officer

Tally Education Pvt. Ltd.

Certificate No: 902490012

Institute Name:

Mar Gregorios College Of Arts & Science

Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.

This Certificate can be verified at www.tallyeducation.com

Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

Storage and Classification of Inventory

Accounts Receivable and Payable Management

Purchase and Sales Order Management

Tracking Additional Costs of Purchase

Cost/Profit Centres Management

Budgets and Scenarios

Generating and Printing Reports

Goods and Services Tax

Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1	TallyProfessional	GST using Tally
TallyEssential Level 2		GCC VAT using Tally
TallyEssential Level 3		TDS using Tally
TallyEssential Comprehensive		
*Financial Accounting using Tally		
*Basics of Tally		

**Available in Schools & Colleges only*

Overall Grade

Score Range	Grade
$\geq 75\%$	A*
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C



POWER OF SIMPLICITY

TEPL

Tally Education

Certificate of Merit

This certificate is awarded to

Nithish. R

Son/Daughter of

Ravi . P

for successfully completing

TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru

Date Certified: 21-Nov-2023

Release: Prime 3.0

Bhuvaneshwari B

Chief Executive Officer

Tally Education Pvt. Ltd.

Certificate No: 904490028

Institute Name:

Mar Gregorios College Of Arts & Science

Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.

This Certificate can be verified at www.tallyeducation.com

Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

Storage and Classification of Inventory

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Cost/Profit Centres Management

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Goods and Services Tax

Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

**Available in Schools & Colleges only*

Overall Grade

Score Range	Grade
$\geq 75\%$	A ⁺
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C



POWER OF SIMPLICITY

TEPL
Tally Education

Certificate of Merit

This certificate is awarded to

Suriya Kumar. M

Son/Daughter of

Mahadevan. K

for successfully completing

TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru
Date Certified: 21-Nov-2023
Release: Prime 3.0

Bhuwaneshwari B
Chief Executive Officer
Tally Education Pvt. Ltd.

Certificate No: 907490025

Institute Name:

Mar Gregorios College Of Arts & Science

Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.

This Certificate can be verified at www.tallyeducation.com

Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

Storage and Classification of Inventory

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Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

**Available in Schools & Colleges only*

Overall Grade

Score Range	Grade
$\geq 75\%$	A*
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C



POWER OF SIMPLICITY

TEPL
Tally Education

Certificate of Merit

This certificate is awarded to

Thilak Raj . S

Son/Daughter of

M.D. Somuvel Narayanan

for successfully completing

TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru

Date Certified: 21-Nov-2023

Release: Prime 3.0

Bhuwaneshwari B

Chief Executive Officer
Tally Education Pvt. Ltd.

Certificate No: 904490019

Institute Name:

Mar Gregorios College Of Arts & Science

Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.

This Certificate can be verified at www.tallyeducation.com

Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

Storage and Classification of Inventory

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Goods and Services Tax

Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

**Available in Schools & Colleges only*

Overall Grade

Score Range	Grade
$\geq 75\%$	A ⁺
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C



Tally

POWER OF SIMPLICITY



TEPL

Tally Education

Certificate of Merit

This certificate is awarded to

A.Syed Ibrahim

Son/Daughter of

U. Abdul Salam

for successfully completing

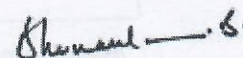
TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru

Date Certified: 21-Nov-2023

Release: Prime 3.0



Bhuwaneshwari B

Chief Executive Officer

Tally Education Pvt. Ltd.

Certificate No: 900490005

Institute Name:

Mar Gregorios College Of Arts & Science

Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.

This Certificate can be verified at www.tallyeducation.com

Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

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Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

**Available in Schools & Colleges only*

Overall Grade

Score Range	Grade
$\geq 75\%$	A*
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C

Tally

POWER OF SIMPLICITY

TEPL

Tally Education

Certificate of Merit

This certificate is awarded to

Rihab.M

Son/Daughter of

K. Mohammed

for successfully completing

TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru

Date Certified: 21-Nov-2023

Release: Prime 3.0

Bhuwaneshwari B.

Bhuwaneshwari B

Chief Executive Officer
Tally Education Pvt. Ltd.

Certificate No: 905490054

Institute Name:

Mar Gregorios College Of Arts & Science

Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.

This Certificate can be verified at www.tallyeducation.com

Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

Storage and Classification of Inventory

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Purchase and Sales Order Management

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Cost/Profit Centres Management

Budgets and Scenarios

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Goods and Services Tax

Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

**Available in Schools & Colleges only*

Overall Grade

Score Range	Grade
$\geq 75\%$	A ⁺
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C



POWER OF SIMPLICITY

TEPL

Tally Education

Certificate of Merit

This certificate is awarded to

Yuga Bharathi. K

Son/Daughter of

Kannan. K

for successfully completing

TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru
Date Certified: 21-Nov-2023
Release: Prime 3.0

Bhuwaneshwari B.

Bhuwaneshwari B
Chief Executive Officer
Tally Education Pvt. Ltd.

Certificate No: 900490086

Institute Name:

Mar Gregorios College Of Arts & Science

Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.

This Certificate can be verified at www.tallyeducation.com

Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

Storage and Classification of Inventory
Accounts Receivable and Payable Management
Purchase and Sales Order Management
Tracking Additional Costs of Purchase
Cost/Profit Centres Management
Budgets and Scenarios
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Goods and Services Tax

Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

**Available in Schools & Colleges only*

Overall Grade

Score Range	Grade
$\geq 75\%$	A*
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C



Tally

POWER OF SIMPLICITY



TEPL
Tally Education

Certificate of Merit

This certificate is awarded to

V. Sandhiya

Son/Daughter of

Venkatesan. E

for successfully completing

TallyEssential Level 2

and securing Grade C

Place of Issue: Bengaluru

Date Certified: 21-Nov-2023

Release: Prime 3.0



Bhuwaneshwari B

Chief Executive Officer

Tally Education Pvt. Ltd.

Certificate No: 901490076

Institute Name:

Mar Gregorios College Of Arts & Science

Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.

This Certificate can be verified at www.tallyeducation.com

Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

Storage and Classification of Inventory

Accounts Receivable and Payable Management

Purchase and Sales Order Management

Tracking Additional Costs of Purchase

Cost/Profit Centres Management

Budgets and Scenarios

Generating and Printing Reports

Goods and Services Tax

Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

**Available in Schools & Colleges only*

Overall Grade

Score Range	Grade
$\geq 75\%$	A ⁺
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C



POWER OF SIMPLICITY

TEPL

Tally Education

Certificate of Merit

This certificate is awarded to

Prathiksha. B

Son/Daughter of

Balamurugan. C

for successfully completing

TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru

Date Certified: 21-Nov-2023

Release: Prime 3.0

Bhuwaneshwari B

Bhuwaneshwari B

Chief Executive Officer

Tally Education Pvt. Ltd.

Certificate No: 906490071

Institute Name:

Mar Gregorios College Of Arts & Science

Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.

This Certificate can be verified at www.tallyeducation.com

Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

Storage and Classification of Inventory

Accounts Receivable and Payable Management

Purchase and Sales Order Management

Tracking Additional Costs of Purchase

Cost/Profit Centres Management

Budgets and Scenarios

Generating and Printing Reports

Goods and Services Tax

Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

**Available in Schools & Colleges only*

Overall Grade

Score Range	Grade
$\geq 75\%$	A ⁺
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C

Certificate of Merit

This certificate is awarded to

S.Surya Prakash

Son/Daughter of

R. Srinivasan

for successfully completing

TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru
Date Certified: 21-Nov-2023
Release: Prime 3.0

Bhuwaneshwari B.

Bhuwaneshwari B
Chief Executive Officer
Tally Education Pvt. Ltd.

Certificate No: 905490072

Institute Name:

Mar Gregorios College Of Arts & Science

Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.

This Certificate can be verified at www.tallyeducation.com

Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

Storage and Classification of Inventory

Accounts Receivable and Payable Management

Purchase and Sales Order Management

Tracking Additional Costs of Purchase

Cost/Profit Centres Management

Budgets and Scenarios

Generating and Printing Reports

Goods and Services Tax

Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1	TallyProfessional	GST using Tally
TallyEssential Level 2		GCC VAT using Tally
TallyEssential Level 3		TDS using Tally
TallyEssential Comprehensive		
*Financial Accounting using Tally		
*Basics of Tally		

**Available in Schools & Colleges only*

Overall Grade

Score Range	Grade
$\geq 75\%$	A ⁺
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C

Tally

POWER OF SIMPLICITY

TEPL

Tally Education

Certificate of Merit

This certificate is awarded to

Chandrasekar. M

Son/Daughter of

Mohan. P

for successfully completing

TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru

Date Certified: 21-Nov-2023

Release: Prime 3.0

Bhuwaneshwari B.

Bhuwaneshwari B

Chief Executive Officer

Tally Education Pvt. Ltd.

Certificate No: 905490090

Institute Name:

Mar Gregorios College Of Arts & Science

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Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

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Goods and Services Tax

Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

**Available in Schools & Colleges only*

Overall Grade

Score Range	Grade
$\geq 75\%$	A*
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C



POWER OF SIMPLICITY

TEPL

Tally Education

Certificate of Merit

This certificate is awarded to

Mohammad Yasar Ahmed.P

Son/Daughter of

Pandiyan. S

for successfully completing

TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru

Date Certified: 21-Nov-2023

Release: Prime 3.0

Bhuwaneshwari B.

Bhuwaneshwari B

Chief Executive Officer

Tally Education Pvt. Ltd.

Certificate No: 905490108

Institute Name:

Mar Gregorios College Of Arts & Science

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Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

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Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

**Available in Schools & Colleges only*

Overall Grade

Score Range	Grade
$\geq 75\%$	A*
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C



POWER OF SIMPLICITY

TEPL
Tally Education

Certificate of Merit

This certificate is awarded to

Dhanush. B

Son/Daughter of

Balasubramani. J.S

for successfully completing

TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru

Date Certified: 21-Nov-2023

Release: Prime 3.0

Bhuwaneshwari B.

Bhuwaneshwari B

Chief Executive Officer
Tally Education Pvt. Ltd.

Certificate No: 903490092

Institute Name:

Mar Gregorios College Of Arts & Science

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Syllabus

TallyEssential Level 2

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Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

**Available in Schools & Colleges only*

Overall Grade

Score Range	Grade
$\geq 75\%$	A ⁺
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C



POWER OF SIMPLICITY

TEPL

Tally Education

Certificate of Merit

This certificate is awarded to

Kishore Kumar. L

Son/Daughter of

Lakshmana Kanthan. K

for successfully completing

TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru

Date Certified: 21-Nov-2023

Release: Prime 3.0

Bhuvaneshwari B

Bhuvaneshwari B

Chief Executive Officer

Tally Education Pvt. Ltd.

Certificate No. 901490085

Institute Name:

Mar Gregorios College Of Arts & Science

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Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

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Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

**Available in Schools & Colleges only*

Overall Grade

Score Range	Grade
$\geq 75\%$	A*
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C



POWER OF SIMPLICITY

TEPL

Tally Education

Certificate of Merit

This certificate is awarded to

Shree Harish. M

Son/Daughter of

C. Mahendra Babu

for successfully completing

TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru

Date Certified: 21-Nov-2023

Release: Prime 3.0



Bhuwaneshwari B

Chief Executive Officer

Tally Education Pvt. Ltd.

Certificate No: 902490084

Institute Name:

Mar Gregorios College Of Arts & Science

Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.

This Certificate can be verified at www.tallyeducation.com

Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

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Goods and Services Tax

Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

**Available in Schools & Colleges only*

Overall Grade

Score Range	Grade
$\geq 75\%$	A ⁺
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C



Tally

POWER OF SIMPLICITY



TEPL

Tally Education

Certificate of Merit

This certificate is awarded to

Moses Sylvester Kent

Son/Daughter of

Oliver Charles Kent

for successfully completing

TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru

Date Certified: 21-Nov-2023

Release: Prime 3.0



Bhuwaneshwari B

Chief Executive Officer
Tally Education Pvt. Ltd.

Certificate No: 908490078

Institute Name:

Mar Gregorios College Of Arts & Science

Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.

This Certificate can be verified at www.tallyeducation.com

Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

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Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1	TallyProfessional	GST using Tally
TallyEssential Level 2		GCC VAT using Tally
TallyEssential Level 3		TDS using Tally
TallyEssential Comprehensive		
*Financial Accounting using Tally		
*Basics of Tally		

**Available in Schools & Colleges only*

Overall Grade

Score Range	Grade
$\geq 75\%$	A ⁺
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C



Tally

POWER OF SIMPLICITY



TEPL
Tally Education

Certificate of Merit

This certificate is awarded to

Nirmal Kanna. K

Son/Daughter of

Kanikaraj. G

for successfully completing

TallyEssential Level 2

and securing Grade B

Place of Issue: Bengaluru
Date Certified: 21-Nov-2023
Release: Prime 3.0



Bhuwaneshwari B
Chief Executive Officer
Tally Education Pvt. Ltd.

Certificate No. 903490074

Institute Name:

Mar Gregorios College Of Arts & Science

Tally Education Pvt. Ltd., a subsidiary of Tally Solutions, is the only entity authorised to issue certifications on Computerised Accounting with Tally.

This Certificate can be verified at www.tallyeducation.com

Syllabus

TallyEssential Level 2

(Inventory, Payable And Receivable)

Storage and Classification of Inventory

Accounts Receivable and Payable Management

Purchase and Sales Order Management

Tracking Additional Costs of Purchase

Cost/Profit Centres Management

Budgets and Scenarios

Generating and Printing Reports

Goods and Services Tax

Tally Certifications

Get Started	Be an Expert	Get Specialized
TallyEssential Level 1 TallyEssential Level 2 TallyEssential Level 3 TallyEssential Comprehensive *Financial Accounting using Tally *Basics of Tally	TallyProfessional	GST using Tally GCC VAT using Tally TDS using Tally

**Available in Schools & Colleges only*

Overall Grade

Score Range	Grade
$\geq 75\%$	A ⁺
$\geq 60\%$ to $< 75\%$	A
$\geq 36\%$ to $< 60\%$	B
$< 36\%$	C

REPORT

MAR GREGORIOS COLLEGE OF ARTS & SCIENCE
DEPARTMENT OF COMMERCE, SHIFT – I
REPORT ON TALLY PRIME
ADD – ON COURSE

In the Month of September 2023, The Commerce department, Shift -I has renewed a MOU with tally solution for “Tally prime” ADD – ON Course. Our college Secretary Rev. Fr. Mathew Pallikunnel, Principal Dr.R.Srikanth, Mr.T.Balachandar, Professor and Head, Department of Commerce, Shift – I, Mrs.P.Lavanya Devi , Professor and Head, Department of Corporate secretaryship, Shift – I and Mr.Meyyappan Gandhi , Regional Manager of tally Solutions signed the MOU. Tally organizers and co-ordinators of Vettri Education were present.

Thereupon the courses were started. Totally 24 students joined the course and all the students were got benefited.

Features of Tally Course

a.	Course Fees	Rs.3,200 per student
b.	Duration	35 hours
c.	Time Schedule	1.30 PM to 3.30 PM
d.	Venue	Vis.Com Lab
e.	Mode of Examination	Online Test conducted by Tally Solutions
f.	Scope	International Recognition for Tally Solutions
g.	Placement	Campus drive for Tally students



MR.T. BALACHANDAR.

Assistant Professor & Head,
Department of Commerce, Shift – I.
Mar Gregorios College of Arts & Science,
Chennai – 600 037.



PRINCIPAL

Mar Gregorios College of Arts & Science
Chennai – 600 037

FEED BACK

Mar Gregorios College of Arts & Science
Department of Commerce, Shift-1
Add on Course: Tally 2023 - 2024
FEED BACK FORM

We request you to take a moment to provide your feedback. Your responses are anonymous and will be used to improve future Add on course. Your feedback is important to us. On a scale of 1 – 5 where 1 is strongly disagree and 5 is strongly agree. Kindly circle the most appropriate answer:

S. No	particulars	The course content met with your expectation	The lecture sequence was well planned	The course exposed you to new knowledge and practices	The lecture were clear and easy to understand	The course material handed out was adequate
1.	Marina Stella	4	3	4	3	3
2.	R. Ranjith	4	4	4	5	4
3.	R.Monish Kumar	3	3	4	3	3
4.	M.Lithish Kumar	4	4	4	4	4
5.	Karthikeyan. R					
6.	Johann Melvin Fredrick	4	4	4	4	4
7.	Nithesh	3	5	3	4	3
8.	Surya Kumar	4	4	3	5	3
9.	Tilak Raj .S	3	4	3	4	3
10.	Syed Ibham	4	3	4	4	3
11.	Rihab	3	4	3	3	4
12.	Yugabharathi .K	3	3	3	3	3
13.	Sandhiya	3	3	3	3	3
14.	Prathiksha	4	3	4	3	3
15.	Surya Prakash	5	4	5	4	5

16.	Chandrasekar	3	3	4	5	5
17.	Mohammad Yaser	4	4	5	5	5
18.	Hemnath.M	3	3	3	3	3
19.	Dhanush .B	4	4	5	4	4
20.	Kishore Kumar.L	4	4	3	3	5
21.	Sridhar .N	3	3	3	3	4
22.	Shree Harish .M	3	3	3	3	3
23.	Moses Sylvester Kent	4	4	5	5	4
24.	Nirmal Kanna.K	4	4	5	5	4


HOD


PRINCIPAL

